

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
BOARD OF TRUSTEE MEETING  
Monday, February 20, 2012**

**MINUTES**

Chair Alex Vasquez called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, February 20, at 4:36 p.m. in the Burns Hall 3<sup>rd</sup> Floor Board Room.

**Members Present:** Alex Vasquez (Chair), Joe Spivey, Randy Lawson, Mark Lundy, Joan Clifford, Johnny Haney, Mike Shupe, and Hadley Hindmarsh

**Also in Attendance:** Dr. Becky Paneitz and Brandi Peters

**MINUTES**

**January Annual Meeting**

Mr. Lawson moved and Mr. Spivey seconded the motion to approve the minutes of the Annual Board Meeting on January 9, 2012. The motion passed unanimously.

**January Meeting**

Mr. Lawson moved and Mr. Spivey seconded the motion to approve the minutes of the Board Meeting on January 9, 2012. The motion passed unanimously.

**RECOGNITONS, AWARDS, AND INFORMATION ITEMS**

**Introductions**

Dr. Paneitz introduced Chris Holtman, new Public Relations and Social Media Specialist. She also introduced Ms. Kathryn Birkhead, new Director for Diversity and Inclusion. Mr. Vasquez welcomed Mr. Holtman and Ms. Birkhead to the College.

**February Student of the Month Golden Eagle Award: D'Etta Stephens-Mason**

Dr. Chris Huggard introduced Ms. D'Etta Stephens-Mason. Dr. Huggard told the board that Ms. Stephens-Mason has spent countless hours on service learning projects. She told the Board that she decided to come back to school several years ago and was proud to be in her forth semester at the College. She said she has the opportunity to be involved in several organizations and work on very rewarding projects. Mr. Vasquez congratulated Ms. Stephens-Mason.

**SGA Presentation: Brandi Peters**

Ms. Brandi Peters told the Board that the first year of the Student Government Association (SGA) has been about building the foundation for the group. She explained that following the Board Retreat, the SGA created their goals for the year. She said the group will focus on

streamlining the scholarship application process, create a joint event with the SAAB group, and to create student awareness of the group.

Mr. Spivey commended the SGA group for all they do at the College. Mr. Vasquez thanked Ms. Peters for her report.

**Sabbatical Report: Dr. Chris Huggard**

Dr. Huggard said he reported about his last Sabbatical to the Board nine years ago. He told the group he published a book, *Santa Rita del Cobre: A Copper Mining Community in New Mexico*, as a result of his recent sabbatical. He thanked Dr. Paneitz and the Board for awarding him the opportunity. Mr. Vasquez congratulated Dr. Huggard.

**ENDS MONITORING REPORT**

**ENDS 103 – Owner (Taxpayer) Community**

Dr. Ricky Tompkins told the Board that not much had changed since the January Board Retreat report. He highlighted the PACE Grant, explaining that institutions are excited to begin the process. He also said the President’s Circle had increased to 59 members. Mr. Vasquez thanked Dr. Tompkins for such clearly defined goals.

**Approval of ENDS 103 – Owner (Taxpayer) Community Report**

Mr. Lundy moved and Mr. Shupe seconded the motion to approve ENDS 103 – Owner (Taxpayer) Community. The motion passed unanimously.

**EXECUTIVE LIMITATIONS MONITORING REPORT**

**EL 206 – Asset Protection**

Mr. Marty Parsons told the Board that Auditors will be on campus for the next two to three weeks. Mr. Vasquez applauded the use of the emergency procedures to notify students of the Farmington event.

**Approval of EL 206 – Asset Protection**

Mrs. Clifford moved and Mr. Spivey seconded the motion to approve EL 206 – Asset Protection. The motion passed unanimously.

**COMMITTEE REPORTS**

**Land Use and Facilities Committee**

Mr. Spivey said the committee discussed and approved the recommendation that the Board approve a partnership with Illinois River Watershed Partnership and the Beaver Water District to obtain mini-grants for Rain Garden installations. He said this will use runoff water to improve the look of the College. Mr. Parsons said the grant should cover most of the cost of the garden.

Mr. Spivey said the committee discussed and approved the recommendation that the Board approve to expand the Barnes and Noble bookstore with remodeling to include a Recharge-U

mini-mart and convenience store. He added that this expansion has been discussed during several committee meetings.

Mr. Spivey said the committee also discussed and approved the recommendations that the Board approve to contract with Subway restaurant and Mama Deluca restaurant to provide food service to NWACC constituents. Mr. Vasquez reminded the group that this was discussed at the January Board Retreat. Mrs. Hindmarsh asked if the college had an exclusivity agreement with any food vendor. Mr. Parsons said there is no exclusivity agreement.

#### **Approval for NWACC to Construct a Rain Garden**

Mr. Spivey moved and Mr. Shupe seconded the motion to approve for NWACC to construct a rain garden. Mr. Spivey, Mr. Lawson, Mr. Lundy, Mrs. Clifford, Mr. Shupe, and Mrs. Hindmarsh voted yea. Mr. Haney voted nay. The motion was approved.

#### **Approval for NWACC to Expand Barnes & Noble**

Mr. Spivey moved and Mr. Lawson seconded the motion to approve for NWACC to expand Barnes & Noble. Mr. Spivey, Mr. Lawson, Mr. Lundy, Mrs. Clifford, Mr. Shupe, and Mrs. Hindmarsh voted yea. Mr. Haney voted nay. The motion was approved.

#### **Approval for NWACC to Contract with Subway Restaurant Local Franchisee**

Mr. Spivey moved and Mr. Lundy seconded the motion to approve for NWACC to contract with Subway Restaurant Local Franchisee. Mr. Spivey, Mr. Lawson, Mr. Lundy, Mrs. Clifford, Mr. Shupe, and Mrs. Hindmarsh voted yea. Mr. Haney voted nay. The motion was approved.

#### **Approval for NWACC to Contract with Mama Deluca Restaurant**

Mr. Lundy moved and Mrs. Hindmarsh seconded the motion to approve for NWACC to contract with Mama Deluca Restaurant. Mr. Spivey, Mr. Lawson, Mr. Lundy, Mrs. Clifford, Mr. Shupe, and Mrs. Hindmarsh voted yea. Mr. Haney voted nay. The motion was approved.

#### **Honorary Degree Committee**

Mr. Lawson told the Board the Honorary Degree Committee met on January 23<sup>rd</sup>. He said the request for nominations is open until Monday, February 20<sup>th</sup>. He added that the committee will make a recommendation and bring the nominee back to the Board for approval in March.

#### **Foundation Board**

Mr. Vasquez said the Foundation Board last met on February 9<sup>th</sup>. Mr. Wyley Elliott told the Board of upcoming events related to the National Child Protection Training Center (NCPTC) Campaign. He applauded Ms. Hindmarsh, Ms. Stephanie Smith, and Dr. Steve Gates for their work with the NCPTC.

#### **PRESIDENT'S REPORT**

Ms. Brooke Holt told the Board that the average credit hours per student were up for the Spring semester. She said that as of Friday, February 17<sup>th</sup>, the enrollment number was 8,091. She added that this number does not include the second eight week or late start classes.

Dr. Paneitz asked Dr. Gates to update the Board on Act 747. Dr. Gates explained that Act 747 requires the College to notify the Coordinating Board if a program is longer than 60 hours. He said that some degrees have particular requirements that would make the program longer than 60 hours. He pointed to a list in their board materials of programs at the college longer than 60 credit hours.

Dr. Paneitz encouraged the Board to attend the upcoming SIFE Lecture Series. She said the SIFE and Honors Leadership Students had submitted questions to ask Ms. Alice Walton and Mr. Don Bacigalupi.

### **CHAIRMAN'S REPORT**

Mr. Vasquez told the Board that several NWACC students and trustees attended the Saturday Legislative Meeting. He thanked all those who attended.

Mr. Haney and Mr. Spivey both gave updates on their recent trip to the ACCT Legislative Summit in Washington, DC.

### **OTHER BOARD ACTION ITEMS**

#### **Approval of 5-Year Plan**

Dr. Gates reminded that Board that the plan being approved was reviewed at the January Board Retreat. Dr. Paneitz said that the College is already into year one of the plan. She added that the plan is a living document.

#### **Approval of the 5-Year Plan**

Mr. Shupe moved and Mr. Spivey seconded the motion to approve the 5-Year Plan. The motion passed unanimously.

#### **Approval of Tuition/Fees**

Mr. Vasquez said the tuition and fee proposal came from the Tuition and Fee Work Session. He said that once the decision is made in regards to the tuition and fees, the College will move into the budgeting process. Mr. Parsons explained to the Board that the request is modest and the College is working to keep increases as low as possible.

Mr. Vasquez asked Mr. Parsons to explain what the tuition and fee increase will be used to fund. Mr. Parsons explained that the funds would be used toward increased operating costs and salaries. Mr. Vasquez then asked Mr. Parsons to explain what this means to students. Mr. Parsons answered that the goal is to keep cost as low as possible and to give more funding to the academic side of the College. Dr. Gates added that the College will likely add more faculty

positions in the English, Math and Science areas. He said they are also looking to create a better ratio of advisors to students.

Mr. Shupe said that the Board does not like to increase tuition and fees, but they understand that it is needed. Mr. Spivey added that he does not like the idea of tuition increases, but in the atmosphere of low funding and slight enrollment increases, the College still needs to meet the needs of the community. Mr. Vasquez thanked the Board for their careful consideration of the information.

### **Approval of Tuition/Fees**

Mr. Haney moved and Mrs. Clifford seconded the motion to approve an increase for in-district tuition from \$72.50 to \$75.00 (3.45%) per credit hour; an increase for out-of-district tuition from \$117.50 to \$122.50 (4.25%) per credit hour; and an increase for out-of-state tuition from \$167.50 to \$175.00 (4.48%) per credit hour. It is also recommended that the following fees be increased: Technology Fee from \$8.00 to \$8.75, Learning Support Fee from \$7.75 to \$8.50, Infrastructure Fee from \$50.00 to \$55.00, Culinary Supply Fee from \$75.00 to \$100.00 and Health Professions Lab Fee from \$35.00 to \$60.00. A new Facility Maintenance Fee is also recommended in the amount of \$1.50 per student semester credit hour. The motion passed unanimously.

### **ADJOURNMENT**

The meeting adjourned at 6:25 p.m.

---

Mr. Alex Vasquez, Chairperson

---

Mr. Randy Lawson, Secretary