

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEE MEETING
Monday, February 21, 2011**

MINUTES

Chair Alex Vasquez called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, February 21, at 4:30 p.m. in the Burns Hall 3rd Floor Conference Room.

Members Present: Alex Vasquez (Chair), Joe Spivey, Randy Lawson, Joan Clifford, Johnny Haney, Mike Shupe, Hadley Hindmarsh

Also in Attendance: Dr. Steve Gates and Ariel Smith

RECOGNITIONS, AWARDS, AND INFORMATION ITEMS

February Student of the Month Golden Eagle Award: Jennifer Holmes-Smith

Ms. Elizabeth Smith introduced the February Golden Eagle Award recipient, Ms. Jennifer Holmes-Smith. She said that Ms. Holmes-Smith is 15 years old and will be graduating from NWACC in May. Ms. Smith said that she plans to go on to the University of Arkansas to work on a Civil Engineering Degree. Ms. Holmes-Smith said that she was excited to be receiving this award and thanked the Board. Mr. Vasquez congratulated Ms. Holmes-Smith on her achievements.

Presentation – New Student Government Association: Elizabeth Smith & Brandi Peters

Ms. Elizabeth Smith and Ms. Brandi Peters spoke to the Board about the new Student Government Association. Ms. Smith told the Board that students approached her about the idea of forming the Student Government Association. Ms. Peters explained to the Board that the Student Government Association will be a liaison between the students and administration.

Ms. Clifford said that it is great that students are leading the creation of the new Student Government Association. Mr. Shupe asked if students would be elected to officer positions in the new association. Ms. Peters replied that elections would be held the week of April 18th for officers. Mr. Spivey asked how student representatives would be broken down. Ms. Smith answered that in the future it will be broken down into representatives from different divisions. Mr. Vasquez thanked Ms. Smith and Ms. Peters for updating the Board.

NWACC Highlight – National Child Protection Training Center: Stephanie Smith

Ms. Stephanie Smith told the Board that Mr. Victor Vieth, Director of the National Child Protection Training Center (NCPTC), would be in town next week to assist with a fundraiser for the NWACC location. She said that a student would also speak about the NCPTC at the NWACC Foundation Gala. She gave an update on the ChildFirst Arkansas classes that are set to begin on March 7th. She explained that 28 people are scheduled for this first training. She also told the Board about various training events they have scheduled for the rest of the year.

Mrs. Clifford asked Ms. Smith how many people worked in her department. Ms. Smith replied that three people work with her. Mrs. Clifford told Ms. Smith that the program is great and that she is doing an excellent job.

MINUTES

Annual Board Meeting – January 11, 2011

Mrs. Clifford moved and Mr. Spivey seconded the motion to approve the minutes of the Annual Board Meeting on January 11, 2011. The motion passed unanimously.

Regular Board Meeting – January 11, 2011

Mr. Spivey moved and Mrs. Hindmarsh seconded the motion to approve the minutes of the Regular Board Meeting on January 11, 2011. The motion passed unanimously.

ENDS Monitoring Report

ENDS 104 – Pre-K – 16 Community

Dr. Diana Johnson updated the Board on Dr. Gates progress to Strategic Goals one and two. She said that she has been working with the Springdale School District to target English language learners. She added that her group is working more with middle and junior high school students. Dr. Johnson also explained that High School Relations has developed a concept for a remediation toolbox for high schools in the area.

Mr. Wyley Elliott gave updates on Strategic Goal two for Corporate Learning. He told the Board that Corporate Learning had established a benchmark in Spring 2010 to better monitor and analyze enrollment trends and goals. He said that the division has experienced a 6% increase in enrollment from Spring 2010 to Fall 2010 and is on track to meet their 10% increase.

Dr. Tuthill gave updates on Strategic Goal three. He said that program reviews and assessment are mandated for the College for our Accreditation and by the State. He said that his group is currently in the process of reviewing the sections currently submitted. He also told the Board the Foundations of Excellence surveys have been completed and are being analyzed by nine teams. He said their goal is for all teams to report their findings before Spring Break.

Approval of ENDS 104 – Pre-K – 16 Community

Mr. Spivey moved and Mr. Shupe seconded the motion to approve the ENDS 104 – Pre-K-16 Community report. The motion passed unanimously.

EXECUTIVE LIMITATIONS MONITORING REPORT

EL 203 – Communication and Support to the Board

Dr. Gates gave the report on the communication and support to the Board. He noted that the College has improved its efforts in giving the Board more information about upcoming stories in the news. He said that there have not been significant changes from the previous years and reported in compliance with the report.

Mr. Vasquez appreciated Dr. Adam Arroyos and Mr. Mark Scott on their efforts to tell NWACC's story. Mr. Vasquez asked the Board members to let Dr. Paneitz or Dr. Gates know if they ever feel they are not receiving correct or timely information.

EL 203 – Communication and Support to the Board

Mr. Spivey moved and Mr. Lawson seconded the motion to approve the EL 203 –Communication and Support to the Board report. The motion passed unanimously.

EL 206 – Asset Protection

Mr. Marty Parsons told that board that he noted updates in the narrative area of the asset protection report. He highlighted that in response to an audit finding, the College instituted an emergency preparedness plan. Mr. Vasquez said he was pleased the emergency preparedness plan was now in place. He added that this was following up on the audit findings from the previous year.

Mr. Haney told Mr. Parsons that the budget information he presented at the Board Retreat was some of the best information he has seen for years on the Board. He added that he is appreciative of Mr. Parsons and Dr. Paneitz for the information they provided for the executive limitation reports.

EL 206 – Asset Protection

Mr. Lawson moved and Mr. Spivey seconded the motion to approve the EL 206 –Asset Protection report. The motion passed unanimously.

COMMITTEE REPORTS

Land Use and Facilities

Mr. Jim Hessler told the Board that the College was approached about considering LEED certification for our new building. He said that the Land Use Committee looked at the options and decided to make the recommendation to the Board to move forward with the process. Mr. Spivey explained that LEED certification was discussed at length at the last two Land Use meetings. Mr. David Swearingen added that the certification will help the College to save money in the future.

Approval to Pursue LEED Certification

Approval to Pursue LEED Certification was approved by the Board with no objection.

Honorary Degree Committee

Mr. Lawson went through the minutes from the Honorary Degree Committee. He explained that the initial meeting was primarily to discuss process and criteria for the honorary degrees. He told the Board that nominations will be discussed at the next meeting.

Advocacy Committee

Mr. Haney thanked the Board for their participation in NWA Day at Legislature. He said that it was a day of great meetings. He told the group that there is a lot going on in Little Rock and

noted that Mr. Jim Hall has been there working hard for the College. Mr. Vasquez thanked the Advocacy committee and Mr. Haney for their hard work.

Mr. Haney then said that he, Ms. Hindmarsh, Dr. Witherspoon, and Dr. Gates attended the ACCT Legislative Summit in Washington, D.C. He thanked Dr. Gates for preparing meetings for the group while they were in Washington. Ms. Hindmarsh said that the climate in Washington, D.C. was tough. She said that this trip was a great opportunity.

PRESIDENTS REPORT

Dr. Gates thanked Mr. Haney and Mrs. Hindmarsh for the great trip to the ACCT Summit. He said that there is a lot happening in Washington and Little Rock right now and that the College would be watching everything closely. Dr. Gates told the Board that the AQIP Strategy Forum team had a successful trip to Lisle, Illinois for the Strategy Forum. He said they would come before the Board in the coming months to give an update on their progress.

CHAIRMAN'S REPORT

Mr. Vasquez said that the transparency and openness survey results were in the paper recently. He thanked Dr. Arroyos and his team for making sure that the College's story was told. He also thanked Mr. Haney for asking questions on behalf of the College at the recent Legislative Forums. Mr. Vasquez told the Board that his op-ed had ran in the paper recently. He told the Board that he meant what he said in the article. He added that they should all look at the contribution that everyone at the College makes.

Mr. Vasquez reminded the Board that the evaluation process is scheduled to start in March. He also mentioned that he was hoping to not look at a tuition increase this year and to focus on internal and long term planning, but that the Board may need to be prepared to discuss the potential of an increase.

OTHER BOARD ACTION ITEMS AND CONSIDERATIONS

Approval of Provisional Positions

Mr. Parsons explained to the Board that the positions requested had previously been approved by the Board. He said that the College is recommending that this one position be approved for the Title III program.

Approval of Provisional Positions

Mrs. Clifford moved and Mr. Spivey seconded the motion to approve the provisional positions. The motion passed unanimously.

ADJOURNMENT

The meeting adjourned at 6:11 p.m.

Mr. Alex Vasquez, Chairperson

Mr. Randy Lawson, Secretary