



INTERNATIONAL PROGRAMS

CPT Advisor Form

STUDENT: _____

NWACC ID: _____

Your advisee is requesting authorization to be employed under Curricular Practical Training. To better evaluate the student's request, please assist the International Programs Office by completing the following information. Once you have completed the form, please return it to the student to be submitted to our office for review. Under no circumstances should any of the information below be completed by the student. If you have questions or concerns, please contact the ISL Office: 479-619-2224 or jyoumans@nwacc.edu. Thank you for your assistance.

DEGREE WORKING TOWARDS: AAS AS AA CERTIFICATE

I certify that I have reviewed the student's proposed title and job duties, determined the proposed employment directly relates to the student's field of study, and confirmed the proposed employment will enhance the academic development of the student.

Academic credit is a requirement of Curricular Practical Training authorization.

Course Title: _____

Course Number: _____ Term: _____

Faculty member assigned to teach course/evaluate work: _____

Date proposed CPT employment will end: _____

If that date extends beyond the end of the term, I agree to file an incomplete for the student's coursework until ALL employment has been completed and evaluated.

Who will register the student in the course? Student Academic Advisor

I recommend the student be authorized for the proposed employment.

ADVISOR/INSTRUCTOR NAME

DATE

SIGNATURE

POSITION TITLE

PHONE NUMBER

E-MAIL

*All employment days must be evaluated for the registered course credit in order to fulfill CPT requirements. It is the academics advisor's/professor's role to determine if the proposed employment meets department requirements.

International Programs Office, 1 College Drive, Bentonville, AR 72712
Website: https://nwacc.edu/web/lss_internationaladmissions/
Phone: 479-619-2224 Email: internationalprograms@nwacc.edu