On Campus Concurrent Student Admission/Registration at NorthWest Arkansas Community College

Requirements for On Campus Concurrent Student

- **High School**: currently enrolled in high school/home school (grades 9-12)
- **GPA:** 3.0 (on 4.0 scale) *cumulative* high school grade point average for general education, transfer classes; or 2.0 for Career and Technical Classes leading to an Associate of Applied Science degree or Certificate.
- **Placement Test Scores:** standardized placement scores (ACT, PLAN, PSAT or COMPASS) that demonstrate college level academic readiness according to guidelines determined by the State of Arkansas
- **Developmental Courses:** Developmental Courses, such as Pre-Algebra, Beginning Algebra, Intermediate Algebra, Intermediate Writing and College Reading are not eligible for High School Concurrent Students. Students must test into college level courses such as College Algebra and English Composition I.

Admission/Enrollment Process

1. **On Campus Concurrent Student Enrollment Packet**
   - Obtain a copy of the On Campus Concurrent Student Enrollment Packet (Instructions, Concurrent Registration Form and Application for Admission) from your High School Counselor's Office or from NWACC Admissions Office.
2. **Meet with High School Counselor/Home School Primary Instructor**
   - Request an appointment to meet with your High School Counselor or Principal (or Home School Primary Instructor) to review your transcript and discuss the courses you would like to take at NWACC. The counselor/principal/instructor must sign the Concurrent Registration Form.
3. **Concurrent Student Registration Form**
   - COMPLETE the Concurrent Registration Form. Several signatures are required on this form. Verify you have all required signatures before proceeding with the application process.
4. **NWACC Application for Admission**
   - Complete the NWACC Application for Admission. A parent signature is required if you are under 18 years of age. There is a $10.00 application fee.
5. **High School Transcript (with cumulative grade point average)**
   - Request your most current official high school transcript. Cumulative GPA must be displayed on the transcript.
6. **Test Scores**
   - Request/locate a copy of your ACT, PLAN, PSAT, and/or COMPASS test scores. If you have not taken a placement test, please contact our NWACC Testing Center. In Bentonville at (479) 619-4317, or Springdale at (479) 725-4661 for information about the COMPASS placement test and Testing Center hours.
7. **NWACC Admission/Enrollment Advising Appointment**
8. **Contact your advisor and request an On Campus Concurrent Admission/Enrollment Advising Appointment. When you attend the appointment you *must be present* and have:**
   - **<u>Concurrent Registration Form</u>** completed with course selections, High School Counselor's *or* Principal's Signature, Student's Signature, and Parent's Signature (if student is under 18 years old)
   - **<u>Application for Admission</u> $10 fee**, Student's Signature, Parent's Signature (if student is under 18)
   - **<u>Transcript</u>** a copy of your High School/Home School Transcript (cumulative grade point average **must** be listed)
   - **<u>Test Scores</u>** a copy of your ACT, PLAN, PSAT, or COMPASS placement test scores
   - **If there are any documents/signatures missing, you will be asked to *reschedule* the advising appointment.**

NWACC
NORTHWEST ARKANSAS COMMUNITY COLLEGE
Maximize Potential.
Exceed Expectations.

Additional Guidelines

- **Credit Hours:** On Campus Concurrent students are limited to seven (7) hours of college credit enrollment each semester.
- **Appeals:** An appeal to NWACC for permission to take concurrent classes may be filed by a student who has a grade point average slightly below a 3.0 and/or from a student who would like to take more than seven (7) college credit hours during a given semester. A high school student may also appeal a grade received in order to continue in the On Campus Concurrent Program and/or re-take the class. Appeal forms are available from your high school counselor, on our website under Learner Support Services, High School Information, or in our Admissions office.
- **Immunization Records:** Any student taking twelve (12) or more credit hours at NWACC must submit a copy of their Immunization records to the NWACC Registrar's Office documenting immunity against measles and rubella.
- **Grades:** On Campus Concurrent students must receive a 'C' or better in all concurrent coursework to remain in the On Campus Concurrent program. Students may re-take a course while still in high school when a grade of 'C' or below is received if they maintain a 2.0 cumulative NWACC GPA and a 3.0 cumulative high school GPA. If a student is enrolled in ONLY ONE concurrent class and receives a grade of 'C' or below they **cannot** re-take that course unless approved by the VP for Learning. All grades received for college courses will be posted on your college transcript.
- **When Placement Test Scores Are Not Required:** Opportunities do exist for those students who do not demonstrate college level readiness through placement test scores or do not have a 3.0 GPA. If you have a 2.0 GPA and do not have placement test scores, you may select from a list of NWACC courses that do not require prerequisite placement test scores. Please refer to the Course Placement Chart in the Concurrent Student Enrollment Packet. **Please note these are not Developmental Courses**.
- **Financial Aid:** Financial Aid is ***not*** available for students enrolled in high school.
- **Student ID Card:** You must present your NWACC class schedule and a photo ID to receive your NWACC student ID card in the Student Center. You must have a student ID card to check out books in the Pauline Whitaker Library.
- **Books:** Present your class schedule to the Barnes & Noble Bookstore in The Student Center room 117A to locate and purchase your textbooks. Call (479) 636-2222 for hours and for additional information.
- **Tuition/Fees:** You will be issued a class schedule and tuition/fees invoice at the conclusion of your NWACC advising appointment. Please adhere to all payment responsibilities, payment plans are available.
- **Continuing On Campus Concurrent Enrollment:** An updated Concurrent Registration Form and official high school transcript is ***required*** each semester you wish to take courses on the NWACC campus.
  - **Add/Drop:** On Campus Concurrent students taking classes on the NWACC campus must be aware of important dates associated with adding and dropping classes. The Academic Calendar can be found in the College Catalog or on the NWACC homepage: www.nwacc.edu.
- **For a required advising appointment, questions or comments please contact:**

Admissions in Bentonville at (479) 619-4167

Paula Carollo in Springdale at (479) 725-4661