

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
SPECIAL BOARD OF TRUSTEES MEETING
Monday, May 11, 2007
MINUTES**

Chair Mark Lundy called a special Board of Trustees of NorthWest Arkansas Community College meeting to order Friday, May 11, 2007, at 6:10 p.m. in the John Q. Hammons Board Room at the John Q. Hammons Center.

Members Present: Dr. Les Carnine (Secretary), Joan Clifford, Johnny Haney, Krista Khone, Mark Lundy (Chair), Coleman Peterson (Vice-Chair), Joe Spivey, and Robert Teague

Also in Attendance: Dr. Becky Paneitz and Mr. David Thrasher

Mr. Mark Lundy explained that the purpose of the specially-called board meeting was to approve the naming of the proposed Entrepreneurial Center at NWACC.

Dr. Les Carnine moved and Mr. Joe Spivey seconded the motion to name the proposed complex the Shewmaker Center that will be comprised of the Center for Workforce Technologies and the Entrepreneurial Center.

Dr. Becky Paneitz and Mr. David Thrasher explained the concept of the proposed Entrepreneurial Center and the gift from the Jack Shewmaker family. The pledged \$2 million gift will be paid over no more than seven years.

\$1.8 million of the Shewmaker gift has been pledged toward the Walton Family Foundation's \$4 million challenge gift for the construction of the Entrepreneurial Center, a 35,000 sq. ft. structure that will cost approximately \$8 million. The remaining \$200,000 has been pledged for the nursing program.

Dr. Paneitz explained that NWACC has two years to match the Walton Family Foundation challenge gift and that the College only has to secure an additional \$100,000 to reach the \$2 million mark, at which time the Walton Family Foundation would release the first \$2 million of the \$4 million gift.

Following a brief discussion, the motion passed unanimously.

Mr. Joe Spivey moved and Mr. Robert Teague seconded the motion to adjourn the meeting at 6:25 p.m. The motion passed unanimously.

Mark Lundy, Chairperson

Dr. Les Carnine, Secretary

Date approved: _____ Aye _____ No _____ Abstain _____

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
Monday, May 14, 2007
MINUTES**

Chair Mark Lundy called the regularly scheduled Board of Trustees of NorthWest Arkansas Community College meeting to order Monday, April 9, 2007, at 4:34 p.m. in the Multi Purpose of the Student Center.

Members Present: Johnny Haney, Krista Khone, Mark Lundy (Chair), Coleman Peterson (Vice-Chair), Joe Spivey, and Robert Teague

Members Absent: Dr. Les Carnine (secretary) and Joan Clifford

Also in Attendance: Dr. Becky Paneitz

RECOGNITIONS, AWARDS, INFORMATION ITEMS:

Mrs. Becky Hudson, SIFE president, introduced fellow SIFE team members Jose Mora, Stephanie Archer, and Rebecca Foster, and then gave an update on the SIFE national competition held in Dallas, TX, where the team was presented with the SIFE Spirit Award. Mrs. Hudson and the team produced a video that will be shown at the board retreat in July.

Mr. Steve Pelphrey gave a brief summary on campus security. He pointed out that every student, faculty and staff, are given a copy of the NWACC handbook that contains safety information. All of the buildings on campus have emergency procedures posted, and an emergency response coordinator contact is listed. Public safety officers monitor each building regularly. Mr. Pelphrey and Mr. Dick Nelson recently attended the Department of Public Safety meetings in Little Rock and learned that the two most important things NWACC needs to do is educate and communicate. A first response team needs to be prepared to respond within minutes of any emergencies. A recent meeting with Chief Allen of the Bentonville Police Department resulted in better communication, and a similar meeting will take place with Rogers and Little Flock Police Departments. The current Department of Public Safety includes six commissioned officers. Mr. Pelphrey and Mr. Nelson will be presenting the College Cabinet and the Board of Trustees with a safety plan in the near future. Mr. Mark Lundy had invited Lisa Stinson, a concerned parent of a potential student, to speak to the board about her concerns; however, she did not attend the meeting.

Mr. Bruce Johanson, compensation consultant for NWACC, gave an update on the "Special Compensation Report". Faculty pay has almost reached the mid-point range for all faculty. The highlights of the plan are a 2% COLA for faculty and staff, as compared to the 3% last year. A merit plan effective October 1, for classified staff would include 1% for a satisfactory review, 3% for a good review, and 4 ¼% for an exceptional review, while NWACC would give non-classified positions an additional 1% COLA in October.

Dr. Becky Paneitz formally introduced Mrs. Susan Dochterman as her Administrative Assistant.

MINUTES:

Mr. Joe Spivey moved and Mr. Coleman Peterson seconded the motion to approve the minutes of the April 9, 2007, Board of Trustees meeting. The motion passed unanimously.

ENDS MONITORING REPORT – E104 PreK - 16

Dr. Paneitz gave an overview and explained that NWACC can offer Professional Development to public school teachers. Dr. Chip Ates and Dr. Mike Kirk reviewed specific activities in more detail, and provided a handout that pointed out the increase of non-English speaking students. More traditional students are

enrolling at NWACC, and the NWACC COMPASS tests are given at area High Schools. A task force to develop a professional development program for public school teachers this summer was discussed. Mr. Lundy talked about finding ways to build more partnering activities with the Rogers School Board. He suggested that the two boards meet so that NWACC can help the Rogers School Board members better understand what NWACC is doing to help them attain their academic goals and needs. Mr. Spivey moved, and Mr. Robert Teague seconded the motion to move on this goal. The motion passed unanimously.

COMMITTEE REPORTS:

Land Use and Facilities Committee

Mr. Spivey gave the Land Use and Facility Committee report. Mr. Spivey thanked Mr. Howard Slinkard for his service as the former chairman of the committee. Highlights of the meeting were the anticipated sale of bonds on May 21 or 22 with the proceeds to be used for remodeling Burns Hall - planning is to begin this month, with the completion date of December 2008 anticipated. The oak trees planted on the premises were mentioned, as well as the upcoming Entrepreneurial stakeholder breakfast meeting scheduled for May 18, 2007. The Facilities Master Plan is to be revisited after it has been reviewed by the on call architects. Ms. Krista Khone moved and Mr. Teague seconded the motion to approve the Land Use and Facilities report. The motion passed unanimously.

Dr. Paneitz described the new organizational chart for the College and pointed out the critical vacancy of the AVP for Learning. Dr. Paneitz commended Dr. Derek Crews for his vision of a sales model for the CCE. The Cabinet team stood for recognition: Mrs. Debi Buckley, Dr. Steve Gates, Dr. Chip Ates, and Dr. Derek Crews. Mrs. Buckley and Dr. Paneitz then presented the proposed FY2007-2008 budget on the PowerPoint presentation. Dr. Paneitz talked about the need to keep the reserve at 6%, \$1.6M, so that the college could go forward with compensation adjustments and add new positions. Following a brief presentation by Mrs. Buckley, Mr. Teague moved and Mr. Spivey seconded the motion to approve the FY2007-2008 budget. The motion passed unanimously.

EXECUTIVE LIMITATIONS EL – 208 Budget

Following a presentation of the EL-208 Budget Executive Limitations reports, Mr. Spivey moved and Mr. Teague seconded the motion to approve Executive Limitation EL-208. The motion passed unanimously.

PRESIDENTS REPORT:

Dr. Paneitz reported on the three faculty members that have been approved to take sabbaticals: Victor Chalfant, Denise Nemec, and Chris Huggard. In response to a question, Dr. Paneitz confirmed that the policy regarding two faculty on sabbaticals from one department will be revisited by the Deans. Dr. Paneitz announced that NWACC is hosting its first national conference for NCATC June 6 – 8, with an expected 75 – 80 participants. Linda Dillman, Executive Vice President of Risk Management, Benefits, and Sustainability for Wal-Mart, will be the keynote speaker at the three - day conference. May 28, 2007 is the first day of summer classes.

CHAIRS REPORT:

Mr. Lundy said the location of the Board Retreat planned for July 20 and 21 had not been determined. Mr. Lundy remarked on the 2007 graduation ceremony, nursing pinning, and electrical apprentice program graduation. The next board meeting will be June 11, 2007.

Mr. Lundy adjourned the meeting at 6:20 p.m.

Mark Lundy, Chairperson

Dr. Les Carnine, Secretary

Date approved: _____

Aye _____

No _____

Abstain _____