

Northwest Arkansas Community College

Division of Health Professions
Health Information Management

Discipline Code

HIM

Course Number

2312

Course Title

Clinical Internship I

Catalog Description

The clinical internship allows the student to apply theory learned in the classroom and technical skills developed in the laboratory to a health information management department setting. Clinical internship credit can be earned through laboratory simulations, placement in area health care facilities.

Prerequisites

Credit Hours

2 credit hours

The student will need to obtain transfer information from the institution he/she is transferring to determine transferability.

Contact hours

80 PPE Hours

Load hours

6 load hours

Additional Time Requirements

This clinical experience requires that the student be placed in a healthcare facility or related organization. The student is responsible for travel time to and from the clinical site at his/her own expense, including any associated parking fees.

Semesters Offered

Summer

ACTS Equivalent

None

Grade Mode

A-F (HIM Program Grading Scale)

Learning Outcomes

Upon successful completion of this course, the student will be able to:

1. Describe characteristics of the facility's services and organization.
2. Assign patient number information on both new and returning patients.
3. Explain the departmental functions.
4. Observe release of information activities.
5. Describe qualitative analysis.
6. Describe the medical record system used whether paper-based charts or electronic.
7. Participate in record processing at the direction of the clinical supervisor. Activities may include analysis, scanning, attending meetings, or other activities as assigned.
8. Participate in medical record processing at the direction of the Clinical Supervisor. Activities may include deficiency analysis, analysis, scanning, attending meetings, or other activities as assigned.
9. Describe the flow of the patient's information from time of registration to completion of the billing cycle by constructing a flow chart. Use appropriate symbols.

General Education Outcomes Supported

- Students develop higher order thinking skills.
- Students can write clear, coherent, well-organized documents, substantially free of errors.
- Students can use computers proficiently.
- Students can employ a variety of sources to locate, evaluate, and use Information.

HIM Grading Scale

A=93-100

B=85-92

C=77-84

D=69-76

F=< 69