

NorthWest Arkansas Community College
Allied Health / Fire Science Course

Fire 1033 Fire Officer Leadership

Catalog Description

This course provides the participant with basic skills and tools needed to perform effectively in the firefighter service environment. Topics of discussion will include firefighter benefits, unions, group dynamics, communication, problem solving, and other personnel matters. This course will enable mid-range managers, especially company officers, to be more effective in their roles as leaders.

Credit Hours/ Contact Hours/ Load Hours

3/3/3

Required Methods of Instruction

This course will include both lecture, and group activities. These activities will include group problem solving, conducting meetings, as well as delegating to, coaching, motivating, and evaluating subordinates.

Target Audience and Transfer

This course will benefit anyone desiring a career in the fire service or related fields, and will especially benefit those who are already in, or who are seeking to attain, positions of higher rank within the fire service. Students who are planning to attend a four-year college will be able to build upon this course's foundation to more advanced leadership/ supervisory curriculums.

Essential Course Outcomes

Students completing this course will be able to:

Knowledge:

1. Identify effective leadership skills, roles, and policies that are especially applicable to the fire service.

Skills:

2. Using knowledge and skills gained, demonstrate ability to organize and conduct small group meetings, lead group activities, communicate more effectively, and evaluate, coach, motivate, and delegate to subordinates.

Attitudes:

3. Express the importance of effective leadership and supervision within a fire service organization, and the value of treating subordinates ethically.
4. Develop a personal leadership style that promotes success within the fire service.

Required Texts

National Fire Academy, Leadership I: Strategies for Company Success – Student Manual
Springfield, VA.: National Technical Information Service, 1993

National Fire Academy, Leadership II: Strategies for Personal Success – Student Manual
Springfield, VA.: National Technical Information Service, 1993

National Fire Academy, Leadership III: Strategies for Supervisory Success – Student Manual
Springfield, VA.: National Technical Information Service, 1993

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Topics:

- A. Firefighter Benefits and Unions
- B. Problem Solving Techniques
- C. Assessing the Needs of, and Evaluating Subordinates
- D. Conducting Meetings
- E. Decision Making Skills
- F. Ethics in the Fire Service
- G. Use and Abuse of Power
- H. Management of Fire Officers' Multiple Roles
- I. Delegation of Responsibilities
- J. Coaching and Motivating Subordinates
- K. Discipline of Subordinates

Resources

<u>Item</u>	<u>Description</u>	<u>Location</u>
Instructor Manuals	Accompanies the Three Phases of the Course	NWACC
Video Tapes	Accompanies the Three Phases of the Course	NWACC