

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
September 12, 2016 4:30 pm - Burns Hall 3rd Floor Board Room**

Call to Order	Page
<input type="checkbox"/> Action <input checked="" type="checkbox"/> Information	Recognition, Awards, and Information Items <ul style="list-style-type: none"> • Welcome Student Trustee: Veronica Garcia-Carvajal
<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	Attendance
<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	Approval of Minutes <ul style="list-style-type: none"> • Regular Board Meeting – August 8, 2016
<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	ENDS Monitoring Report <ul style="list-style-type: none"> • E-101 Study Abroad (<i>Dr. Ricky Tompkins</i>) • E-105 Implementation Grant (<i>Tim Cornelius</i>)
<input type="checkbox"/> Action <input type="checkbox"/> Information	Executive Limitations Monitoring Report <ul style="list-style-type: none"> • None
<input type="checkbox"/> Action <input type="checkbox"/> Information	Committee Reports <ul style="list-style-type: none"> • None
<input type="checkbox"/> Action <input checked="" type="checkbox"/> Information	President's Report <ul style="list-style-type: none"> • SGAA • Letter of Notification- AAS Certified Respiratory Therapist
<input type="checkbox"/> Action <input checked="" type="checkbox"/> Information	Chairman's Report
<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	Other Board Action Items and Considerations <ul style="list-style-type: none"> • Benton County Hazard Mitigation Plan
<input type="checkbox"/> Action <input type="checkbox"/> Information	Executive Session
Adjourn	

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEE MEETING
Monday, August 8, 2016**

MINUTES

Chair Daniel Shewmaker called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, August 8, at 4:29 p.m. in the Burns Hall 3rd Floor Board Room.

Members Present: Daniel Shewmaker (Chair), Mauricio Herrera (Vice-Chair), Keven Anderson (Secretary), Ron Branscum, Scott Grigsby, Todd Schwartz, Mark Scott, Mike Shupe, and Joe Spivey.

Also in Attendance: Dr. Evelyn E. Jorgenson and Tanya Castellai (SGA Student Trustee).

MINUTES

June 13 Regular Board Meeting

Mr. Grigsby moved and Mr. Branscum seconded the motion to approve the minutes of the Regular Board Meeting on June 13, 2016. The motion passed unanimously.

RECOGNITION

National History Day Award Recipient

Dr. Jami Forrester told the Board that Rebekah Love, an upcoming senior at Springdale High School, won 3rd place for her documentary on the Marshall Islands at the National History Day Competition. Through this recognition, she has received numerous scholarships, speaking invitations, and requests for copies of the documentary by museums, libraries, and schools. She has also been featured in multiple newspapers. Dr. Forrester reported that ten schools have asked to join History Day and she is planning several workshops for this fall. Dr. Jorgenson, Mr. Shupe, and Mr. Shewmaker all offered their congratulations to Ms. Love on her video and to Dr. Forrester for her work in the program.

ENDS MONITORING REPORT

E-103: Kid's College Update

Mr. Keith Peterson introduced Teresa Whitmire and Kim Carlson who worked with Kid's College this summer. Ms. Carlson gave a presentation on Kid's College and told the Board that 245 kids attended 379 classes over 7 weeks. She gave a summary of the classes by popularity, the geographical breakdown of the attendees, and the results of the parent surveys. She stated that the parent surveys yielded very positive results. Ms. Carlson said that the 35 class sessions were taught by NWACC faculty and staff. One of the goals for next year is to add classes for 13-16 year olds.

Mr. Herrera asked about the possibility of parents signing liability forms online at the time of registration and Mr. Ethan Beckcom stated that an electronic signature system may be used in the future. Mr. Scott asked how Kid's College was advertised and Ms. Carlson stated that magazines, social media, flyers, a billboard, and the Peach Jar Newsletter were all used. She also told the Board that 13 scholarships were provided and 36 courses were taken with tuition waivers. Mr. Shewmaker expressed his appreciation for the program and stated that this is a worthy outreach to the community.

Approval of E-103

Mr. Anderson moved and Mr. Herrera seconded the motion to approve the END 103 Report. The motion passed unanimously.

E-104: LIFE Update

Dr. Todd Kitchen introduced Ms. Codie Ryan, Director of the LIFE Program, who gave a presentation on the LIFE program. Dr. Kitchen stated that this is the 5th year for the program which focuses on leadership, engagement, and near-peer mentoring. Ms. Ryan explained that LIFE stands for Learning, Improvement, Fun, and Empowerment. She told the Board that the students in the program are mostly first-generation college students who do not have adequate support at home to allow them to attend college. She said that this program focuses on reaching out to students who would not be open to traditional recruiting methods. Ms. Ryan stated that the program has grown into a three-day event, and this year a Marshallese day was added along with the LIFE Quiz competition. She said that the program serves more than 12 high schools.

Ms. Ryan told the Board that the LIFE program has 8 NWACC students who serve as mentors and this year, all of the mentors are former LIFE students. These mentors attend FAFSA nights, recruitment events, and translating events. They work on a volunteer basis, putting in over 200 hours a semester and the mentor retention rate is 100%. There have been 22 LIFE mentors since the program began, all of whom have graduated from NWACC and/or have also earned a Bachelor's degree. Ms. Ryan stated that this is a nationally recognized program. She introduced a LIFE mentor, Miguel Palacios, who shared his experience as both a LIFE student and mentor. Mr. Shupe offered his congratulations to Ms. Ryan for the success of the program. Mr. Spivey complemented Mr. Palacios and encouraged him to continue to seek out positive influences. Mr. Shewmaker asked Ms. Ryan what is preventing the program from being expanded and she said that the current program is out of space. She stated that there is a possibility of offering a second session, but more funding would be needed. Dr. Kitchen explained that there is an effort to obtain 25% Hispanic/Latino College enrollment, and once this is achieved more funding for the LIFE program could become available. Mr. Shewmaker commented on the success rate of the program and thanked Mr. Palacios for serving as a mentor.

Approval of E-104

Mr. Spivey moved and Mr. Shupe seconded the motion to approve the END 104 Report. The motion passed unanimously.

EXECUTIVE LIMITATIONS MONITORING REPORT**EL-205: Emergency Presidential Succession**

Dr. Jorgenson recommended that Dr. Ricky Tompkins, VP of Learning/CAO followed by Debi Buckley, VP of Finance and Administration be affirmed as the College executives to act in her stead in case she is unavailable to administer College Activities. She stated that she will advise the Board if the need arises to change the executive(s) named for succession during the fiscal year. Dr. Jorgenson also told the Board that she will delegate her authority only when she is not available to conduct College operations. She reported in compliance with EL-205.

Approval of EL-205 Report

Mr. Anderson moved and Mr. Branscum seconded the motion to approve the EL-205 Report. The motion passed unanimously.

COMMITTEE REPORTS**Finance/Audit Committee**

Mr. Grigsby stated that the year ended well and while revenue was down 1%, expenditures were down 4%. He told the Board that the cash position is higher than it has been in 5 years. He also said that past due accounts receivable are

down \$200,000 and that the next fiscal year is off to a good start. He explained that the numbers will be finalized in the next 3-4 weeks.

Mr. Grigsby stated that the Finance/Audit Committee recommends that the Board approve the use of the millage capital set-aside funds in the amount of \$118,000 for lock replacement in Burns Hall and access control upgrades in all buildings on campus.

Approval of Recommendation for Funding Approval of Building Access Control Solutions

Mr. Shupe moved and Mr. Spivey seconded the motion to approve the recommendation of the Finance/Audit Committee for the lock replacement and access control upgrades. The motion passed unanimously.

PRESIDENT’S REPORT

Dr. Jorgenson stated that the steel workers program is on track to begin this fall. She said the lot is paved and is ready for the structure to be placed. The MOU will be signed in the next week. She told the Board that the State Apprenticeship Office must approve the training structure, and the College is still working to get the approval, but classes can begin without the approval of the structure. Mr. Peterson said that the State does not want a permanent structure from a private entity on state property, so it is important that they understand the structure will not be permanent. Dr. Jorgenson reported that the replacement of the roof on the Shewmaker Center will start at the end of August and that it had been postponed due to Kid’s College. She also said that she will be at the Council of North Central Two-Year Colleges Fall Conference in St. Louis on the day of the next regularly scheduled Board meeting (September 12), and alternate meeting dates may need to be considered.

CHAIRMAN’S REPORT

Mr. Shewmaker reminded the Board that there will be an Executive Session in September to conduct Dr. Jorgenson’s mid-year review which was discussed in April. He suggested moving the Board meeting from September 12 to September 14. All Board members stated that they could either be present or phone in. The next Board meeting will be Wednesday, September 14 at 4:30pm with an Executive Session to follow. Dan encouraged the Board to look at the Dashboard and said the numbers for the fall semester are looking positive.

ADJOURNMENT

The meeting adjourned at 5:38 p.m.

Daniel Shewmaker, Chairperson

Keven Anderson, Secretary



Table 106 – Mitigation Project Prioritization, NWACC

Mitigation Project or Activity	STABLE-E	Effectiveness Multiplier	Hazard Risk Value										Total	Priority		
			Dam Failure	Droughts	Earthquakes	Excessive Heat	Flash Floods	Riverine Floods	Severe Storms	Tornadoes	Wildfires	Winter Storms				
Air Conditioning & Ventilation Modernization	13	1	-	-	-	5	-	-	-	-	-	-	-	-	18	Low
Alert, Broadcast, & Warning System	14	1	X	-	-	-	-	10	X	15	15	15	X	10	64	High
Critical Facility Backup Generator Installation	13	1	X	-	5	5	-	-	-	-	15	15	-	10	63	High
Debris & Natural Fuels Reduction Program	13	0.5	-	-	-	-	-	-	-	-	15	15	X	-	28	Medium
Defensible Spaces/Buffer Zones Program	14	1	-	-	-	-	-	-	-	-	-	-	X	-	14	Low
Earthquake Vulnerability Assessment & Facilities Retrofit Program	16	1.5	-	-	5	-	-	-	-	-	-	-	-	-	23.5	Low
FEMA Code 361 Safe Room Projects	14	1.5	-	-	-	-	-	-	-	-	15	15	-	-	59	High
Insulation & Energy Efficiency Upgrade Program	15	1	-	-	-	5	-	-	-	-	-	-	-	10	30	Medium
Interior Furnishing Hazard Reduction Program	15	1	-	-	5	-	-	-	-	-	-	-	-	-	20	Low
Low Flow Utilities Installation Program	12	0.5	-	X	-	-	-	-	-	-	-	-	-	-	12	N/A
Public Awareness & Education Program	16	0.5	X	-	-	-	-	-	-	-	-	-	-	-	16	N/A
Purchase Repetitive Loss & Severe Repetitive Loss Properties	15	1.5	-	-	-	-	-	-	-	X	-	-	-	-	15	N/A
Rainwater Retention/Retention Project	14	1.5	-	X	-	-	-	10	X	-	-	-	-	-	29	Medium
Remote Water Monitoring Stations	12	0.5	-	X	-	-	-	-	X	-	-	-	-	-	12	Low
Snow Fence Installation Program	14	0.5	-	-	-	-	-	-	-	-	-	-	-	10	19	Low
Storm Water Drainage System Upgrade	14	1.5	-	-	-	-	-	10	X	-	-	-	-	-	29	Medium
Structural Integrity Monitoring Instruments	11	1.5	X	-	-	-	-	-	-	-	-	-	-	-	18.5	N/A
Transportation Status & Routing Notification Systems	11	0.5	X	-	-	-	-	10	X	-	-	15	X	10	28.5	Medium
Tree Wire Installation	16	0.5	-	-	-	-	-	-	-	-	15	15	-	-	31	Medium
Underground Electrical Transmission Installation	14	1	-	-	-	-	-	-	-	-	15	15	-	10	54	High
Water Line Insulation Program	15	1	-	-	-	-	-	-	-	-	-	-	-	10	25	Low
Wildfire Structural Retrofit Program	13	1	-	-	-	-	-	-	-	-	-	-	X	-	13	Low
Xeriscaping	12	0.5	-	X	-	-	-	-	-	-	-	-	-	-	12	N/A

RESOLUTION

A RESOLUTION ADOPTING THE FINALIZED BENTON COUNTY HAZARD MITIGATION PLAN; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES BY THE NORTHWEST ARKANSAS COMMUNITY COLLEGE BOARD OF TRUSTEES

WHEREAS, The participating jurisdictions of Benton County have worked together to develop a strategy known as the Benton County Hazard Mitigation Plan to improve disaster resistance in the planning area; AND

WHEREAS, the Federal Disaster Mitigation Act of 2000 (DMA2000) pursuant 44 CFR Part 201 and the Federal Emergency Management Agency (FEMA) require communities to adopt an approved hazard mitigation plan in order to be eligible to receive pre-disaster and post disaster federal funding for mitigation purposes; AND

WHEREAS, the participating jurisdiction has participated in the hazard mitigation plan by the formation of a Hazard Mitigation Planning Team (HMPT); AND

WHEREAS, the HMPT recommends the formal adoption of the Benton County Hazard Mitigation Plan by the passing of this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Northwest Arkansas Community College

THAT:

Section 1: The participating stakeholder hereby approves and adopts the hazard mitigation plan in its entirety with projects as adopted by the HMPT; AND agree to be governed by the Hazard Mitigation Plan attached hereto and incorporated.

Section 2: The participating stakeholder authorizes the appropriate participating officials to pursue funding opportunities for implementation of proposals designated therein; AND will upon receipt of such funding or other necessary resources, seek to implement the actions contained in the hazard mitigation plan.

Section 3: The participating jurisdiction will continue to cooperate and participate in the hazard mitigation planning process, holding regular meetings, including reporting of progress as required by FEMA, the Arkansas Department of Emergency Management (ADEM) and the HMPT.

DATED this 12th day of September, 2016.

APPROVED:

By: _____
Mr. Daniel Shewmaker, Chairperson

ATTEST:

Mr. Keven Anderson, Secretary