



NWACC New Employee 180 Day Evaluation

Employee name:

Employee ID #:

Position:

Date:

Hire date:

Supervisor:

Learning Opportunities/Goals:

Comments:

Probation Status:

Recommend employee be taken off probation period. *

Recommend that employee's probation period continue for 90 days (must attach a Performance Improvement Plan).**

Employee signature

Date

Supervisor signature

Date

Human Resources Representative Signature

Date

** Employees who are new to NWACC are required to complete a 180 day probationary period which includes a 90 probationary review*

*** Supervisors may request an additional 90 day probationary period with a Performance Improvement Plan attached.*

See NWACC Policy 5001-12