

# Federal Work-Study Position

To apply:

- Send your resume to position supervisor. See contact information below.

Department or Agency:	Business & Computer Information	
Position Location:	Shewmaker Center for Global Business Development	
Campus or City:	Global Technology Center - Bentonville Campus	
Position Classification:	Clerk	
Hours Per Week:	19	
Hourly Rate:	\$9.25	
Position Begin Date:	01/28/19	
Position End Date:	6/29/19	
Position Supervisor:	Erin Lukens	
Supervisor Email:	elukens@nwacc.edu	
Supervisor Phone:	479-619-4350	
Purpose/Role of Position:	<b>Monitor Computer labs</b>	
Job Duties:	<ul style="list-style-type: none"> <li>• Assist students in accessing computers and programs</li> <li>• Keep lab area organized and clean</li> <li>• Assist Lab Supervisor and Administrator in maintaining labs</li> <li>• Assist Instructors when needed</li> <li>• Close lab at night</li> <li>• Open and close lab on weekends</li> </ul>	
Job Qualification:	<ul style="list-style-type: none"> <li>• Must have basic computer skills</li> <li>• Must be willing to help students.</li> </ul>	

Evaluation Procedures:

*FWS Supervisors are encouraged to evaluate new FWS employees after 30 days and at least annually.*

NWACC does not discriminate on the basis of gender, age, race, color, creed, religion, ancestry, national or ethnic origin, sexual orientation, gender identity, disability, genetic information, military status, veteran status, familial status, or any other protected category under applicable local, state, or federal law, ordinance or regulation