STANDARD COURSE OUTLINE

PHTA 2222 COMMUNICATION AND DOCUMENTATION

PREREQUISITE

MATH	1204	College Algebra OR
MATH	1003	Math for AAS
BIOL	2214	Anatomy & Physiology I
BIOL	2224	Anatomy & Physiology II
PSYC	2003	General Psychology
ENGL	1013	English Composition I
ENGL	1023	English Composition II OR
ENGL	2013	Technical Writing
AHSC	1001	Medical Terminology
CISQ	1103	Introduction To Computer Information
PHTA	2105	Clinical Kinesiology

COURSE DESCRIPTION: This course will address issues related to documentation and communication in physical therapy and instruction in commonly used types of physical therapy documentation and styles of communication.

CREDIT HOURS: 2 credit hours / non-transferable; 2 contact hours/ 2 load hours

TARGET AUDIENCE Students admitted to the PTA Program

INSTRUCTIONAL MATERIALS: See Instructor for Details

LEARNING OUTCOMES

Upon successful completion of this course, the student should be able to:

- 1. Recognize the impact of verbal and non-verbal communication and ability to assess if the patient and/or caregiver, Physical Therapist, and other health care professionals understood instructions and/or communication presented.
- 2. Discuss the impact of individual and cultural differences on verbal and non-verbal communication and treatment approach with patients, caregivers, Physical Therapist and/or other health care professionals.
- 3. Demonstrate understanding of the practice act, legal standards and ethics by demonstrating knowledge of the following: guidelines for documentation, phone referrals, informed consent, defining rule of confidentiality, assessing appropriate actions to take if a patient refuses treatment or has a change in functional or cognitive status, differentiating between the legal role of the Physical Therapist and the Physical Therapy Assistant in the initial evaluation, interim notes and discharge summaries, correlating documentation guidelines to the practice act, documenting information in the appropriate section of a SOAP note, listing principles for documenting in a legal record and identifying if legal guidelines were followed,

Reviewed: 10-2007 Reviewed 9/08 Revised 11/08 Revised 3/2010

- writing notes and discharge summaries that comply with legal guidelines, and identifying the medical record as a legal document.
- 4. Demonstrate awareness of a variety of documentation tools to include: SOAP notes, POMR, FOR, FMP, HEP checklists, and IEP.
- 5. Demonstrate ability to document patient information accurately, logically, concisely, legibly and in a timely manner following guidelines required by the state practice act and other regulatory functions.
- 6. Identify factors affecting discharge, explain criteria used to determine discharge planning patient needs, and the PTA's role in discharge planning to include communication with the Physical Therapist.
- 7. Recognize and utilize common medical abbreviations.
- 8. Demonstrate basic knowledge regarding quality improvement/assurance
- 9. Given a mock patient scenario and incident report form, demonstrate the ability to accurately complete an incident report.

TOPICS

Evolution of PT & PTA Documentation Responsibilities

Organization of Medical Records

Documentation Content

Medical Problem

Medical Diagnosis

PT Problem Diagnosis

Treatment Plans

Goals & Outcomes

Record of treatment

Treatment Effectiveness

PT Examination & Evaluation

Subjective Data

Objective Data

Assessment

Plan

SOAP notes

Legal & Ethical Issues Related to Documentation

Medical Abbreviations Communication, Values, Ethics, Learning Domains, Patient Education, Discharge Planning, film and practice scenarios on mock cognitively impaired patients; Ethics

FORMS OF ASSESSMENT"

Review exercises

Assignments

Exams

Documentation of simulated patient care