



**Facilities Council
April 26, 2017
Burns Hall 3rd Floor Board Room
Meeting Minutes**

Members Present: Debi Buckley, Eric Smith, Dale Montgomery, Carol Cooper

Members Absent: Dr. Ricky Tompkins, Jim Lay

Guests: Jack Thompson, Diane Boss, Becky Hudson, Gwen Dobbs

The meeting was called to order at 9:00 a.m. by Debi Buckley.

Action Items

The Facilities Council received these facility modification requests:

Burns Hall

- I. Director of Learning Resources – Gwen Dobbs requests the modification of BH 1213.2 into an IT help desk and modification of 1215 into a study room.
 - Gwen Dobbs asked that the modification for room 1213.2 include placement of a door into Burns Hall and relocation of a display case. Ms. Dobbs presented the Council with usage statistics for Library study rooms and described how they can be reserved by faculty, staff, and students. The request to utilize room 1215 was tabled after discussion by the group.

Jack Thompson made a motion to allocate BH 1213.2 to Learning Resources and add a door. The Student Government and Ambassador Association will retain BH 1215. Eric Smith seconded the motion. Debi Buckley called the question to vote. Vote: approved unanimously.

Becky Paneitz Student Center

- II. Director of Student Life – Becky Hudson – requests the conversion of Becky Paneitz Student Center room 318 into an office for the Student Government and Ambassador Association.
- Ms. Hudson told the group that students requested a room that provided enough space to meet and collaborate on projects. The committee discussed the request and recommended that Ms. Hudson contact the Special Events staff to book spaces for the SGAA as needed. Additionally, the group advised reserving SC 318 and/or the Greenhouse conference room in Burns Hall for the fall semester. The Council indicated a preference to locate a permanent space for the important work of the students and will investigate further.

The Council did not vote on this agenda item.

Additional Information

The group discussed a previous request made by Becky Hudson to install a basketball goal. Possible locations and funding sources were discussed.

The meeting was adjourned at 9:41 a.m.
Recorded by Todd Glass