

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
BOARD OF TRUSTEE MEETING  
Monday, August 10, 2009**

**MINUTES**

Vice-Chair Robert Teague called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, August 10, 2009, at 4:33 p.m. in the Multipurpose Room of the Student Center.

**Members Present:** Robert Teague (Vice-Chair), Mark Lundy, Joan Clifford, Linda Bisbee, Johnny Haney, Mike Shupe

**Also in Attendance:** Dr. Becky Paneitz

**MINUTES**

Mrs. Clifford moved and Mr. Lundy seconded the motion to approve the minutes of the Board Meeting on June 15, 2009. The motion passed unanimously.

Mrs. Clifford moved and Mr. Shupe seconded the motion to approve the minutes of the Special Board Meeting on July 17, 2009. The motion passed unanimously.

**RECOGNITIONS, AWARDS, AND INFORMATIONAL ITEMS**

**Phased Retirement Recipients: Kathleen Casserly, Leonard Shulte, Michaele Buell**

Dr. John Tuthill reported that Kathleen Casserly, Leonard Shulte, and Michaele Buell will be going into phased retirement. They will continue working their current jobs in a half-time capacity.

**Enrollment Update: Dr. John Tuthill**

Dr. Tuthill reported NWACC will make the 10% enrollment increase as expected this year. He said most of the enrollment growth is coming from continuing students. There is also some indication that we have more students coming in from in-district. He said that a number of displaced workers are coming in as well. He noted that there will also be another 600-700 high school students added next week.

Dr. Tuthill said that this year student purges for non-payment is being done differently. In previous years, many people are purged and it is more work to re-process them. This year they are flagging those who have financial aid and not purging. He said that staff is also calling students and asking about their financial situation.

### **Step-by-Step Program**

Mr. Raul Torres told the Board that the Care Foundation and AT&T provide money for the Step-by-Step Program for a group of high school students primarily from Springdale. He said that the program allows students to come and receive college readiness training, English, and math skills. He added that information regarding this program is given at conferences to counselors at the high schools.

Ms. Gloria Mallow, a member of the English faculty, told the Board that the program is about responsibility and that they are responsible to make sure they receive an education. She said that when an average student enters kindergarten, they generally know about 5,000 words. A non-native speaker may not know any English. Ms. Mallow added that for many non-native students, they only speak English when they're at school and this is what makes the program so important.

Mr. Paul Lokebol, student from the Step-by-Step program, said that he was raised in the US, but born in the Marshal Islands. He said that the experience was great and changed his life. He told the Board that this program is the reason he is going to college. Mrs. Clifford asked Mr. Lokebol when he came to the US. He said he was one when he moved to the country but was raised around other people speaking only Marshallese.

Mr. Enrique Castellon, a peer mentor for the Step-by-Step program, said that this program was not around while he was in high school and would have been a great thing to have. He said that he came back to college after he lost his job in 1998 with the Single Parent Scholarship. He said that after he is finished with school, he would still like to come back and help with this program.

### **2007-08 AUDIT REPORT**

Dr. Showalter reported that the Board has the findings of the audit and the college has complied with all actions requested. He said that software installation and system are in the works right now. Mr. Lundy asked where the Emergency Plan was in the official action. Dr. Paneitz said that the contingency plan was the same thing as the Emergency Plan. She said that there is a location in the parking garage where the emergency systems could be stored.

### **APPROVAL OF 2007-08 AUDIT REPORT**

Mr. Shupe moved and Mr. Lundy seconded the motion to approve the 2007-08 Audit Report. The motion passed unanimously.

### **RESOLUTION REGARDING HAZARD MITIGATION PLAN FOR BENTON COUNTY**

Dr. Showalter told the Board the Hazard Mitigation Plan for Benton County has been in the making since 2005. He said there were 26 institutions in Benton County included in this plan that would be approving the same plan. He said this plan will allow NWACC to receive FEMA money in the event of an emergency.

## **APPROVAL OF RESOLUTION REGARDING HAZARD MITIGATION PLAN FOR BENTON COUNTY**

Mr. Shupe moved and Mr. Lundy seconded the motion to approve the Resolution Regarding Hazard Mitigation Plan for Benton County. The motion passed unanimously.

## **PRESIDENT'S REPORT**

Dr. Paneitz said that the Governor announced the recovery funds and we received \$750,000 to make Burns Hall more energy efficient. She said the Higher Education Coordinating Board meeting was held in late July and the bond issue for the purchase of Mercy Medical Clinic was discussed. Representatives from Mercy and NWACC continue to discuss the potential purchase.

The AAS in Culinary arts was approved at the Higher Ed Coordinating Board meeting as well. Dr. Paneitz said that she was looking for more money from the Governor for this program. Materials will be moved into the classrooms and kitchen at the Non-Profit Center by the start of the Fall semester. Discussions are underway to use classroom and meeting spaces to host groups.

Dr. Paneitz said that the funding recommendations were presented at the Higher Education Coordinating Board, and noted that NWACC was the lowest funded community college in the state. She said that the 2009-10 funding is \$10.8 million, about \$2492.00 per FTE (full time equivalent) for FY 2011. She said there were not many changes this budget session. Mr. Stan Williams is to come back in October with a plan to see if changes can be made. Dr. Paneitz said that NWACC needs to be at the table when they reformulate the recommendations. She added that one of the new Board members said that those who receive millage may not need as much money.

## **CHAIRMAN'S REPORT**

Mr. Teague reviewed the summary of initiatives discussed at the Board retreat and requested the list be prioritized. He asked that Board members review the list and noted this ongoing agenda project for the Board. Dr. Paneitz said we could align these items with the College's Ends. She said an update on the strategic plan will be presented at the September Board meeting.

## **ADJOURNMENT**

The meeting adjourned at 5:33 p.m.

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Mr. Coleman Peterson, Chairperson

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Mr. Alex Vasquez, Secretary