

July Personal & Professional Development Opportunities

Developing Talent. On Demand.

Fast-track workplace training to help you achieve your goals, as well as personal enrichment classes for relaxation and fun!



1000 SE Eagle Way
Bentonville, AR 72712
Ph: 479-936-5175

4004 N. College Avenue
Fayetteville, AR 72701
Ph: 479-718-7572

Fax: 479-936-5198

Quick & Easy Telephone Registration at both Locations

www.nwacc.edu/corporatelearning

Career Certificate Programs

- Actionable Analysis
- Administrative Assistant
- AMA HR, Sales & Marketing, Strategic Leadership, or Supervision
- Applied Project Management
- Apprenticeships: Electrical & Plumbing
- Carpentry
- Category Management
- Computer Support Specialist
- Certified Fiber Optics
- Furniture Manufacturing & Upholstery
- HVAC
- Marketing Analyst
- Medical Billing & Coding
- Medical Interpreter
- Medical Office Assistant
- Microsoft Certifications
- Six Sigma

Call today for more information about these programs! (479-936-5175)

Class Title	Hrs	Dates	Day(s)	Times	Cost	Location
Plumbing Apprenticeship Level III	160	07/13-05/03	M	05:30pm-09:30pm	\$600	Bentonville
Outlook 2007 Level I	6	07/13-07/13	M	09:00am-04:00pm	\$159	Fayetteville
Excel 2007 Level I	6	07/13-07/15	M/W	06:00pm-09:00pm	\$159	Bentonville
AMA Compensation: Develop Reward Prog	15	07/13-08/10	M	06:00pm-09:00pm	\$299	Bentonville
AMA Keeping Customers for Life	15	07/13-08/10	M	06:00pm-09:00pm	\$299	Bentonville
Plumbing Apprenticeship Level IV	160	07/14-05/04	T	05:30pm-09:30pm	\$600	Bentonville
Expression Web Basics	6	07/14-07/14	T	09:00am-04:00pm	\$225	Fayetteville
Plumbing Apprenticeship Level I	160	07/15-05/05	W	05:30pm-09:30pm	\$600	Bentonville
Plumbing Apprenticeship Level II	160	07/16-05/06	R	05:30pm-09:30pm	\$600	Bentonville
Intro to PCs and Keyboarding	16	07/18-07/25	S	08:00am-05:00pm	\$249	Bentonville
Access 2007 Level I	6	07/20-07/20	M	09:00am-04:00pm	\$159	Fayetteville
2261:Support Users of Windows XP	24	07/20-07/30	M-R	06:00pm-09:00pm	\$1,350	Fayetteville
Excel 2007 Level I	6	07/21-07/21	T	09:00am-04:00pm	\$159	Fayetteville
PowerPoint 2007 Level I	6	07/22-07/22	W	09:00am-04:00pm	\$159	Fayetteville
Word 2007 Level I	6	07/24-07/24	F	09:00am-04:00pm	\$159	Fayetteville
Expression Web Advanced	6	07/27-07/27	M	09:00am-04:00pm	\$225	Fayetteville
Excel 2007 Level II	6	07/28-07/28	T	09:00am-04:00pm	\$174	Fayetteville
Anatomy/Physiology Medical Office Prof	30	07/28-09/29	T	06:00pm-09:00pm	\$197	Bentonville
Access 2007 Level II	6	07/29-07/29	W	09:00am-04:00pm	\$174	Fayetteville
Introduction to Accounting	27	07/29-08/26	M/W	06:00pm-09:00pm	\$298	Bentonville
Windows Vista Basics	6	07/31-07/31	R/F	09:00am-04:00pm	\$159	Fayetteville

August Sneak Peek	HR/Mgmt/Office Skills	Computer/IT	Professional /Technical	Retail/Supplier Ed
	Fundamental of Business Writing	MCAS Labs	HVAC	Prac Retailing Solutions
	Office Comm & Procedures	Computer Hardware/Software	Electrical Apprenticeship	Retail Fundamentals
	Business Problem Solving	MS Project Basics		
	AMA Interpersonal Negotiations	Access Level 1		
	AMA Successful Interviewing	Excel Level 1	SIX SIGMA GREEN BELT STARTING SEPT. 7	

Interested in training not listed here, or group training for your staff? Call us! 479-936-5175