Learning Assessment Plan Workforce and Economic Development Division

Date Revised: 12.15.19

Planning for Academic Year: AY 2021

Department: Workforce and Economic Development Division

Relates to Institutional Goal(s): 1, 2, 3, 4, 5

NWACC		
1. Increase Student Success.		
2. Provide Quality Programming and Assessment.		
3. Support Financial Stability.		
4. Increase Community Outreach, Support, and		
Relations.		
5. Support and Enhance Institutional Operations.		
6. Improve Land and Facilities.		
7. Increase Diversity and Inclusion		

<u>Relates to Divisional Goal(s)</u>: To strengthen community through meeting workforce needs by providing relevant, innovative, and effective educational solutions for industry training and personal and professional enrichment such that we are generating revenue in excess of cost.

<u>Intended outcome</u>: To use faculty and student evaluations to ensure high quality educational offerings in all Workforce training delivery methods and content areas--to all Workforce audiences--whether on-site, off-site, and/or online, such that we are promoting continuous quality improvement and generating revenue in excess of cost.

Institutional mission objective or outcome that this statement supports: 1, 2, 3, 4, 5

Assessment Measure(s):

 See attached Workforce Impact Form – our quarterly and annual reporting metric
 Systematic method of faculty and student/learner/client evaluations, to include supervisor observations/evaluations, self-assessment, student evaluations, and client satisfaction surveys in every program area:

Construction	Apprentice	Retail and	Contract	Robotics,	LXD –	Institute
Technology	Programs: HVAC	Supplier Education	Training and Open	Kids College, and	Workforce Learning	for Corporate
	Electrical	Program	Enrollment:	K12	Experience	and Public
	Sheet Metal		Professional	Community	Design	Safety
	Plumbing		& Technical	Engagement/		
			Studies;	Enrichment		
			Community			
			Development			

Methods:

Measure	Students \Processes assessed	When	Responsible party – Program Coordinators
Division overall:	Create calendar for	Calendar in	Bolinder

Systematic method of faculty and student evaluations, to include supervisor observations/evaluations, self-assessment, student evaluations, and client satisfaction surveys	systematic collection and review of student, faculty, client evaluations	place by June 2020	
CST: Systematic method of faculty and student evaluations, to include supervisor observations/evaluations, self-assessment, student evaluations, and client satisfaction surveys	Implement and adhere to calendar for systematic collection and review of student, faculty, client evaluations	Fall 2020/Spring 2021	Ray Taylor
APPRENTICE PROGRAMS: Systematic method of faculty and student evaluations, to include supervisor observations/evaluations, self-assessment, student evaluations, and client satisfaction surveys	Implement and adhere to calendar for systematic collection and review of student, faculty, client evaluations	Fall 2020/Spring 2021	Mike Dewberry
RETAIL AND SUPPLIER EDUCATION: Systematic method of faculty and student evaluations, to include supervisor observations/evaluations, self-assessment, student evaluations, and client satisfaction surveys	Implement and adhere to calendar for systematic collection and review of student, faculty, client evaluations	Fall 2020/Spring 2021	Teresa Warren
Contract Training and Open Enrollment: Professional & Technical Studies; Community Development Systematic method of faculty and student evaluations, to include supervisor observations/evaluations, self-assessment, student evaluations, and client satisfaction surveys	Implement and adhere to calendar for systematic collection and review of student, faculty, client evaluations	Fall 2020/Spring 2021	New Hire/Director of Training and Community Development
Robotics, Kids College, and K12 Community Engagement/ Enrichment Systematic method of faculty and student evaluations, to include supervisor observations/evaluations, self-assessment, student evaluations, and client satisfaction surveys	Implement and adhere to calendar for systematic collection and review of student, faculty, client evaluations	Fall 2020/Spring 2021	AJ Hart

LXD – Workforce Learning Experience Design Systematic method of faculty and student evaluations, to include supervisor observations/evaluations, self-assessment, student evaluations, and client satisfaction surveys	Implement and adhere to calendar for systematic collection and review of student, faculty, client evaluations	Fall 2020/Spring 2021	Adelene McClenny
ICPS: Systematic method of faculty and student evaluations, to include supervisor observations/evaluations, self-assessment, student evaluations, and client satisfaction surveys	Implement and adhere to calendar for systematic collection and review of student, faculty, client evaluations	Fall 2020/Spring 2021	Dan Charles

Criteria: What level of performance will be acceptable? Internal targets and/or external benchmarks

100% Compliance with evaluation of all credit and career credit teaching and learning in Workforce by May 2021

<u>Results:</u>

Actions based on results:

Dissemination/Discussion:

WORKFORCE PI	ROGRAM	IMPACT	ORM						1 1 1				1				1	1	1	
Quarterly Report										HLC Criterion Alianment	NWACC Strategic Goals	AAS - CST	HVAC	PLUMBING	ELECTRICAL	SHEET METAL	CRA	ICPS	CONTRACT TRA	INING/COM
Annual Report	AY20																		Prof Dev/Techn	ical
Number of stude	nts/client	s/commun	ities served	by your pr	ogram.					1,5	1, 2, 4	193	19			19				
Number of "high	demand	jobs your	area serves	provides r	e: jobs dat	a (state/lo	cal).			1,5	1, 2, 4	1,210	560	580		157				
Job Placement ra				1	Ľ.					1,5	1, 2, 4	100	?	100		100				
Average class siz	e for proc	Iram.								2, 3, 4	1, 2, 3, 5	11	13	14						
Number of PT fac	culty cred	entialed.								2, 3, 4	1, 2, 3, 5	8	3	4						
Number of PT fac	culty supe	rvised.								2, 3, 4	1, 2, 3, 5	8	3	4	5	1?				
Number of PT fac	culty obse	rvations/e	valuations c	ompleted.						2, 3, 4	1, 2, 3, 5	0	0	0						
Number of classe	es taught i	n your pro	gram.	Ľ						2, 3, 4	1, 2, 3, 5	9	6	7						
Number of classe	es current	y collectin	g/using ass	essment da	ta.					4,5	1, 2, 3, 5	18	6	7						
Number of curren	ntly enroll	ed studen	ts.							4,5	1, 2, 3, 5	193	36	98		1				
Number of upcor	ming retu	rning stude	ents (known	at this time	e).					4,5	1, 2, 3, 5	93	36	98		19				
DFW rate for pro	gram.									4,5	1, 2, 3, 5	х								
Completion/grad	duation ra	tes for pro	gram.							4,5	1, 2, 3, 4, 5	26								
% of PT faculty tu	irnover.									4,5	1, 2, 4, 5	0.3	0							
Number of profe	ssional de	velopmen	t hours com	pleted by p	orogram p	articipants				2, 4, 5	2, 4, 7	16	640			640				
Number of proje	ct manag	ement hou	rs complete	d by progr	am leaders	ship (Direc	tors/Chair	s/Coordir	ators).	2, 4, 5	2, 4, 7	12								
Number of co-cu	rricular ad	tivities (e.	g. resume w	orkshops, s	tudy sessio	ons, schoo	l visits, etc	.).		2, 4, 5	2, 4, 7	3								
Number of stand	lard cours	e outlines	complete/up	dated on t	the K:drive					3,4	1, 2	9								
Number of advise	ory board	members								1,5	3, 4, 5	39	18			18				
Number of advise	ory board	meetings	over past ye	ar						1,5	3, 4, 5	1	1			1				
Marketing/Recru	itment m	etrics (post	s done, veri	fied or estin	mated ROI	re: studer	rt #s).			1, 2, 5	3, 4, 5	х	300			300				
% of budgeted re	evenue ge	enerated a	this time.							1, 2, 5		х	126?			100				
Planned updates	to curricu	ılum, deliv	ery method	, offerings,	program s	cope in F	r 21; your	program/	personal s	NAPS . (Successes, News,	Action Plans, Progress)									
HLC																				
Criterion 1) Mission								s operataio	ons.											
Criterion 2) Integrit																				
										er and however its offerings ar										
											earning environments, and suppo rove the quality of its educationa									ment.
NWACC	ces, Planni	ng and Instu	titional Effect	iveness: The	institution	s resources,	structures	and proce	sses are sut	ricient to fuifili its mission, imp	rove the quality of its educationa	il otterings, and i	espond to t	uture challeng	es and opport	unities. The inst	itution pla	ns for the fi	iture.	-
1. Increase Student	Success	-	-	+														-	1	+
2. Provide Quality F		ng and Asse	ssment	1																+
 Support Financia 				1															1	+
4. Increase Commu		ach, Suppor	t, and Relatio	ns.															1	<u> </u>
5. Support and Enh				1																
6. Improve Land an	nd Facilities																			
7. Increase Diversit	y and Inclu	sion																		