



**Facilities Council  
January 20, 2017  
Burns Hall 3<sup>rd</sup> Floor Board Room  
Meeting Minutes**

**Members Present:** Debi Buckley, Jim Lay, Eric Smith, Ethan Beckcom, Dale Montgomery

**Members Absent:** Dr. Ricky Tompkins

**Guests:** Tim Cornelius, Jason Degn, Gwen Dobbs, Jack Thompson

The meeting was called to order at 9:01 a.m.

**Action Items**

The Facilities Council received these facility modification requests:

**Center for Health Professions**

I. Tim Cornelius requested the modification of CHP 1075 into a classroom with computers.

- Tim Cornelius shared information with the group about the request for 40 computers for Nursing HESI exams. Other College of Health Professions students could also utilize the room. The group discussed furniture needed for the room and electrical and HVAC requirements. The group discussed the possibility of utilizing CHP 2065 as an alternative because it has the required thermal rating and CHP 1075 does not. CHP 1075 and CHP 2065 are the same size according to Jim Lay. This was later verified. Energy consumption for the space was also discussed.

*Ethan Beckcom made a motion that barring any significant justification for using CHP 1075, CHP 2065 could be brought up to the requested standard. Jason Degn seconded the motion. Jim Lay called the question to vote. Vote: approved unanimously.*

## **Burns Hall**

- II. Gwen Dobbs requested the modification of BH 1213.2 into a study room.
- Ms. Dobbs discussed the proposal to convert the space previously used as an Honors Lounge to a study room. The conversion would require moving a display case and adding a door. The study room would accommodate up to twelve students. The group discussed the electrical equipment adjacent to the room and the need for door with a window. The group discussed the possibility of utilizing unoccupied classrooms as additional study spaces. Ms. Buckley shared information about the need for a help desk in the area according to Ms. Dobbs. She noted that were few options left to meet this need.

*Ethan Beckcom made a motion to table the request and present Gwen Dobbs with additional options, such as relocating the help desk and utilizing classroom space as study rooms. Jim Lay seconded the motion. Debi Buckley called the question to vote. Vote: approved unanimously.*

The meeting was adjourned at 9:55 a.m.  
Recorded by Todd Glass