

Federal Work-Study (FWS) Job Description

FWS Eligibility

To be eligible for a Federal Work-Study position, student must:

- Have a current FAFSA and completed financial aid file at NWACC
- Have remaining student aid eligibility
- Maintain satisfactory academic progress towards
- Be enrolled in a current or future term at NWACC

Position Title	Curatorial Work Study	
Purpose/Role of this Position	Curatorial Team Support at Crystal Bridges Museum of American Art	
Department/Agency		
• Position Location	Crystal Bridges, 600 Museum Way, Bentonville, AR 72712	
• Campus or City	Bentonville, AR	
Hours Per Week	Up to 19 hours	
Hourly Pay Rate	\$11.25	
Position Dates	Begin: 07/10/23	End: 06/22/24
<i>Beginning date will be the latter of: the above date or first day of pay period pending completion of background check and new-hire processing Ending date will be the earliest of: the above date, and/or the last day of the student's eligibility, or the student's date of resignation/termination</i>		
Job Duties may include:	<p>To apply for this position, please email your resume to Chelta Wray, at chelta.wray@crystalbridges.org. Please include the position title you are applying to in the email subject line.</p> <p>Position Description:</p> <p><i>Welcome! As a condition of employment, Crystal Bridges and the Momentary require all work study students to be fully vaccinated against COVID-19 and provide vaccination verification on the 1st day of employment.</i></p> <p>Crystal Bridges Museum of American Art is in Bentonville, Arkansas. We explore the unfolding story of America by actively collecting, exhibiting, interpreting, and preserving outstanding works that illuminate the American heritage and artistic possibilities.</p> <p>We are passionate about transforming lives through experiences that encourage the discovery of new ideas, expanded dreams, and inspired actions.</p> <p><i>As a work study student at Crystal Bridges Museum of American Art, you will be empowered to think creatively, ask questions, and contribute to the museum's mission.</i></p> <p><i>The ideal work study student will have excellent organizational and communication skills as well as an interest in American art. This opportunity will provide students with first-hand experience in curatorial work and the opportunity to contribute to permanent collection activities as well as a major project on the Alfred Stieglitz Collection, co-owned by Fisk University and Crystal Bridges of American Art. Interns will report to the Crystal Bridges Curatorial Manager.</i></p>	

	<ul style="list-style-type: none"> • Research objects and resources managed by the curatorial department • Opportunities to research independently and continue building artist files • While much of the work is self-guided, work study students are expected to pro-actively update their supervisor regarding progress on projects and challenges • Contribute to timeline around the history of Alfred Stieglitz Collection citing primary sources. • Draw upon and contribute to an annotated bibliography covering topics related to the Stieglitz Collection, scanning, and organizing materials to support future research. • Advance writing skills, develop critical thinking in analyzing primary materials, and deepen knowledge around the history of Fisk, the Stieglitz Collection, and the museum field. • Student workers are expected to actively participate in meetings and other professional opportunities.
Job Qualifications	<ul style="list-style-type: none"> • N/A
Evaluation Procedures	<i>FWS Supervisors are encouraged to evaluate new FWS employees after 30 days and at least annually.</i>

NorthWest Arkansas Community College is an equal opportunity, affirmative action institution. The college welcomes applications without regard to age, race, gender, national origin, disability, religion, marital or parental status (including pregnancy).