# NWACC Faculty Senate, 2012-2013 Minutes from Faculty Senate Meeting Friday, November 16, 2012 Burns Hall 1444

Bryan Aguiar, Faculty Senate President, called the meeting to order at 1:01 pm

Present: Bryan Aguiar, Scott Byrd, LeAnn Caudle, Nathan Crowder, Jeremiah Dubbs, Amelia Jackson, Jacqueline Jones, Melissa Jordan, Stephanie Lewis, Diana Nagel, Christina Smith, Chris Valentine, Karen Tinker-Walker

I. **Information Item**—none were presented

## II. Attendance

All current Faculty Senate members were present except for Chris Neyland, Wendi Williams, and Dave Wilson

# III. Approval of Minutes

Approval of minutes from October 19, 2012, Faculty Senate meeting Motion to approve by Valentine; seconded by Jones; approved

## IV. Committee Reports

Academic Standards Committee—presented by Diana Nagel
Linda Lovell would like to present at the Faculty Business Meeting

Curriculum Committee—presented by Curtis Harrell

Addition of HLSC 2201 Special Topics

Motion to approve by Caudle; seconded by Byrd; approved with 4 abstentions

- > This addition was tabled at the prior Faculty Senate meeting
- Nagel met with John Luedtke & Jerry Vervack to discuss the approval process for hiring these faculty
- There is a need for a formal academic policy/process for hiring faculty in these Special Topics courses with involvement from all stakeholders

Revision of ART 2313 Computer for Fine Arts

Revision of ART 2913 Art History I

Revision of ART 2923 Art History II

Revision of ART 2103 Introduction to Painting (oil or acrylic)

Revision of ART 2113 Advanced Painting (oil or acrylic)

Revision of ART 2123 Introduction to Watercolor

Revision of ART 2133 Advanced Watercolor

Addition of CINE 2003 Advanced Cinematic Studies in Film and Gender

Revision of CULY 2003 World Cuisine

Addition of NTWK 1002 Networking Math (Cyber Skills I)

Addition of OSIM 1102 Workplace Communication and Critical Thinking (Cyber Skills II)

Addition of OSIM 1202 Professional Skills (Cyber Skills III)

Addition of NTWK 2701 Cyber Capstone—Final Project

Addition of NTWK 2153 Microcomputer Software Support

Revision of BADM 2633 Professional Selling & Marketing

Revision of MATH 0063 Developmental Algebra I

Deletion of MATH 1204H College Algebra Honors

Motion to approve as a block by Caudle; seconded by Smith; approved

## Addition of COLL 0011 SOAR

Motion to approve by Smith; seconded by Jordan; not approved with 9 nays, 3 ayes, and 1 abstention

Faculty Evaluation/Student Evaluation Committee—presented by LeAnn Caudle

- Committee brought forth a policy change recommendation—see attached
- Motion to approve policy change with revision of moving the word "discussions" to the end of the list by Valentine; seconded by Jones; approved

Faculty Handbook Committee—presented by Bryan Aguiar

Committee met in October with task of looking over current handbook and bringing feedback to the November 30 meeting

Student Learning Assessment Committee—presented by Diana Nagel

- Assessment Day will likely be moved to the first Friday in April due to the scheduled date conflicting with Good Friday
- Nagel and Dr. Gates are ironing out the details of the Assessment Day with hopes that it will be primarily a working day

Emeritus/Sabbatical Leave Committee—deadline to apply was yesterday, November 15, 2012

Faculty Enrichment Initiatives Committee—presented by Bryan Aguiar

This committee will probably meet in January with a need for a new meeting schedule

#### V. Old Business

**Adjunct Pay Dates** 

- No updates
- Much concern over pay dates & recognition
- Request to know who is on the committee regarding faculty course release calculations

# **Bookstore** issues

Tim Cornelius is taking over the liaison position

# VI. New Business

Fully online AA degree

- Approved in 2004-2005 by ADHD
- Revived by Kate Burkes
- Faculty report to division for content and Burkes for design
- Degree will be marketed to a cohort group of working adults
- There is an Advisory group under Distance Learning working with Burkes
- Topic generated considerable discussion

Constitutional Convention for Faculty Senate—gearing up soon

VI. Bryan Aguiar, Faculty Senate President, adjourned the meeting at 3:02 pm

Submitted by Melissa Jordan, Faculty Senate Secretary, 2012-2013

November 13, 2012

Faculty Senators,

Based on feedback from our annual faculty survey and meeting with the Academic Deans, the faculty performance review committee would like to recommend the following change to Form B--The Learner Evaluation of Faculty Performance:

# **Policy Change Recommendation:**

1. Question number 17 on the Learner Evaluation of Faculty Performance Questionnaire (Form B) disadvantages online instructors because of the question wording. Our committee recommends the following change to question 17 for clarification:

Current Question Reads: The instructor holds class regularly and on time.

# Recommended Change:

**FOR FACE-TO-FACE OR HYBRID CLASSES ONLY**: The instructor holds class regularly, on time, and for a meaningful duration.

**FOR ONLINE CLASSES ONLY**: The instructor actively interacts by communicating regularly via discussions, email, and/or announcements.

We believe this change in wording will better serve our faculty members. We also request that if approved, this recommended change go before the faculty for a vote at the next faculty business meeting.

Sincerely,

Faculty Performance Review Committee Members
Tim McGinn, Communication/Arts Representative
Don Merrell, Social/Behavioral Sciences Representative
Christina Smith, Math Representative
Beverly Kelley, Science Representative
Scott Byrd, Allied Health Representative
LeAnn Caudle, Business/Computer Information Representative