

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEE MEETING
Monday, June 13, 2011**

MINUTES

Vice Chair Joe Spivey called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, June 13th, at 4:32 p.m. in the Burns Hall 3rd Floor Conference Room.

Members Present: Joe Spivey, Randy Lawson, Mark Lundy, Joan Clifford, Johnny Haney, Mike Shupe, Hadley Hindmarsh

Also in Attendance: Dr. Becky Paneitz

RECOGNITIONS, AWARDS, AND INFORMATION ITEMS

Recognition of SIFE Team

Mr. Lawson told the Board that he had the privilege of attending the 2011 National SIFE Championship in Minneapolis, Minnesota. He said the NWACC SIFE team reacted positive and strong despite their challenges. He added that the team did a great job presenting and they have done wonderful service projects over the past year.

Mr. George Tanner told the group that he had never been around a team that bonded and rallied around each other like this SIFE team. He said that the team stepped up to help fill the shoes of an ill teammate and did a tremendous job. He introduced the SIFE team members and SIFE Board members in the audience.

Dr. Paneitz and Mr. Spivey applauded the team for their hard work and congratulated them on finishing third in the Campbell's Challenge.

April Student of the Month Golden Eagle Award: Tamara Nation

Dr. Galloway introduced Ms. Tamara Nation, April Student of the Month Golden Eagle Award recipient. Dr. Galloway told the Board that Ms. Nation has worked tremendously with the Gamma Beta Phi group. She thanked the Board for the honor and said that coming to NWACC had been a tremendous opportunity. Mr. Spivey congratulated her and wished her the very best.

Recognition of Retirement

Dr. Paneitz and Mr. Spivey presented Mr. Steve Pelphrey with a plaque congratulating him on his retirement. Mr. Pelphrey told the Board that he enjoyed his time at the College. He thanked Dr. Paneitz and Dr. Burns as well as the staff, students, administrators, and Board for the honor and privilege to work at NWACC. The Board thanked Mr. Pelphrey for his service

Dr. Paneitz and Mr. Spivey presented Ms. Virginia Hill with a plaque congratulating her on her retirement. Ms. Hill told the Board that she started her career as a librarian 42 years ago. She said she was glad she was able to finish her career in an academic library. She thanked the Board and said she was grateful to have had the opportunity to work at NWACC. The Board thanked Ms. Hill for her service.

Recognition of Phased Retirement

Dr. Paneitz introduced Ms. Louise Lamb to the Board. She said Ms. Lamb will be going into phased retirement. Ms. Lamb told the group that she has had a great time working with the students, faculty, and the Board. She said that she will be working half time for the coming year. The Board congratulated Ms. Lamb on her new role.

MINUTES

Regular Board Meeting – May 9, 2011

Mr. Lawson moved and Mrs. Clifford seconded the motion to approve the minutes of the Regular Board Meeting on May 9, 2011. The motion passed unanimously.

EXECUTIVE LIMITATIONS MONITORING REPORTS

EL-201 Financial Conditions

Dr. Paneitz highlighted some of the main points within this area. She said that much of the information being reported on is also covered in the FY 2012 Budget. She told the Board that Mr. Marty Parsons has been out with health issues, but Ms. Gulizar Baggson and Mr. John Hixson have been holding down the fort. She reported in compliance with the EL-201 Financial Conditions Report.

Approval of EL-201 Financial Conditions

Mrs. Hindmarsh moved and Mr. Shupe seconded the motion to approve the EL-201 Financial Conditions monitoring report. The motion passed unanimously.

EL-200 Global Executive Restraints

Dr. Paneitz highlighted the narratives within this area. She noted that the College is audited annually by the Legislative Audit Division. She said that the final audit report had not yet been presented, but the initial report looked positive. She reported in compliance with the EL-200 Global Executive Restraints Report.

Approval of EL-200 Global Executive Restraints

Mr. Shupe moved and Mr. Lawson seconded the motion to approve the EL-200 Global Executive Restraints monitoring report. The motion passed unanimously.

EL-205 Emergency Presidential Succession

Dr. Paneitz read from the policy. She said in the instance that she is unable to administer college activities, Dr. Steven Gates would be the first in line for succession, Mr. Marty Parsons second, and Mr. Wyley Elliott third. The Board had no questions.

Approval of EL-205 Emergency Presidential Succession

Mrs. Clifford moved and Mr. Lundy seconded the motion to approve the EL-205 Emergency Presidential Succession monitoring report. The motion passed unanimously.

COMMITTEE REPORTS

Land Use and Facilities Committee

Mr. Spivey said the Land Use Committee formed a subcommittee to name the new Health Professions Building. He said the group will make a recommendation to the committee at the July meeting. Mr. Spivey also reminded the Board of the groundbreaking ceremony on July 22nd at 10:30 am for the new building.

Mr. Spivey told the Board that the Land Use Committee also discussed the on-call architect at the last meeting. He said that the committee recommends that the Board approve using Crafton Tull & Associates, Inc. as the on-call architect.

Approval of Crafton Tull & Associates, Inc. as the On-Call Architect

Mr. Lawson moved and Mr. Shupe seconded the motion to approve Crafton Tull & Associates, Inc. as the on-call architect. The motion passed unanimously.

Audit Oversight Committee

Mr. Lundy told the Board that the Audit Oversight Committee looked at the draft of the audit findings. He added that Mr. Chris Rogers made some very good observations to the group.

Advocacy Committee

Mr. Haney asked the Board to look at the one page legislative update handout. He noted that NWACC is listed as the lowest funding Community College in the state. Mr. Haney appreciated Mr. Hall for all his work.

Dr. Paneitz told the Board that presidents and chancellors from the five highest and five lowest funded Community Colleges in the state have been meeting to seek a resolution to the inequitable funding. Mr. Hall added that the ADHE held an organizational meeting to begin discussions on the needs component and outcomes centered component of funding. He said that more than 50 NWACC employees, Trustees, and Foundation Board members have been involved in these discussions.

PRESIDENTS REPORT

Dr. Paneitz said that Aramark's contract was set to end on June 30th. She said that the College was able to re-negotiate a better contract with Aramark that will allow the College to use other catering options without giving them first right of refusal. Dr. Gates said the new contract will focus on delivery of food services in the food court area. He added that they will also begin looking to place options for food in Burns Hall.

CHAIRMAN'S REPORT

Mr. Spivey reminded the group that the Board Retreat will be held on July 22-23rd in the Shewmaker Center for Global Business Development. Dr. Paneitz also reminded the group of the groundbreaking ceremony being held before the Retreat on July 22nd. She added that Mr. Shane Broadway, Interim Director at the Arkansas Department of Higher Education, was planning to attend the ceremony.

OTHER BOARD ACTION ITEMS AND CONSIDERATIONS

Approval of FY 2012 Budget

Dr. Paneitz reviewed the numbers and charts included in the Board's meeting packet. She said the information being presented is the same data that was presented to each Board member in their individual meetings. She said the 2011-2012 proposed budget is \$39,189,446 and is centered around the students.

Approval of FY 2012 Budget

Mrs. Clifford moved and Mr. Lundy seconded the motion to approve provisional positions.

Individual vote:

Mr. Lawson – Yea

Mr. Lundy – Yea

Mrs. Clifford – Yea

Mr. Haney – Yea

Mr. Shupe – Yea

Mrs. Hindmarsh – Yea

The motion passed unanimously.

Approval of Promotional and Recruitment Items

Dr. Paneitz told the Board that the College is required to submit Board approval of the promotional items to be purchased for the coming year. She said that after Board approval, the state will transfer this money into the College account.

Approval of Promotional and Recruitment Items

Mrs. Clifford moved and Mr. Lundy seconded the motion to approve the promotional and recruitment items. The motion passed unanimously.

Approval of Nursing Assistant Certificate of Proficiency

Dr. Gates explained that the Nursing Assistant Certificate of Proficiency will be a ladder toward completion. Dr. Galloway added that the courses required for this certificate combined with applicable knowledge of Electronic Health Records and complimentary general education courses will help students obtain entry level positions in healthcare.

Approval of Nursing Assistant Certificate of Proficiency

Mrs. Clifford moved and Mr. Lundy seconded the motion to approve the Nursing Assistant Certificate of Proficiency. The motion passed unanimously.

Approval of Certificate of Proficiency in Pre-Health Sciences

Dr. Galloway said the courses for the Certificate of Proficiency in Pre-Health Sciences are already embedded in the AAS degree. He added that this certificate will allow students to move forward with a career in an administrative office.

Approval of Certificate of Proficiency in Pre-Health Sciences

Mrs. Clifford moved and Mr. Lundy seconded the motion to approve the Certificate of Proficiency in Pre-Health Sciences. The motion passed unanimously.

ADJOURNMENT

The meeting adjourned at 5:54 p.m.

Mr. Alex Vasquez, Chairperson

Mr. Randy Lawson, Secretary