Financial Aid Office
One College Drive
Bentonville, AR 72712

Spring 2014 Satisfactory Academic Progress Appeal for too many hours

To appeal you must:

1. be a current student at NWACC
2. be enrolled in a financial aid eligible degree plan. Students may appeal for only one degree plan.
3. have a FAFSA on file with NWACC
4. have a complete financial aid file
5. submit official transcripts from all previously attended colleges
6. be enrolled in classes for the Spring Semester. **If it is close to or after the payment due date, you must setup a payment plan to hold your classes. If you have been purged from your classes for nonpayment, your appeal will not be reviewed.**
7. be meeting the minimum GPA and course completion requirements
8. complete Financial Awareness Counseling, if you have ever received a student loan while attending college
    a. go to www.studentloans.gov
    b. login using your Department of Education pin
    c. click on Financial Awareness Counseling
    d. select Arkansas and Northwest Arkansas Community College
    e. Click add school button and then continue
    f. When completed go to the tabs on the left hand side and to the very bottom, select view completed counseling, print off completed counseling and turn in with your appeal
9. All students must meet with an advisor and obtain an advising sheet to attach to their appeal.

If you do not satisfy the requirements to appeal listed above and submit an incomplete appeal, your appeal will be automatically denied and you will not be allowed to re-appeal until the next semester. No student will be given verbal permission to submit an appeal past the deadline or an incomplete appeal.

Important information for you:

- **If you are enrolled in Fall classes, your appeal will not be reviewed until after grades are available for Fall.**
- Appeal decisions will be sent to the student's NWACC email account. Results of the committee meetings will not be given out over the phone.
- Appeals will be approved for only classes needed to complete a degree at NWACC.
- Appeals will be reviewed in the order received and responses will be sent to the student in approximately three weeks from the date of submission if not sooner.

Phone: (479) 619-4329 e-mail: finaid@nwacc.edu revised 10.7.13

Name: _____ Student ID: _____

Degree Plan: _____ Student cell phone: _____

Login to My NWACC Connection, click on Eaglenet, Student, Student Records, Academic Transcript, under 'Transcript Level" select 'Undrgrad/Fresh/Soph, under 'Transcript Type' select 'Unofficial Transcript' and submit. Look at the transcript totals to retrieve the following information:

1. Is the number in E greater than or equal to 67%? _____Yes _____ No. **If no**, you are not eligible to

A	B	C	D	E	F
Number of hours attempted at NWACC	Number of hours transferred in	Total number of hours attempted (A+B)	Total number of passed hours	Course completion rate= box D divided by box C	Cumulative GPA

submit an appeal until your bring your course completion rate up to the minimum standards.

2. Is your GPA in box F 2.00 or higher?_____Yes _____ No. **If no**, you are not eligible to submit an appeal until your bring your GPA up to the minimum standards.

3. What degree are you pursuing at NWACC and what are your long term educational goals?
_____
_____

4. Do you plan on transferring to another college after you graduate from NWACC? If yes, please list the college and degree that you will be pursuing. _____

5. Please explain why you have too many hours for the degree you are seeking at NWACC.
_____
_____
_____
_____
_____
_____
_____
_____
_____

6. Do you have an extenuating circumstance that you would like to document (documentation of the circumstance must be provided and attached to the appeal form)?
_____
_____
_____
_____
_____
_____
_____
_____
_____

7. Schedule an appointment with advisor to discuss your degree plan and classes needed. The advisor will give you an advising form to attach to your appeal. If you are a Veteran or a dependent of a Veteran, you must make an appointment with the VA Rep, Dianna Portillo at 479-619-4324. Students pursuing an Allied Health degree must meet with Darcy Williams as an advisor.

All other students see below.

To make an appointment with an Academic Advisor:

• Log in to your My NWACC Connection account
• Click on "Success Planner"
• Click on the new "Success Planner" link that drops down
• When the Success Planner opens, find the box that says "My Success Network"
• Find your Academic Advisor under the down arrow "Show People"
• Select from available appointments
• Click on an available slot that meets your schedule and "Sign Up"
• Select the reason for the appointment
• If your Academic Advisor is not displayed, "Show Services" in the dropdown
• Then click "Academic Advising Center" to find your advisor
• Click "Schedule Online" for the advisor of your choice

If you have questions about scheduling an advising appointment, please call 479-619-4624.

By signing below you certify:

- the information provided is accurate and true.

You acknowledge and understand that:

- the Financial Aid Office will automatically deny any appeals that are incomplete and you will not be able to appeal again until the next semester.
- students are not give verbal permission to submit an incomplete appeal.
- the Appeals Committee's decision is final.
- the appeal decision will be sent to the your NWACC email account within three weeks if not sooner. Results of the committee meetings will not be given out over the phone.
- the last day to submit an appeal for the Spring 2014 semester is January 10, 2014.
- the information provided in this appeal is part of your financial aid file. This information will not be shared with other departments in the college. If you need additional resources such as veterans or disability services, it is your responsibility to seek out assistance.

Student's Signature_____Date_____