

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
BOARD OF TRUSTEE MEETING  
Monday, April 9, 2012**

**MINUTES**

Chair Alex Vasquez called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, April 9, at 4:34 p.m. in the Burns Hall 3<sup>rd</sup> Floor Board Room.

**Members Present:** Alex Vasquez (Chair), Joe Spivey, Randy Lawson, Mark Lundy, Ric Clifford, Johnny Haney, Mike Shupe, and Hadley Hindmarsh

**Also in Attendance:** Dr. Becky Paneitz and Brandi Peters

**MINUTES**

**March Meeting**

Mr. Shupe moved and Mr. Clifford seconded the motion to approve the minutes of the Board Meeting on March 12, 2012. The motion passed unanimously.

**RECOGNITION, AWARDS, AND INFORMATIONAL ITEMS**

**Student of the Month Golden Eagle Award: Jerri Dalrymple**

Mr. Todd Kitchen introduced Ms. Jerri Dalrymple. Ms. Dalrymple thanked the Board. She also thanked her family for their support while she went back to school. She told the Board she plans to become a bilingual nurse. Mr. Spivey and Mr. Vasquez congratulated Ms. Dalrymple.

**Introduction of New Staff**

Mr. Chuck Ramseyer introduced Ms. Melissa Cuquet, new Director of Accounting Services. He told the Board that Ms. Cuquet has previously worked with the U.S. Army Management Staff College and the V.A. The Board welcomed Ms. Cuquet.

Mr. Wyley Elliott told the Board he hired Mr. Steven Hinds, new Executive Director of Public Relations and Marketing. He told the Board that Mr. Hinds previously worked for Arvest and that he was excited for him to join his team.

**Rebranding and Logo Discussion**

Mr. Elliott told the Board that CJRW met with Mr. Victor Chafalant's Graphic Design class to discuss logo options. He explained that the next step would be for the Board members to meet individually with CJRW to review possible logo designs. He appreciated CJRW for their work on this project.

**ENDS MONITORING REPORT**

**ENDS 105 – College Community**

Dr. Ricky Tompkins went through the ENDS-105 report with the Board. He told the group that the hiring process continues to improve. He said the focus is on increasing and promoting diversity and inclusion to the process. Mr. Haney asked for more measurement on the ENDS reports moving forward. Dr.

Tompkins said the current reports would fall into the year one category of the five year plan. He added that the College would benchmark against this year when they report out in 2013.

Dr. Paneitz commended Ms. Lynda Lloyd on her work updating the College Policies and Procedures. She said these updates will be placed on the College transparency website in the coming weeks.

#### **Approval of ENDS 105 – College Community**

Mr. Spivey moved and Mr. Shupe seconded the motion to approve ENDS 105 – College Community. The motion passed unanimously.

### **EXECUTIVE LIMITATIONS MONITORING REPORT**

#### **EL 200 – Global Executive Constraints**

Mr. Chuck Ramseyer told the group that the Auditors would be leaving the College on Friday. He said the final report would not be available for some time. Dr. Paneitz said the Finance/Audit Committee would review the report after it becomes available.

#### **Approval of EL 200 – Global Executive Constraints**

Mr. Lawson moved and Mr. Clifford seconded the motion to approve EL 200 – Global Executive Constraints. The motion passed unanimously.

#### **EL 205 – Emergency Presidential Succession**

Dr. Paneitz read from the policy. She said in the instance that she is unable to administer college activities, Dr. Steven Gates would be the first in line for succession, Mr. Marty Parsons second, and Mr. Wyley Elliott third.

#### **Approval of EL 205 – Emergency Presidential Succession**

Mr. Lawson moved and Mr. Clifford seconded the motion to approve EL 205 – Emergency Presidential Succession. The motion passed unanimously.

### **COMMITTEE REPORTS**

#### **Land Use and Facilities Committee**

Mr. Spivey said the Land Use Committee met last week. He told the group the Center for Health Professions is ahead of schedule by 18-21 days. He added that the building is still on track for LEED Certification. Dr. Paneitz told Mr. Spivey that the committee should have a tour of the new building following the next Land Use Committee meeting.

Mr. Spivey said the group heard a presentation from Mr. Billy Towle, a University of Arkansas design student. Mr. Towle's capstone project was to provide a foundation for NWACC to create a sustainable and cultural landscape with key elements of the history, nature and landscape stewardship.

### **PRESIDENT'S REPORT**

Dr. Paneitz told the Board that the college will be taking a certificate of proficiency in Culinary Arts (AAS) before the April Higher Education Coordinating Board for Approval. Dr. Paneitz also went over the events associated with the Coordinating Board coming to the College.

Dr. Paneitz said the College was one of only 16 colleges and universities to be named to the Higher One Model of Efficiency program. Dr. Paneitz congratulated Ms. Paige Francis and her team for this honor.

### **CHAIRMAN'S REPORT**

Mr. Vasquez congratulated Ms. Meredith Brunen on a wonderful Foundation Gala. Ms. Brunen told the board the Gala had record attendance.

**MOVED TO EXECUTIVE SESSION AT 5:17 PM**

**RETURNED FROM EXECUTIVE SESSION AT 7:53 PM**

### **OTHER BOARD ACTION ITEMS AND CONSIDERATIONS**

#### **Approval of President's Evaluation & Compensation**

Mr. Vasquez told the group the Board had extended Dr. Paneitz's contract through June 2013. He then read his evaluation letter to the group. Dr. Paneitz thanked Mr. Vasquez.

Dr. Paneitz told the audience that she had informed the Board during the executive session that she had made the decision to retire in June of 2013. Dr. Paneitz mentioned that when asked how long she would like to be at NWACC, she responded ten years. She read her letter of retirement to the Board. She thanked the Board for their support.

#### **Approval of President's Evaluation & Compensation**

Mr. Spivey moved and Mr. Lundy seconded the motion to approve Dr. Rebecca Paneitz's annual salary in excess of maximum amount. The motion passed unanimously.

#### **Approval of Resolution Adopting Use of Act 1404 of 2001 Authorizing the President's Salary**

Mr. Spivey moved and Mr. Lundy seconded the motion to approve the resolution adopting use of Act 1404 of 2001 authorizing the President's salary. The motion passed unanimously.

### **ADJOURNMENT**

The meeting adjourned at 8:00 pm

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Mr. Alex Vasquez, Chairperson

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Mr. Randy Lawson, Secretary