

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
SPECIAL BOARD OF TRUSTEE MEETING
Wednesday, May 30, 2012**

MINUTES

Chair Alex Vasquez called the Special Board of Trustees of NorthWest Arkansas Community College meeting to order on Wednesday, May 30, at 12:02 p.m.

Members Present: Alex Vasquez (Chair), Joe Spivey, Randy Lawson, Joan Clifford, Ric Clifford, Mike Shupe, and Hadley Hindmarsh

Also in Attendance: Marti Cizek, Narcisa Polonio

CIZEK ASSOCIATES, INC. PROPOSAL DISCUSSION

Ms. Marti Cizek presented her proposal to the Board.

Mr. Vasquez asked if Ms. Cizek felt it would be possible to complete the search so a new president could be named by November or December. Ms. Cizek said if the timeline is laid out at the beginning of the search she saw no problem with completing the search by the end of the year.

Mr. Vasquez asked if Ms. Cizek would be able to customize the search for a fee that could work for both her and the College. Ms. Cizek said they would do everything possible to work with the College. She said the most important contribution is proactive recruitment. She said the College could gather the stakeholders for input, build the position profile, and do the advertising up front if needed to lessen the cost.

Mr. Vasquez asked for Ms. Cizek to weigh in on their position was on search criteria formed by the Board only versus search criteria formed by the Board plus focus groups. Ms. Cizek said it is very important for the stakeholder community to be involved. She said the Board would send a message that their participation is not valued if you do not allow the stakeholders to weigh in on the process.

Mr. Shupe asked Ms. Cizek to speak to her work in the Midwest. She said her company does a lot of search work in the Midwest.

Mr. Spivey asked Ms. Cizek to explain flow of information as it pertains to reporting to the community and with FOI. She said that she has worked with states governed with open meeting laws. She said it may negatively impact the search process if candidate names are released. Mr. Spivey said he was just told the College would need to list all names of all applicants if requested.

ACCT PROPOSAL DISCUSSION

Dr. Narcisa Polonio presented her proposal to the Board with Dr. Laurie Savona joining the call.

Mr. Spivey asked if Dr. Polonio to explain flow of information as it pertains to reporting names of applicants to the community and the press. She has worked in states that where everything is made public. She said she would let applicants know up front that their names would be released.

Mr. Vasquez asked if Dr. Polonio felt it would be possible to complete the search so a new president could be named by November or December. She said it could be done but it would be important to look at the calendar to ensure faculty is on campus during key points of the search.

Mr. Vasquez asked if Dr. Polonio would be able to customize the search for a fee that could work for both her and the College. She said they have capability of doing video and teleconferences. She said they may be able to shrink some of the cost by cutting out travel.

Mr. Vasquez asked for Dr. Polonio to weigh in on their position was on search criteria formed by the Board only versus search criteria formed by the Board plus focus groups. She said it depends on the culture. She said the Board would gain credibility and buy in to the decision if the community is involved in the search.

Mr. Shupe asked Dr. Polonio if she does a lot of work in the south. She answered that they do searches all over the south. She said they go into each college taking the culture of the school into consideration.

ADJOURNMENT

The meeting adjourned at 1:12 pm

Mr. Alex Vasquez, Chairperson

Mr. Randy Lawson, Secretary