

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
September 14, 2015 4:30 pm - Burns Hall 3rd Floor Board Room**

Call to Order				Page
<u> </u>	Action	<u> X </u> Information	Recognition, Awards, and Information Items	
			<ul style="list-style-type: none"> • Welcome Student Trustee: Ms. Leticia Zark De Campos 	
<u> X </u>	Action	<u> </u> Information	Attendance	
<u> X </u>	Action	<u> </u> Information	Approval of Minutes	
			<ul style="list-style-type: none"> • Regular Board Meeting – August 10, 2015 	2
<u> X </u>	Action	<u> </u> Information	ENDS Monitoring Report	
			<ul style="list-style-type: none"> • NCPTC Update (<i>Dr. Ricky Tompkins & Tim Cornelius</i>) 	6
<u> </u>	Action	<u> X </u> Information	Executive Limitations Monitoring Report	
			<ul style="list-style-type: none"> • None 	
<u> </u>	Action	<u> X </u> Information	Committee Reports	
			<ul style="list-style-type: none"> • Finance Committee 	
<u> </u>	Action	<u> X </u> Information	President's Report	
<u> </u>	Action	<u> X </u> Information	Chairman's Report	
<u> X </u>	Action	<u> </u> Information	Other Board Action Items and Considerations	
			<ul style="list-style-type: none"> • Approval of Provisional Positions (<i>Debi Buckley</i>) 	10
Adjourn				

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEE MEETING
Monday, August 10, 2015**

MINUTES

Chair Ric Clifford called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, August 10, at 4:30 p.m. in the Burns Hall 3rd Floor Conference Room.

Members Present: Ric Clifford (Chair), Mauricio Herrera, Daniel Shewmaker, Keven Anderson, Scott Grigsby, Mike Shupe, Joe Spivey

Also in Attendance: Dr. Evelyn E. Jorgenson

RECOGNITIONS, AWARDS, AND INFORMATION ITEMS

Notification of Board Resignation

Mr. Clifford officially notified the Board of Mr. Geovanny Sarmiento's resignation from the Board. He said the state required resignations to be noted within the official meeting minutes.

Teen Entrepreneurship Boot Camp Winners: Cate Mertins & Ellen Timmerman

Mr. Cornelius told the Board the College and Fayetteville Chamber started a Teen Entrepreneurship Boot Camp four years ago. He introduced Ms. Cate Mertins and Ms. Ellen Timmerman, winners of the 2015 Teen Entrepreneurship Boot Camp.

Ms. Mertins and Ms. Timmerman presented the winning presentation on their invention, the Swivel Caddy, to the Board.

Mr. Cornelius told the Board the College would be working with Ms. Mertins and Ms. Timmerman to create a CAD model for their invention.

MINUTES

Board Meeting – June 8, 2015

Mr. Shupe moved and Mr. Spivey seconded the motion to approve the minutes of the Regular Board Meeting on June 8, 2015. The motion passed unanimously.

ENDS Monitoring Report

LIFE Update

Mr. Todd Kitchen introduced Ms. Codie Ryan and Ms. Juanita Franklin, co-advisors for the LIFE program. Ms. Franklin gave the Board the history behind the LIFE Program, noting that there had been a steady increase in attendance since the program began in 2012. She added that LIFE hosted the first Parents Night in July. She explained that Parents Night was an opportunity for parents of past LIFE Mentors to answer questions about college from parents of the LIFE program participants.

Ms. Ryan told the Board she saw a correlation between the LIFE Program and the 17% increase in Latino student enrollment since the program began. She added that a high number of high school seniors attending the LIFE program enroll at NWACC.

Ms. Erika Garcia and Ms. Rubicely Hernandez, past LIFE mentors, spoke to the Board about the positive impact the LIFE program has had on their lives and the lives of the other participants.

Mr. Clifford said LIFE was a great program and he congratulated the mentors. He appreciated Mr. Sarmiento's work with the program to make it successful.

IT Update

Ms. Debi Buckley introduced Mr. Jason Degn, Chief Information Officer, to the Board. Mr. Degn reviewed his presentation with the Board, highlighting the many services provided by the IT department and the relationship the College has with the Arkansas Research and Education Optical Network (ARE-ON).

Mr. Shewmaker asked if the College had ever experienced a technology breach. Mr. Degn said the firewall is going all the time and no breaches had been detected. Mr. Shewmaker asked what the College's cyber liability insurance covered? Mr. Degn explained that the insurance covers the cost of credit monitoring and notifications among other things.

Mr. Anderson asked about how much the College was spending on third party contracts. Mr. Degn said the College has one contract through the Arkansas Department of Information Systems with Clearpoint for \$294,000 per year. He explained that the three-year contract with Clearpoint allows the College network to be monitored 24 hours a day with immediate response to any problem. He said the College also has a contract with GI Group for \$90,000 per year. He said the GI Group specializes in patching the Banner System used by the College. He added that the GI Group is funded yearly.

Mr. Anderson said the state looks at wasted money spent on third party contracts. Dr. Jorgenson said the College often uses its own bid process to find the best deals. Mr. Shewmaker said three year contracts sounded a bit long. He said shorter contracts may be advantageous. Mr. Anderson said it would be good for the College to go through the bid process every two years.

Study Abroad

Dr. Mary Machira reviewed the Turkey Study Abroad Two-Year Cycle Partnership presentation with the Board. She explained that NWACC was partnering with Northampton Community College, Howard Community College, and Harrisburg Area Community College for the study abroad program.

Dr. Machira introduced Dr. Sevin Gallo, Assistant Professor of World History, to the Board. Dr. Gallo told the Board she was one of the faculty that travelled to Turkey with the students for the study abroad

program. She introduced Ms. Wendy Echeverria and Ms. Shannon Carpenter, students that travelled to Turkey with the program.

Approval of ENDS Monitoring Reports

Mr. Grigsby moved and Mr. Herrera seconded the motion to approve the ENDS Monitoring Reports. The motion passed unanimously.

EXECUTIVE LIMITATIONS MONITORING REPORT

EL-205 Emergency Presidential Succession

Dr. Jorgenson read from the policy. She told the group Dr. Ricky Tompkins and Ms. Debi Buckley were listed to act in the President's stead in case she is unavailable to administer College Activities. Dr. Jorgenson reported in compliance.

Approval of EL-205 Emergency Presidential Succession

Mr. Shupe moved and Mr. Shewmaker seconded the motion to approve the EL-205 Emergency Presidential Succession Report. The motion passed unanimously.

COMMITTEE REPORTS

Finance Committee

Mr. Grigsby told the group the College's cash flow was better than it had been in several years. He said he would have year-end financials to report on at the September Board meeting.

Land Use Committee

Mr. Spivey reviewed the minutes of the August 5 Land Use & Facilities Committee Meeting with the Board. He noted that the committee approved the Washington County Master Plan and Parking Lot Proposal to be recommended to the Board for approval. Mr. Spivey read the approval documents for the Master Plan and Parking Lot Proposal.

Approval of Parking Lot Expansion North of the Center for Health Professions

Approval of parking lot expansion north of the Center for Health Professions was approved with no objections.

Approval of Washington County Center Master Plan

Approval of Washington County Center Master Plan was approved with no objections.

PRESIDENTS REPORT

Dr. Jorgenson notified the Board of a concurrent enrollment agreement to offer Associate's Degrees at Shiloh Christian High School. She added that the agreement would be on the Arkansas Department of Higher Education Coordinating Board agenda in October.

CHAIRMAN'S REPORT

Mr. Clifford noted that Board Retreat material had been provided for the Board members unable to attend the retreat. He also reviewed the upcoming events.

OTHER ACTION ITEMS**Approval of Amendments to Policy and Bylaws**

Mr. Clifford read through the proposed changes to the Policy and Bylaws. He explained that the wording used to amend the bylaw regarding voting by Board members was the exact language used by Pulaski Tech.

Mr. Shewmaker said he was in favor of the change to the bylaws regarding voting, but it did not address all methods of voting. He asked the board to consider ballot voting and how that would work in regards to a Board member calling into the meeting. Mr. Shewmaker asked for further research on voice voting. Mr. Clifford said he would do additional research on the topic.

Mr. Spivey asked if the College's general council could attend the Board meetings. Dr. Jorgenson said the college is billed hourly for the legal council's time.

Approval of Amendments to Policy and Bylaws

Mr. Grigsby moved and Mr. Spivey seconded the motion to approve the amendments to the Policy and Bylaws. The motion passed unanimously.

ADJOURNMENT

The meeting adjourned at 6:36 p.m.

Mr. Ric Clifford, Chairperson

Mr. Mauricio Herrera, Secretary

NCPTC Update

OUR IMPACT

Outline & Key Points

- GNCPTC work being done
 - Partnering with:
 - NWACC
 - CAC of Benton County
 - Arkansas State Commission on Child Abuse, Rape Domestic Violence
 - State Chapter of CAC – Arkansas National Children’s Alliance
 - All front-line professionals working in child abuse investigations, prevention, human trafficking (Law Enforcement, Prosecutors, CACD, DHS, CAC, medical/mental health providers)
 - CAST colleges and universities around the country
 - ChildFirst – 20 states and 2 countries
 - National Conferences
- Numbers trained by GNCPTC
 - 3,332 individuals
- Professions served
 - Child Prevention Programs
 - High School Students
 - Front Line Professionals
 - CAST
 - Mandated Reporters
 - Faith-Based
 - Child Abuse Awareness

Relationship to NWACC Strategic Plan/Goals and Objectives

- CAST
 - One of 36 programs in the nation
 - Enrollment of new and continuing students
 - Presentations to classes and NWACC employees
- Enhance Partnerships & Collaborations
 - Prevention program implementation in all Rogers, Bentonville, areas schools (Gravette, Pea Ridge)
 - First Lady, Susan Hutchinson Platform – CAC
 - Shelley McMillon – President of Board of Directors

- Increase collaborations with region organizations/mandated reporters
- Increase partnership with area faith based organizations
- Increase trainings offered
 - 43 trainings/meetings utilizing training center in 2016
 - Increase involvement with 16 regional states

What Constituents Are We Serving (ENDS)?

- Learner Community
- Business Community
- Owner Community
- Pre-Kindergarten through Grade 16 Community
- College Community
- Example Organizations
 - Legal
 - Benton County Prosecutor's Office
 - Carroll County Prosecutor's Office
 - Franklin County Prosecutor's Office
 - Garland County Prosecutor's Office
 - Washington County Prosecutor's Office
 - Prosecutor Coordinator's Office of Arkansas
 - DHS/DCFS Staff Attorneys
 - Special Agent – Attorney General's office
 - Garland County Prosecutor Office
 - Law Enforcement
 - Arkansas State Police
 - Arkansas State Police / Crimes Against Child Division (CACD)
 - Arkadelphia PD
 - Benton County Sheriff's Department
 - Clark County Sheriff Department
 - Craighead County Sheriff's Department
 - Elm Springs Police Department
 - Farmington Police Department
 - Fayetteville Police Department
 - Green Forest PD
 - Greenwood Police Department
 - Hot Springs Police Department/CACD
 - Jefferson County Sheriff's Department

- Jonesboro Police Department
- Independence County Sheriff's Department
- Lavaca PD
- Lawrenceburg County Sheriff's Department
- Little Rock Police Department
- Madison County Sheriff Office
- Mountain Home Police Department
- Ozark Police Department
- Pine Bluff Police Department
- Pulaski County Sheriff's Department
- Rogers Police Department
- Saline County Sheriff's Department
- Searcy PD
- Siloam Springs Police Department
- Springdale Police Department
- Stuttgart Police Department
- Truman Police Department
- Washington County Sheriff's Department
- West Memphis Police Department
- Child Advocacy Center Staff
 - Central Arkansas Child Advocacy Center, Conway
 - Children's Advocacy Center of Benton County, Little Flock
 - Children's Advocacy Center of Eastern Arkansas, West Memphis
 - Children's Advocacy Center of East Central Arkansas, Sullivan
 - Children's Advocacy Center of Pine Bluff, Pine Bluff
 - Children's Safety Center, Springdale
 - Craighead/Greene Counties MDT
 - Grandma's House, Harrison
 - Hamilton House Child and Family Safety Center, Fort Smith
 - Kid's Harbor, Inc.
 - Living Hope of Hot Springs
 - Northeast Arkansas Children's Advocacy Center, Jonesboro
 - The Child Abuse Prevention Center
 - Texarkana Children's Advocacy Center, Texarkana
 - Wade-Know Children's Advocacy Center, Lonoke
 - White County Children's Safety Center, Search

- Social Services
 - Arkansas Department of Human Services, Division of Children and Families Services
 - Sebastian County DHS
 - MidSouth, University of Arkansas, Little Rock, School of Social Work
- Others
 - NorthWest Arkansas Head Start
 - Arkansas State University
 - University of Arkansas, Fayetteville (Child Welfare Interdisciplinary Committee, class presentations, School of Social Work)
 - Arkansas Department of Education, Professional Practices Unit
 - Arkansas Game and Fish Commission
 - Arkansas Chapter of the Association for the Treatment of Sexual Abusers
 - John Brown University



Date: August 10, 2015

To: Board of Trustees

From: Debi Buckley, VP of Finance & Administration

Subject: Approval of Provisional Positions

In response to the Sector Partnership Grant (SPG) awarded to NWACC, the administration recommends the authorization of the following provisional position of Project/Program Director.

Recommendation: It is recommendation of the administration that the Board of Trustees approve one (1) Project/Program Director position to be used based upon the acquisition of external revenue from sources other than general revenue as approved by the college's President.

Mr. Ric Clifford, Chairperson

Mr. Mauricio Herrera, Secretary



RESOLUTION

WHEREAS, the Board of Trustees desires to act in the best interest of the students of NorthWest Arkansas Community College, and

BE IT RESOLVED, that the Board of Trustees of NorthWest Arkansas Community College hereby authorizes the 2015 provisional positions to support the Workforce Development program at NWACC as listed below:

1. (1) Project/Program Director - SPG

Dated this 14th day of September, 2015

Mr. Ric Clifford, Chairperson

Mr. Mauricio Herrera, Secretary