On Campus Concurrent Student Admission/Registration at NorthWest Arkansas Community College

Requirements for On Campus Concurrent Student

- **High School**: currently enrolled in high school/home school (grades 9-12)
- **GPA:** 3.0 (on 4.0 scale) *cumulative* high school grade point average for general education, transfer classes; or 2.0 for Career and Technical Classes leading to an Associate of Applied Science degree or Certificate.
- **Placement Test Scores:** standardized placement scores (ACT, PLAN, PSAT or COMPASS) that demonstrate college level academic readiness according to guidelines determined by the State of Arkansas
- **Developmental Courses, *Beginning with the Spring 2014 term*:** A 12th grade student who has at least a 17 ACT sub-score in English, Reading, or Math may enroll in Developmental Courses in English, Reading, and Math.

Admission/Enrollment Process

1. **On Campus Concurrent Student Enrollment Packet**
   - Obtain a copy of the On Campus Concurrent Student Enrollment Packet (Instructions, Concurrent Registration Form and Application for Admission) from your High School Counselor's Office or from NWACC Admissions Office.
2. **Meet with High School Counselor/Home School Primary Instructor**
   - Request an appointment to meet with your High School Counselor or Principal (or Home School Primary Instructor) to review your transcript and discuss the courses you would like to take at NWACC. The counselor/principal/instructor must sign the Concurrent Registration Form.
3. **Concurrent Student Registration Form**
   - COMPLETE the Concurrent Registration Form. Several signatures are required on this form. Verify you have all required signatures before proceeding with the application process.
4. **NWACC Application for Admission**
   - Complete the NWACC Application for Admission. A parent signature is required if you are under 18 years of age. There is a $10.00 application fee.
5. **High School Transcript (with cumulative grade point average)**
   - Request your most current official high school transcript. Cumulative GPA must be displayed on the transcript.
6. **Test Scores**
   - Request/locate a copy of your ACT, PLAN, PSAT, and/or COMPASS test scores. If you have not taken a placement test, please contact our NWACC Testing Center. In Bentonville at (479) 619-4317, or Springdale at (479) 725-4661 for information about the COMPASS placement test and Testing Center hours.
7. **NWACC Admission/Enrollment Advising Appointment**
8. **Contact your advisor and request an On Campus Concurrent Admission/Enrollment Advising Appointment. When you attend the appointment you *must be present* and have:**
   - **Concurrent Registration Form** completed with course selections, High School Counselor's *or* Principal's Signature, Student's Signature, and Parent's Signature (if student is under 18 years old)
   - **Application for Admission** **$10 fee**, Student's Signature, Parent's Signature (if student is under 18)
   - **Transcript** a copy of your High School/Home School Transcript (cumulative grade point average **must** be listed)
   - **Test Scores** a copy of your ACT, PLAN, PSAT, or COMPASS placement test scores
   - **If there are any documents/signatures missing, you will be asked to *reschedule* the advising appointment.**

NWACC
NORTHWEST ARKANSAS COMMUNITY COLLEGE
Maximize Potential.
Exceed Expectations.

Additional Guidelines

- **Credit Hours:** On Campus Concurrent students are limited to seven (7) hours of college credit enrollment each semester.
- **Appeals:** An appeal to NWACC for permission to take concurrent classes may be filed by a student who has a grade point average slightly below a 3.0 and/or from a student who would like to take more than seven (7) college credit hours during a given semester. A high school student may also appeal a grade received in order to continue in the On Campus Concurrent Program and/or re-take the class. Appeal forms are available from your high school counselor, on our website under Learner Support Services, High School Information, or in our Admissions office.
- **Immunization Records:** Any student taking twelve (12) or more credit hours at NWACC must submit a copy of their Immunization records to the NWACC Registrar's Office documenting immunity against measles and rubella.
- **Grades:** On Campus Concurrent students must receive a 'C' or better in all concurrent coursework to remain in the On Campus Concurrent program. Students may re-take a course while still in high school when a grade of 'C' or below is received if they maintain a 2.0 cumulative NWACC GPA and a 3.0 cumulative high school GPA. If a student is enrolled in ONLY ONE concurrent class and receives a grade of 'C' or below they **cannot** re-take that course unless approved by the VP for Learning. All grades received for college courses will be posted on your college transcript.
- **When Placement Test Scores Are Not Required:** Opportunities do exist for those students who do not demonstrate college level readiness through placement test scores or do not have a 3.0 GPA. If you have a 2.0 GPA and do not have placement test scores, you may select from a list of NWACC courses that do not require prerequisite placement test scores. Please refer to the Course Placement Chart in the Concurrent Student Enrollment Packet. **Please note these are not Developmental Courses**.
- **Financial Aid:** Financial Aid is ***not*** available for students enrolled in high school.
- **Student ID Card:** You must present your NWACC class schedule and a photo ID to receive your NWACC student ID card in the Student Center. You must have a student ID card to check out books in the Pauline Whitaker Library.
- **Books:** Present your class schedule to the Barnes & Noble Bookstore in The Student Center room 117A to locate and purchase your textbooks. Call (479) 636-2222 for hours and for additional information.
- **Tuition/Fees:** You will be issued a class schedule and tuition/fees invoice at the conclusion of your NWACC advising appointment. Please adhere to all payment responsibilities, payment plans are available.
- **Continuing On Campus Concurrent Enrollment:** An updated Concurrent Registration Form and official high school transcript is ***required*** each semester you wish to take courses on the NWACC campus.
- **Add/Drop:** On Campus Concurrent students taking classes on the NWACC campus must be aware of important dates associated with adding and dropping classes. The Academic Calendar can be found in the College Catalog or on the NWACC homepage: www.nwacc.edu.
- **For a required advising appointment, questions or comments please contact:**

Admissions in Bentonville at (479) 619-4167
Paula Carollo in Springdale at (479) 725-4661

NORTHWEST ARKANSAS COMMUNITY COLLEGE

CONCURRENT STUDENT REGISTRATION

Student's Name: _____ Date:_____
(Last) (First) (Middle)

Social Security Number: _____ - _____ - _____ Semester_____ Year_____

High School/Home School: _____Grade Level: _____

This section **must** be completed with your high school counselor (home school primary instructor).

I **authorize the above student to register for the following course(s) at NWACC:**
Please note: Successful completion of a Developmental Course at one college DOES NOT guarantee course placement at another college. Developmental classes will count as Career & Technical Credit at the high school.

CRN	SUBJECT	COURSE NO.	COURSE TITLE	CR. HR.	TIME	CLASS MEETS						ONLINE	BLDG.	ROOM	INSTRUCTOR
						M	T	W	T	F	S				

College credit will be awarded for **all** courses taken at NWACC. NWACC **does not** award high school credit. It is the responsibility of the concurrently enrolled student to discuss/decide upon the option for high school credit with the high school counselor and/or principal (home school primary instructor).

Please mark one:

_____ I **want** the concurrent credit grade placed on my high school transcript.
_____ I **do not want** the concurrent credit grade placed on my high school transcript.

I recommend the student take the above course(s) with reservation ___, without reservation___.

Principal/Counselor Signature (required)_____

List the name(s) of any individual(s) to which you authorize the release of educational information:

_____ _____
Name Relationship Name Relationship

This release is valid for the duration of my enrollment at NWACC as a concurrent student. The release is no longer valid once I am no longer enrolled at NWACC or graduate from high school. I approve the release of grades from NWACC Registrar's Office to all above parties.

_____ _____
Student's Signature (required) Date

_____ _____
Parent's/Guardian's Signature (required if student is under 18 yrs of age) Date

NWACC Use Only Advisor's signature_____

rev 10/13

NORTHWEST ARKANSAS COMMUNITY COLLEGE
TESTING SERVICES
PLACEMENT CHART 2013-2014

COMPASS Score	ACT Score	Math
Pre-Algebra	**ACT Math**	**Course Placement**
	1-17	Must take COMPASS Test to be placed
1-38		MATH 0013 Pre-Algebra (non-credit) or MATH 0023 Developmental Mathematics
39-99		MATH 0053 Beginning Algebra (non-credit) or MATH 0063 Developmental Algebra I
Algebra		
41-64	**18-20**	MATH 0103 Intermediate Algebra (non-credit) or 0073 Developmental Algebra II, or 1003 AAS Math
65-99	**21-23**	MATH 1204 College Algebra or Math 1103 Survey of College Math
College Algebra		
46-99	**24-28**	MATH 1213 Trigonometry or MATH 2043 Survey of Calculus or MATH 2053 Finite MATH 2213 or 2223 Survey of Math Structures I or II
Trigonometry		
46-99	**29+**	MATH 2554 Calculus I
COMPASS Scores		**Reading and Writing**
Writing		**Course Placement**
1-79	**1-18**	ENGL 0063 Report To Communication/Arts*
80-99	**19+**	ENGL 1013 English Composition I
Reading		
1-82	**1-18**	READ 0033 Report To Communication/ Arts*
83-99	**19+**	No reading course required
Listening	****If you consider yourself bilingual, we recommend taking the COMPASS listening exam**	
1-66		Interview with ENGB coordinator
67-99		Please refer to Reading and Writing score or Interview with ENGB coordinator
SAT Math Placement: 500-College Algebra, 560- Trigonometry, 660- Calculus I SAT Verbal Placement: 480- ENGL Composition I **SAT scores below 500 (Math) and 480 (Verbal) will require COMPASS scores for proper course placement		

Testing Center	Cashier	Admissions/Records	Academic Advising Center
479-619-4354 SC306	479-619-4291 SC 2nd Floor	479-619-4167-4398 SC 2nd Floor	479-619-4324 SC 2nd Floor

NWACC reserves the right to change placement requirements

NWACC Credit Course Placement for Students without Test Scores

When reading scores are not available or are below college level, students may register for the following courses.

Effective Summer 2013, 12th grade students who have at least a 17 ACT Sub Score in English, Reading, or Math may enroll in Developmental Courses in English, Reading, or Math.

Business and Computer Information

CISQ	1003	Basic Computer

Career and Technical

Hospitality and Culinary Arts

CULY	1003	Safety and Sanitation
CULY	1103	Introduction to Food Preparation
CULY	1203	Stocks, Soups, and Sauces
CULY	1303	Center of the Plate Application
CULY	1403	Garde Manger
CULY	2003	World Cuisine
CULY	2103	Contempory Cuisine
CULY	2204	Culinary Arts Internship
HOSP	1003	Introduction to Hospitality
HOSP	1103	Supervisory Management
HOSP	1203	Nutrition for Food Service
HOSP	1303	Hospitality Purchasing
HOSP	2303	Hospitality Operations
HOSP	2103	Hospitality Layout and Menu Design
HOSP	2204	Hospitality Internship
HOSP	1403	Hospitality Marketing
HOSP	1503	Catering and Banquet Service
HOSP	2003	Beverage Management
HOSP	1803	Travel and Tourism

BAKG	1003	Introduction to Baking
BAKG	1103	Classical Pastries
BAKG	1203	Yeast and Quick Breads
BAKG	2103	Bakeshop Operations
BAKG	2204	Baking Internship

Dental Assisting

DNTA	1014	Dental Science I
DNTA	1023	Dental Science II
DNTA	1113	Clinical Dentistry
DNTA	1213	Dental Assisting Procedures I
DNTA	1223	Dental Assisting Procedures II
DNTA	1313	Dental Materials I
DNTA	1322	Dental Materials II
DNTA	1413	Dental Radiography I
DNTA	1512	Preventative Dentistry
DNTA	1128	Clinical Practice and Research

Communication and Arts

ART	1003	Studio Art
ART	2103	Introduction to Painting
ART	1303	Introduction to Drawing
ART	1313	Design I
ART	1323	Design II
ART	2803	Introduction to Photography
DRAM	1653	Acting I
DRAM	2903	Creative Dramatics
MUSI	1101	Chamber Singers
MUSI	1501	NWACC Chorale
MUSI	1221	Beginning Piano Class

MUSI	1321	Beginning Voice
MUSI	1411	Private Guitar
MUSI	1421	Beginning Guitar Class
MUSI	1703	Introduction to MIDI
MUSI	2001	Civic Symphony Orchestra
SPAN	1303	Introduction to Spanish Conversation and Culture

Social/Behavioral Sciences and Education

All Physical Education class with PEAC prefix

PSYC	1003	Successful First Year Student

Concurrently Enrolled Students

To participate in the Early College Experience program, whether on campus or at the student's local high school, students must have the following high school GPA's or an approved GPA waiver on file with NWACC.

- 2.0 high school GPA for Career and Technical Classes
- 3.0 high school GPA for General Education, Transfer Classes