

Federal Work-Study (FWS) Job Posting

To Apply for This Position - Email your Resume to the Position Supervisor

FWS Eligibility

To be eligible for a Federal Work-Study position, student must:

- Have a current FAFSA and completed financial aid file at NWACC
- Have remaining student aid eligibility
- Maintain satisfactory academic progress towards
- Be enrolled in a current or future term at NWACC

Position Title	Tutor	
Purpose/Role of this Position	Reading Tutor	
Department/Agency	Bentonville Public Library	
• Position Location	405 S Main Street	
• Campus or City	Bentonville, AR	
Hours Per Week	19	
Hourly Pay Rate	<ul style="list-style-type: none"> • The student shall be paid \$10.75 per hour for the period from July 2020 through December 2020. • The student shall be paid \$11.75 per hour for the period from January 2021 through June 2021. 	
Position Dates	Begin: 7/1/2020	End: 06/30/2021
<p><i>Beginning date will be the latter of: the above date or first day of pay period following completion of background check and new-hire processing</i> <i>Ending date will be the earliest of: the above date, the last day of the student's eligibility, or the student's date of resignation/termination</i></p>		
Position Supervisor Name	Sue Ann Pekel, Children's Librarian	
• Supervisor Email	spekel@bentonvillear.com	
• Supervisor Phone	479-271-6816	
Job Duties	<ul style="list-style-type: none"> • Students will perform family literacy activities by providing access to books and digital resources for children from birth through eighteen and their parents and/or caregivers. • Students will inspect books for damage upon check-in. • Students will repair books as necessary. • Students will return books to their proper place on the shelves. • Students will work directly with children and families providing reference assistance to locate age appropriate reading materials and curriculum support. <p>To support efforts to contain the spread of COVID-19 the library has implemented the following safety protocols: Requirement for all staff and patrons to follow the State Mask Mandate Hourly disinfecting of all commonly touched surfaces Reduced hours of service Reduced seating to comply with social distancing requirements Reduced building capacity Quarantining of returned library materials All staff members, work-study students are required to take and record their temperatures upon entering the building. All library programming is now presented in a digital format.</p> <p>The City of Bentonville is an Equal Opportunity Employer. The City of Bentonville does not discriminate on the basis of race, color, religion, sex, national origin, marital or veteran status, political status, disability status or other legally protected status.</p>	
Job Qualifications	<ul style="list-style-type: none"> • Basic Computer Skills required • Customer Service experience helpful 	

	<ul style="list-style-type: none">• Attention to detail a must
Evaluation Procedures	FWS Supervisors are encouraged to evaluate new FWS employees after 30 days and at least annually.

NorthWest Arkansas Community College is an equal opportunity, affirmative action institution. The college welcomes applications without regard to age, race, gender, national origin, disability, religion, marital or parental status (including pregnancy).