

**NorthWest Arkansas Community College Division of Social and
Behavioral Sciences, Education and
Wellness, Legal and Protective Services**

LEGL 2323 (Civil Litigation)

Catalog Description:

This course is an intensive study of civil procedure and includes the study of federal and state rules. Emphasis is placed upon the functions and duties of the paralegal in the litigation process, with special attention paid to the interviewing of clients, drafting of pleadings, writing of motions and discovery documents, and preparing and filing of other legal documents.

Prerequisites:

ENGL 1013, LEGL 1043, LEGL 1104 & LEGL 2133

Credit hours/Contact hours/Load hours:

3/3/3

Course Objectives:

Upon the completion of this course, the student should be able to:

- To explain the ethical responsibilities of the lawyer and paralegal in civil litigation.
- To choose a strategy and develop questions for an effective interview.
- To conduct effective interviews of clients, witnesses and other parties.
- To list and explain the steps of a civil trial.
- To define and apply the proper vocabulary in civil litigation.
- To choose the proper state or federal jurisdiction.
- To evaluate a legal claim and draft complaints for different types of civil actions.
- To draft answers (and counterclaims) for a variety of civil complaints.
- To write motions, discovery documents, decrees, orders and a variety of legal documents.
- To apply the rules of evidence and formulate and evaluate different strategies in the trial process.
- To be able to conduct research related to a civil action.
- To identify and respond to appropriate deadlines in the filing of legal documents.
- To use new technologies in the civil litigation process