

NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MONDAY, APRIL 10, 2006

MINUTES

The Board of Trustees of NorthWest Arkansas Community College was called to order by Chair Mark Lundy at 4:30 p.m., Monday, April 10, 2006, in the Trammel Trustee Board Room.

RECOGNITIONS, AWARDS, INFORMATIONAL ITEMS:

Dr. Becky Paneitz introduced Diana Johnson who presented the Student of the Month Golden Eagle Award to Laura Dye. Comments from Laura's nomination included being a leader in her classes, participant in surveys and focus groups at NWACC, hard worker who strives to get good grades while raising two young girls and working at a local school. Laura is committed to continue her studies towards a bachelor's degree and a master's degree and becoming a teacher. Laura extended her thanks to all who chose her for this award.

Dr. Becky Paneitz then introduced Debi Buckley, Vice President of Finance & Administration who joined our team on April 3, 2006. She came to NWACC from Texas A&M where she worked for 23 years. She worked in Institutional Research and then as an Administrator with the College of Education. Debi Buckley explained that she received her law degree from the University of Arkansas and started her higher education teaching career at a junior college.

Jim Hall introduced the 2006 Distinguished Graduate and the 2006 Dick Trammel Outstanding Alumni recipients. He noted that NWACC solicited nominations college-wide and that there were several outstanding nominations for these two awards.

The recipient of the 2006 Distinguished Graduate is Rebecca "Becky" Hudson. Becky mentioned that her 25-member SIFE team won the regional championships in St. Louis, Missouri. They will go on to compete in the national championships in Kansas City, Missouri, in May.

The 2006 Dick Trammel Outstanding Alumni is Debby Wieneke. Debby is a 2003 graduate of NWACC with an AA degree in Criminal Justice. She is the former director of the Benton County Women's Shelter and is now the director of Habitat for Humanity of Benton County. Also, her son and daughter are recent graduates of NWACC.

Dr. Becky Paneitz introduced Rob Dodd who handles the administration and construction for MAHG Architecture. He gave a PowerPoint presentation of the progress of the Student Center and Parking Garage projects since October 2005. The pre-cast concrete wall panels for the parking structure will begin to arrive on Monday, April 17th.

MEMBERS PRESENT: Dr. Les Carnine (Secretary), Joan Clifford, Krista Khone, Mark Lundy (Chair), Johnny Haney, Howard Slinkard, Joe Spivey, Robert Teague

MEMBERS ABSENT: Coleman Peterson

ALSO IN ATTENDANCE: Dr. Becky Paneitz, Becky Hudson (Student Trustee)

MINUTES:

Chair Mark Lundy accepted the motion by Joe Spivey to approve the minutes for the March 13, 2006. Howard Slinkard seconded the motion. The motion passed unanimously.

GOALS MONITORING REPORT:

There was no Goals Monitoring Report for this meeting.

EXECUTIVE LIMITATIONS MONITORING REPORT:

There was no Executive Limitations Monitoring Report for this meeting.

COMMITTEE REPORT:

Howard Slinkard updated the Board with regards to Land Use & Facilities Committee. He said during the most recent meeting, committee members agreed to establish a boundary of the designated education area and the restoration project of the wooded area, subject to verification of the exact boundaries for the amphitheater in Phase III of the Landscape Master Plan.

Chair Mark Lundy called for an update of the Policy Committee. Dr. Carnine said that he was working with Dr. Paneitz and the State to ensure the compliance of these policies. Jean Anderson is working on the revisions and these should be ready within the next two weeks. Dr. Carnine is hoping to have this completed within the next four weeks. Chair Mark Lundy asked Dr. Carnine to comment as to how this looked as a whole. He explained that there were a couple of ethics procedures which needed attention. There were five items that had changes in State law regulations that needed to be dealt with since the last update of policies. There were no major issues that needed to be modified. Some of the policies were consolidated and some procedures were updated.

OTHER BOARD ACTION:

Prior to Jerry May's remarks, Dr. Paneitz spoke about the students in the Professional Pilot option of our Aviation Science Program and the fact that they are not currently flying. This program began in 2001 and NWACC did use a third party provider, Drake Aviation. This company is no longer a provider for our Professional Pilot option. This program option, along with the other aviation options, was scheduled to be reviewed this summer but because this third party provider is no longer providing service to NWACC, it gave administration an opportunity to complete the program analysis evaluation within the last month. There are approximately 15 students still currently enrolled in this program.

Jerry May explained that the College Administration will visit with these students individually and explain the options available to them. The recommendation of the College Administration is that the Professional Pilot option be placed on inactive status for a period of one year as of May 12, 2006, so students can work off their balance of studies. No new students will be admitted to this program; however, current students will be assisted in completion of required pilot training for this degree.

Howard Slinkard moved to approve the recommendation of the College Administration to place AS Aviation — Professional Pilot Option on Inactive Status for one year. Joan Clifford seconded the motion. The motion passed unanimously.

Jerry May continued the discussion, stating that the College Administration will be working to identify sources where students can take their pilot training. NWACC will make sure the provider has insurance and will give the students the option to select where they want to go. Students will then bring their certification to us so that we can credit that into their degree. Dr. Becky Paneitz reminded the Board that the contract with Drake Aviation would have expired this summer anyway. NWACC will not have a contract provider, but will give students a list of providers where they can go and receive their training.

Dr. Becky Paneitz began a discussion regarding the negotiation of a contract for a bookstore provider and introduced Dr. Linda Dayton who continued this discussion, walking the Board through the process that led to the College Administration's recommendation. A Request for Proposal for Operation and Management of the College Bookstore was issued on February 14, 2006. A Bidders Conference was held on February 27, 2006. All proposals were due to the College on March 16 2006. Responses were received from Budgetext Corporation, Barnes & Noble College Booksellers, Inc., and Follett Higher Education Group. A committee reviewed these three outstanding presentations and selected Barnes & Noble College Booksellers, Inc. The operations and management of the College Bookstore will begin July 1, 2006. The current Bookstore contract expires June 30, 2006.

Howard Slinkard moved to approve the recommendation of the College Administration to begin contract negotiations for Operation and Management of the College Bookstore with Barnes & Noble College Booksellers, Inc. Krista Khone seconded the motion. The motion passed unanimously.

Dr. Becky Paneitz began a discussion of the College ENDS Statements. These five statements were a result of a discussion at the January Retreat and include the student community, business community, taxpayers community, pre-K through grade 16 community, and the college community. There was a discussion, followed by a review of the proposed revised Board of Trustees Annual Calendar.

Joan Clifford moved to approve the recommendation of the College Administration to approve the College ENDS Statements and the Board of Trustees Annual Calendar. Les Carnine seconded the motion. Following the discussion, the motion was withdrawn.

Johnny Haney expressed his concerns about the calendar and the timing of Limitations. He stated that Policy #19 was to be done quarterly, but didn't see it on the calendar at all; Policy #20 was also to be done quarterly, but was on the calendar two months in a row; Policy #24 was to be done semi-annually but was on the calendar for January and June – should be December and June (to be correct). Robert Teague commented that the Limitations would be changing in the future and that they must fit the ENDS Executive Limitations and perhaps expand these Limitations. He also requested a date be chosen for the Board Retreat in July.

Johnny Haney moved to amend and separate/divide this motion, approving the College ENDS Statements as presented and review the Board of Trustees Annual Calendar at the May, 2006 meeting. Robert Teague seconded the motion. The motion passed unanimously.

Howard Slinkard made a motion to go into Executive Session to review Dr. Rebecca Paneitz's evaluation and compensation. Dr. Les Carnine seconded the motion.

The Executive Session began at 5:45 p.m. and the Board meeting reconvened at 6:40 p.m. A summary letter will be sent to Dr. Paneitz detailing her compensation for FY 2006-07 and annual evaluation.

Howard Slinkard moved that in recognition of the outstanding job Dr. Paneitz has done during the past year and in support of her efforts in moving the College forward, the Board approve a salary increase equal to 5% of her current salary, effective in the ensuing fiscal year. Joe Spivey seconded the motion. Of the six Trustees in the room at the time of the vote, the motion was approved unanimously.

Dr. Les Carnine made a motion to approve the recommendation of the College Administration to pass the resolution to adopt the use of Act 1404 of 2001 that will allow NWACC to pay Dr. Rebecca Paneitz an annual salary in Fiscal Year 2007 in excess of the maximum salary amount for the position of NorthWest Arkansas Community College President. Howard Slinkard seconded the motion. Of the six Trustees in the room at the time of the vote, the motion was approved unanimously.

PRESIDENT'S UPDATE:

There was no president's update at this meeting.

CHAIR'S UPDATE:

There was no chair update at this meeting.

ADJOURNMENT: The meeting was adjourned at 6:43 p.m.

Mark Lundy, Chairperson

Dr. Les Carnine, Secretary