

# Federal Work-Study (FWS) Job Posting

To Apply for This Position - Email your Resume to the Position Supervisor

## FWS Eligibility

To be eligible for a Federal Work-Study position, student must:

- Have a current FAFSA and completed financial aid file at NWACC
- Have remaining student aid eligibility
- Maintain satisfactory academic progress towards
- Be enrolled in a current or future term at NWACC

<b>Position Title</b>	Clerk	
<b>Purpose/Role of this Position</b>	Support Art/Graphic Design Department	
<b>Department/Agency</b>	Art & Graphic Design	
• <b>Position Location</b>	Integrated Design Lab & Burns' Hall	
• <b>Campus or City</b>	Bentonville	
<b>Hours Per Week</b>	19	
<b>Hourly Pay Rate</b>	\$10.00	
<b>Position Dates</b>	Begin: 8/12/2019	End: 5/15/2020
<p><i>Beginning date will be the latter of: the above date or first day of pay period following completion of background check and new-hire processing</i>  <i>Ending date will be the earliest of: the above date, the last day of the student's eligibility, or the student's date of resignation/termination</i></p>		
<b>Position Supervisor Name</b>	L. Eric Smith	
• <b>Supervisor Email</b>	esmith@nwacc.edu	
• <b>Supervisor Phone</b>	479-619-4263	
<b>Job Duties</b>	<ul style="list-style-type: none"> <li>* Organize and maintain the art studio classrooms in the Integrated Design Lab Building including the Clean Room, Ceramics lab, Painting Studio and Drawing Studio.</li> <li>* Organize and maintain graphic design and photography areas in Burns' Hall including the photography darkroom and ancillary area, supply rooms and design labs.</li> <li>* Maintain graphic design computers; such as, clearing desktops and updating software</li> <li>* Help with the mounting and display of artwork</li> <li>* Help organize competitive and non-competitive art shows</li> </ul>	
<b>Job Qualifications</b>	<ul style="list-style-type: none"> <li>* Must be reliable, competent, capable</li> <li>* Art of Design student preferred</li> <li>* Must have computer skills (preferably Apple)</li> <li>* Must be able to lift at least 30 lbs.</li> </ul>	
<b>Evaluation Procedures</b>	FWS Supervisors are encouraged to evaluate new FWS employees after 30 days and at least annually.	

NorthWest Arkansas Community College is an equal opportunity, affirmative action institution. The college welcomes applications without regard to age, race, gender, national origin, disability, religion, marital or parental status (including pregnancy).