



## **POSITION ANNOUNCEMENT**

**POSITION #: 2010045**

**TITLE: Network Administrator**

**APPLICATION DEADLINE DATE: 11/20/09**

### **Job Responsibilities:**

This is a mission critical position for NWACC as responsibilities of this position directly impact student learning and employee productivity. It requires that one can trouble-shoot and analyze complex networking problems and make immediate and correct decisions under extreme pressure from IT management and other administrators. High problem solving proficiency and the ability to perform under pressure are of paramount importance. Otherwise, the College can experience service outages which impact student learning and College operations directly with resultant the loss of revenue and employee productivity.

Network Admin administers all wide area networking (WAN) equipment and application servers including e-mail, Banner & other servers. Responsible for implementing & maintaining network security including firewall; maintaining the WAN including all routers, switches, etc. Monitoring & event monitoring all systems to ensure high availability and that they are functioning properly; backup and recovery oversight including being a key part of a team implementing an IT Disaster Recovery/Business Continuity system; applying software patches; working cooperatively with Application custodians, Banner Project Administrators, DBA's, and Programmers to upgrade network operating systems as needed to support Banner system. Employee must work flexible hours as needed to perform duties including trouble-shooting network or other system outages.

### **Special Job Requirements:**

- Valid Arkansas Driver's License
- This position requires the person to be on a call rotation for emergencies at any NWACC campus. Maintenance tasks and several projects require that he/she work after normal business hours when this work will have the least negative impact on the college.

### **Required Education and Experience:**

- High School diploma required and MCDST, MCP, Comp TIA A+, Comp Tia Network+ certifications.
- Linux expertise; MCSE and other certifications; Associate and/or Baccalaureate degrees in Information Systems or related field preferred; are all highly preferred.

**Salary:** Commensurate with education and experience ; this is a full-time position with benefits.

***NWACC is an Affirmative Action/Equal Opportunity Employer  
Women and Minorities are encouraged apply***