

Federal Work-Study (FWS) Job Posting

To Apply for This Position - Email your Resume to the Position Supervisor

FWS Eligibility

To be eligible for a Federal Work-Study position, student must:

- Have a current FAFSA and completed financial aid file at NWACC
- Have remaining student aid eligibility
- Maintain satisfactory academic progress towards
- Be enrolled in a current or future term at NWACC

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|---|--|-----------------|
| Position Title | Clerk | |
| Purpose/Role of this Position | Act as Managing Editor for the student-led literary magazine | |
| Department/Agency | English Department | |
| • Position Location | Burns' Hall 1016 | |
| • Campus or City | Bentonville | |
| Hours Per Week | 15 | |
| Hourly Pay Rate | \$10.00 | |
| Position Dates | Begin: 08/12/2019 | End: 05/15/2020 |
| <p><i>Beginning date will be the latter of: the above date or first day of pay period following completion of background check and new-hire processing</i> <i>Ending date will be the earliest of: the above date, the last day of the student's eligibility, or the student's date of resignation/termination</i></p> | | |
| Position Supervisor Name | Dr. Lindsay Hutton | |
| • Supervisor Email | Lhutton2@nwacc.edu | |
| • Supervisor Phone | 479-986-6953 | |
| Job Duties may include: | <ul style="list-style-type: none"> • Work with the editor-in-chief to ensure that the magazine is produced on time, • Work with genre editors to: <ul style="list-style-type: none"> ○ Solicit writers and manage slush reading ○ Send rejections, ○ Help manage web content and ○ Help make decisions about the magazine's style guide | |
| Job Qualifications | • | |
| Evaluation Procedures | <i>FWS Supervisors are encouraged to evaluate new FWS employees after 30 days and at least annually.</i> | |

NorthWest Arkansas Community College is an equal opportunity, affirmative action institution. The college welcomes applications without regard to age, race, gender, national origin, disability, religion, marital or parental status (including pregnancy).