



On-Campus Concurrent Enrollment Packet

NORTHWEST ARKANSAS COMMUNITY COLLEGE

Bentonville Location
One College Drive
Bentonville, AR. 72712
479-986-4000

NWACC Washington County
693 White Road, Suite B
Springdale, AR. 72762
479-725-4698

Eligibility Requirements

To participate in the On-Campus Concurrent Program students must:

- Be enrolled in an approved public, private or home-schooled high school
- High school transcript submitted to NorthWest Arkansas Community College
- Have a 3.0 cumulative GPA for general education classes *
- Have a 2.0 cumulative GPA for career & technical classes
- Read and complete forms in this Concurrent Packet
- Receive approval from high school counselor
- Immunization records must be on file with NWACC
- High School transcripts must be on file with NWACC
- If under 18 years of age, approval from a parent or guardian
- Apply for [admissions](#) online as an **On-Campus Concurrent Student**
- Schedule an appointment with a NWACC concurrent advisor
- Submit test placement scores and completed registration form to concurrent advisor at appointment

A waiver to NWACC for permission to take concurrent classes may be filed by a student who has a grade point average slightly below a 3.0 GPA and/or from a student who would like to take more than seven (7) college credit hours during a given semester. **A copy of the high school transcript will be required to file with the waiver.** Waivers require the high school counselor's signature after the student as completed the form.

Test Score Requirements

Test Type	English	Reading	College Algebra	Trigonometry/ Finite
ACT	19	19	21	24-28
SAT	480	480	500	
ASPIRE	428	428	434	
Accuplacer	83	78	86	
Accuplacer Next Generation	252	252	250 College Algebra w/Review OR 254 College Algebra	See Math department for placement

For higher Math courses - see Math department for placement (concurrent advisor will assist)

Developmental Courses

Only 12th grade students may enroll in Development Courses.

Immunization Records

Any student taking six (6) or more credit hours at NWACC must submit a copy of their immunization records to the NWACC Student Records/Registrar's Office documenting immunity against measles, mumps, and rubella.

Register for Classes

Complete the registration form (included in this packet)

- All class information, including CRN, time and date **MUST** be completed prior to counselor's signature.
- Registration form must have the following signatures:
 - Student's
 - Counselor's
 - Parent/guardian if student is under 18 years of age
- If the cumulative GPA is *lower* than 3.0 for general education courses, 2.0 for career & technical courses or requesting to enroll in more than 7 hours the waiver form

Once the registration form has been completed please make an appointment with one of the Concurrent Advisors to be registered for classes.

An updated Concurrent Registration Form is **required** each semester in order to register for courses for the On-Campus Concurrent Program.

- Students will not be able to register for classes online.
- Students will need to schedule an appointment with one of the Concurrent Advisors.
- Students will also not be able to drop a class online.
- If you need to drop or change your schedule, please contact your Concurrent Advisor.

Search for [available classes](#)

Students with Disabilities

For information or to schedule an appointment, please email disability@nwacc.edu or call (479) 986-4076. The [Disability Resource Center](#) (DRC) is located in Room 114 on the first floor in the Student Center on the Bentonville campus.

Academic accommodations and related supports are available to NWACC students with disabilities through the Disability Resource Center (DRC). If you have received Special Education services (IEP or 504 plan) and/or if you have a disability or medical concern which you feel may impact your access to or progress with being an On Campus Concurrent student, and would like to request accommodations during your time at NWACC, please contact the DRC for more information.

It is important to understand that even though you are still a high school student, your access needs for any course that you take through NWACC is subject to the NWACC process and that any plan you and your parent/guardian(s) have participated in through your high school (IEP or 504) will not apply to your NWACC course(es).

Cost, Payment and Refunds

Cost

On-Campus Concurrent students will pay full college tuition and fees, based residency. Visit the Treasurer's [web site](#) to see a list of tuition and fees.

Payment

It is the responsibility of the student, their parent(s)/guardian(s) to pay tuition and fees or establish a payment plan on or before the published last day to pay date listed on the [Academic Calendar](#). If no payment is made, students will be dropped for non-payment.

There are a number of ways payments can be made*:

- Online (student or authorized user)
- Payment Plan
- Third Party Payee
- Check or money order (payment can be made in person at either the Bentonville and Springdale location)

*Additional information and instructions regarding payment can be found at the Treasure's [payment web site](#).

Dropped

Students dropped for non-payment can **only** be re-registered by contacting a concurrent advisor. Students wishing to drop a class **must** make an appointment with a Concurrent advisor.

Refunds

Refunds are dispersed at certain times of the semester, depending on when a student drops their class(es). Please refer to the [Academic Calendar](#) for refund dates.

How Concurrent Enrollment affects future eligibility for Financial Aid

Note: This affects students who drop courses after the 100% refund date.

Effective July 1, 2011, changes to Federal Student Financial Aid rules regarding Satisfactory (SAP) impact students enrolling in concurrent and dual enrollment courses.

Federal Law requires that all college coursework be measured to determine academic success, including Concurrent and Dual Enrollment courses.

Before each academic year (fall-summer) colleges and universities will review grades including concurrent courses taken in high school, to make sure students maintain a 2.0 GPA and a 67% course completion rate. If not, students will have until the end of the high school career to bring their GPA and/or course completion up or potentially be denied financial aid after high school. Failing a course and not completing a course carries the same consequence.

Textbooks

Students are responsible for purchasing their own textbooks. Textbooks and class supplies can be purchased at the NWACC Campus Bookstore using your class schedule. The bookstore is located in the Becky Panietz Student Center. Visit the Campus Barns and Noble bookstore for [hours](#).

Email and Student Resources

Email

Your NWACC email is the official form of communication. This will be the only email account instructors and staff will use to correspond with students.

- To access your student email, go to the NWACC website
- In the upper right-hand corner select Login
- Select E-mail

If you experience any technical issues or need assistance with login/password, please contact the IT Help Desk at 479-619-4376

Student Resources

- Access the NWACC website
- In the upper right-hand corner select Login
- Select My NWACC

In the center you will find Math, Success Coaches, Writing, and Tutoring and Library (you can access all Library resources through the portal).

The Library can also be accessed at our Bentonville location by using your NWACC ID card.

Student ID and Parking Pass

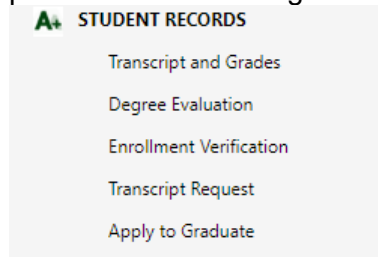
A driver's license and copy of your class schedule is required for a student ID

Grades, Transcripts and Credit Transfer

On-Campus Concurrent students must receive a "C" or better in all concurrent coursework to remain in the On-Campus Concurrent Program. Students may re-take a course while still in high school when a "C" or below is received if they maintain a 2.0 cumulative NWACC GPA and a 3.0 cumulative high school GPA. If a student is enrolled in ONLY ONE concurrent class and receives a grade of 'C' or below they **cannot** re-take that course unless approved by the VP of Learning. All grades received for college courses will be posted on NWACC college transcript.

Grades and unofficial transcripts can be viewed through My NWACC by logging in, then Student Records on the left navigation, then Transcript and Grades.

Official transcripts can be requested and the cost is \$5 per transcript. Payment can be made online or in person at our Washington County or Bentonville location.



Transfer college credit to high school and/or another college or university

Official transcripts can be requested in person or through My NWACC. Once logged into My NWACC, select Student Records, then Transcript and Grades. Official transcripts are \$5 and can be paid online or in person at our Washington County or Bentonville location.

Future NWACC Student

If you are interested in attending NWACC after you graduate high school, you will need to re-apply for admissions as a first-time college student and complete the [First-Time College Student Enrollment steps](#). Concurrent Students who wish to continue at NWACC after high school graduation are still required to attend Orientation. You will register online for your classes after you have attended an Orientation Session and met with an Academic Advisors.

Questions? Email the Concurrent Student Office at concurrent@nwacc.edu



Processed By: _____
Date: _____
Scanned By: _____
Date: _____

On-Campus Concurrent Registration Form

Student ID: _____ Student Name: _____

High School: _____ Grade Level: __ 9th __ 10th __ 11th __ 12th

Semester: __ Fall __ Spring __ Summer Year: _____

This section MUST be completed with your high school/home school counselor prior to your On-Campus Concurrent advising appointment. College credit will be awarded for all courses taken at NWACC. NWACC does not award high school credit. It is the responsibility of the concurrently enrolled student to discuss the option for high school credit with the high school/home school counselor.

Example:

CRN	Subject/Course	Course Title	Credit Hour	Time	Online	Location	Instructor
12252	CISQ 1103	Intro to Computers	3	M & W 9am-10:15	No	SGBDC 1017	Smith, Linda

CRN	Subject/Course	Course Title	Credit Hour	Time	Online	Location	Instructor

Please note: Successful completion of a Developmental Course at one college DOES NOT guarantee course placement at another college. Developmental Course will count as Career & Technical Credit at the high school. Student must be in 12th grade to register for a Developmental Course.

For High School or Home School Counselor Completion:

I, _____ (Print Name), have reviewed and authorize the above course(s) and recommend the student enroll in them without reservation. Additionally, I confirm that the student has the appropriate prerequisites, placement scores and GPA.

Principal/Counselor Signature: _____ **Date:** _____ **GPA:** _____

For student and parent completion:

I, _____ (Print Name), have reviewed and authorized registration into the above course(s). I understand that it is the student's responsibility to check their schedule for the correct days and times. I also understand that the student is responsible for setting up a payment plan or paying tuition and fees in full. I understand that if I do not pay before the payment deadline posted on the Academic Calendar, I may be dropped from my classes for non-payment.

Student Signature & Date (required)

Parent/Guardian Signature & Date *Required if student is under 18 yrs.*



Processed By: _____
Date: _____
Scanned By: _____
Date: _____

On-Campus Concurrent Waiver Request

Student ID #: _____

Name: _____

Reason for Waiver Request (check all that apply):

High School GPA is below 3.0

NWACC GPA is below 2.0

Request to enroll in more than seven (7) credit hours this semester

Waiver Requested for Fall Spring Summer Year _____

Name of High School: _____ Cumulative High School GPA: _____

Name of test placement scores: _____

Test placement scores: _____ Reading _____ Math _____ English/Writing

Total proposed college hours this semester: _____ Job hours this semester _____

Total number of proposed high school classes this semester and course names

Reason student requests waiver this semester (**attach High School transcript**):

High School Counselor's comments (**REQUIRED**): _____

I recommend the student to take the above courses(s) without reservation.

Counselor's Signature Date

Student's Signature Date

NWACC Representative Date