

Annual Security Report

Scroll to the bottom of NWACC's homepage and click on the link to access the PDF!



POLICY, RISK MANAGEMENT & COMPLIANCE

ENVIRONMENTAL HEALTH AND SAFETY COMMITTEE (EHS) AND CAMPUS COMMITMENT

Under Arkansas state law, all institutions of higher education are obligated to create, maintain and ensure a safe environment for all. The mission of the Environmental Health and Safety Committee at NWACC is to assist in making clear policies and procedures, with guidance and direction, that balances concern for the college's environmental legacy, the safety of its work force, and service to students. Of course, we can't do it all – and that's where YOU come in. With your help and support, we can work together to create a safer place to attend college and work. Whether that is through participation during emergency drills, filing work order requests when something is broken or out of order, or reporting odd behavior, crimes, or other “not so right” situations that occur on campus. In addition, you may be protected by Worker's Comp Insurance if you become injured during the course and scope of your job. Remember, if you are injured at work, you must report this directly to the “Company Nurse Hotline” (available 24/7) at 855-339-1893.

Active Aggressor Trainings

Bentonville Campus
November 30th from 9-11AM in CHP Oakroom 3016

Springdale Campus
November 30th from 2-4PM in WCC 210

Brightwater Campus
December 1st from 10-12PM in BWTR 162

Look out for upcoming PR announcements!
Sessions presented by Arkansas Division of Emergency Management

FOIA CORNER

- FOIA Lunch & Learn with Faculty- please be on the lookout for information about how you can tune into this event via TEAMS on November 15, 2022.
- The Arkansas AG's Office will host a FOIA webcast on December 8, 2022 from 10:00 a.m. – 12:00 p.m. Go here to register & sign up: <https://arkansasag.gov/trainings/>

If you receive a FOIA request, please notify Erin Campbell (ecampbell7@nwacc.edu) immediately. You can find more information on Arkansas FOIA here: <https://www.nwacc.edu/administrativeservice/s/riskmanagement/emergencyresponsebusinescontinuity/arkansasfoia.aspx>

POLICY, RISK MANAGEMENT & COMPLIANCE

WINTERIZATION PSA

- With extended holiday breaks on the horizon, all on-campus employees need to unplug any unnecessary appliances (heaters, coffee pots, microwaves, personal power strips/cord, etc.), turn off lamps, clean out fridges/breakroom areas and take food home. Please be sure to care for plants or take them with you. You are responsible for ensuring your file cabinets, desk drawers and office/area doors are locked.
- The dropping temperatures serve as a reminder for us all to keep winterization tips in mind please see some great information provided by our Workforce Education Department on what you can do to be prepared for cold weather! (WinterizationPSA.pdf)

WINTER ILLNESS REMINDERS

With cold and flu season upon us, we also know that there are other viruses passing around which can make you sick. Please remember the following guidelines to help keep yourself and your co-workers healthy:

- wash hands thoroughly with soap
- sneeze and cough into a sleeve instead of your hands
- avoid touching your face
- always wash hands before eating
- dispose of tissues immediately
- wipe down your workspace (desk, keyboard, mouse, etc.) often
- stay home from work if you're feeling ill (i.e. fever, sore throat, coughing, difficulty breathing, vomiting, headaches, ear pain) even if you think the symptoms are minor, and make sure you notify your supervisor

With the winter season approaching, know how to stay updated & informed when inclement weather causes all NWACC classes to go remote and its locations to temporarily close:

<https://www.nwacc.edu/news/inclementweather/nwaccclosed.aspx>

College locations closing and a shift to all remote learning will be communicated by the following:

- Stated on the top of the NWACC homepage
- Stated on NWACC social media pages (Follow NWACC on Facebook and Instagram)
- An NWACC email notification
- On local media outlets – Check KHOG, KNWA, KFSM, Clear Channel and/or Arkansas Democrat Gazette
- LiveSafe – A smartphone app that allows you to receive emergency alerts from NWACC
 - View LiveSafe App instructions.
- BCAlert – A text messaging service used by NWACC and Benton County Emergency Management.
 - BCAlert is only used for purposes of emergency notification, such as an immediate shut down due to impending weather or tornado warning issued.
 - Sign-up at: <http://www.bcalert.com/>
- Everbridge (Washington County Campus) - to receive emergency alerts, sign up at: <https://member.everbridge.net/index/453003085611803#/signup>



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NWACC POLICE & PUBLIC SAFETY

The NWACC Police and Public Safety Department facilitates and maintains a safe and secure learning environment that allows the college community to advance and prosper.

Personal Security Tips

Familiarize Yourself with NWACC Police and Public Safety Dept.

- Understand the ways to contact DPS (Phone, LiveSafe app, email)
- Get to know your police and security personnel in person
- Get to Know the layout of campus buildings (Emergency exits, AED locations, severe weather shelter areas, etc.) where you attend classes

Take Extra Precautions Walking Around Campus at Night

- Use the “Buddy System” (you and a friend to and from class, parking close, walking out together)
- Always keep Family and Friends notified of whereabouts
- Call Public Safety for a safety escort if needed-any time day or night (free service provided by DPS)
- Be aware of your surroundings and limit distractions when walking (do not stare at your phone screen)
- While walking around campus or to and from classes have your LiveSafe app open to utilize safe Walk or to use the emergency button if needed.

ALWAYS Lock up

- DO NOT leave your vehicles unsecured in parking lots. Always take the extra time to ensure valuables are not visible inside your car and that windows are up and doors locked

Maintain Vigilance and Awareness

- Time of day, weather, who is walking nearby, and general situational awareness

EMERGENCY ALERTS:

- BCalert - Use this phone app to get Benton County emergency or severe weather alerts.
 - o Sign-up at: <http://www.bcalert.com/>
- Live Safe – Use this phone app to get NWACC emergency alerts and report suspicious activity.
 - o View LiveSafe App instructions

IN CASE OF EMERGENCY

DIAL 911

CONTACT NWACC POLICE

479.619.4229 or 479.619.4209

Email: departmentofpublicsafety@nwacc.edu

Webpage: www.nwacc.edu/police

LOCATIONS:

Main Office: Center for Health Professions, room 1042

Satellite offices: located in NWACC’s Washington County and Brightwater locations.