

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
April 13, 2015 - 4:30 pm - Burns Hall 3rd Floor Board Room**

Call to Order	Page
<input type="checkbox"/> Action <input checked="" type="checkbox"/> Information	Recognition, Awards, and Information Items <ul style="list-style-type: none"> • April Student of the Month Golden Eagle Award: <i>Veronica Garcia-Carvajal</i>
<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	Attendance
<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	Approval of Minutes <ul style="list-style-type: none"> • Regular Board Meeting - March 9, 2015
<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	ENDS Monitoring Report <ul style="list-style-type: none"> • Culinary Update: <i>Dr. Meredith Brunen</i>
<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	Executive Limitations Monitoring Report <ul style="list-style-type: none"> • EL-207 Compensation & Benefits: <i>Dr. Evelyn E. Jorgenson</i>
<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	Committee Reports <ul style="list-style-type: none"> • Honorary Associate Degree Committee: <i>Geovanny Sarmiento</i> • Approval of Honorary Associate Degree Nominations • Finance/Audit Committee: <i>Scott Grigsby</i> • Approval of Tuition/Fee Increase • Foundation Board • Advocacy Committee: <i>Jim Hall</i>
<input type="checkbox"/> Action <input checked="" type="checkbox"/> Information	President's Report <ul style="list-style-type: none"> • Coca-Cola New Century Scholar • Study Abroad for NWACC Students • Status of Formal Accreditation of Culinary Arts/ Hospitality Program
<input type="checkbox"/> Action <input checked="" type="checkbox"/> Information	Chairman's Report
<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	Other Board Action Items and Considerations <ul style="list-style-type: none"> • Approval of Resolution Disallowing the Carrying of a Concealed Weapon
<input type="checkbox"/> Action <input checked="" type="checkbox"/> Information	Executive Session: President's Employment Review
<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	Other Board Action Items and Considerations <ul style="list-style-type: none"> • Approval of Resolution Adopting Use of Act 1404 of 2001 Authorizing President's Salary

Adjourn

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEE MEETING
Monday, March 9, 2015**

MINUTES

Chair Ric Clifford called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, March 9, at 4:30 p.m. in the Burns Hall 3rd Floor Board Room.

Members Present: Ric Clifford (Chair), Dan Shewmaker, Mauricio Herrera, Keven Anderson, Scott Grigsby, Geovanny Sarmiento, Todd Schwartz, Mike Shupe, Joe Spivey

Also in Attendance: Dr. Evelyn E. Jorgenson and Wendy Echeverria

MINUTES

February Meeting

Mr. Dan Shewmaker proposed the fifth paragraph, third sentence of the Sanctioned Sports Committee Report be changed to "He said the legislators were asking why the College was asking for additional funding from the state while considering adding sports." Mr. Todd Schwartz asked that "Senator Kim Hendren" in the sixth paragraph, second sentence of the Sanctioned Sports Committee Report be changed to "Representative Kim Hendren".

Mr. Spivey moved and Mr. Shupe seconded the motion to approve the minutes as corrected for the Board Meeting on March 9, 2015. The motion passed unanimously.

RECOGNITION, AWARDS, AND INFORMATIONAL ITEMS

Student of the Month Golden Eagle Award: Avery Goode

Ms. Becky Hudson introduced Ms. Avery Goode, March Student of the Month Golden Eagle Award winner. Ms. Hudson told the Board Ms. Goode participated in several campus activities, including SAAB. Ms. Goode thanked the Board. She explained that she started taking classes at NWACC while still in high school. She plans to attend the University of Arkansas to study communication disorders. Mr. Clifford congratulated Ms. Goode.

ENDS MONITORING REPORT

Rural Domestic Preparedness Consortium Update

Dr. Ricky Tompkins introduced Ms. Melodie Marcks, Director of the Institution for Corporate and Public Safety. Ms. Marcks told the group NWACC was a founding Academic Partner of the Rural Domestic Preparedness Consortium (RDPC). She explained that the RDPC was established by Congress to meet the unique preparedness challenges faced by rural communities.

Ms. Marcks told the Board the RDPC had developed eleven instructor led courses and four online courses, all certified by the U.S. Department of Homeland Security via a rigorous national certification process. She added that over 18,000 first responders had been trained either online or in classrooms through the consortium.

Mr. Shewmaker asked how many people had been trained through the RDPC at NWACC. Ms. Marcks said that roughly 500 people completed their training through NWACC. Mr. Shewmaker asked if the College had any costs associated with the program. Ms. Marcks explained that no general operating dollars from the College are used to fund the program. Mr. Grigsby asked if he could sign up for a RDPC class. Ms. Marcks said yes, but he would need to have 20 participants join him to make a class.

Approval of Rural Domestic Preparedness Consortium Update Report

Mr. Grigsby moved and Mr. Shewmaker seconded the motion to approve Ends report on the Rural Domestic Preparedness Consortium Update. The motion passed unanimously.

EXECUTIVE LIMITATIONS REPORT

EL-206 Asset Protection

Dr. Jorgenson read through the EL-206 Asset Protection Report. She reported in compliance with the limitation.

Approval of EL-206 Asset Protection

Mr. Shupe moved and Mr. Spivey seconded the motion to approve the EL-206 Asset Protection report. The motion passed unanimously.

COMMITTEE REPORTS

Land Use Committee

Mr. Spivey said the Land Use Committee meeting scheduled for the previous week had been cancelled due to inclement weather, but updates had been shared with the group. He gave updates on the 2005 Bond refinancing, the Center for Health Professions 3rd floor build out, the Arkansas Procurement Assistance Center and the Adult Education move to the Shewmaker Center. Mr. Spivey also gave an update on the Bentonville Film Festival. He said the College was contributing four venues to the festival. Dr. Jorgenson said the College was also collaborating with the film festival on a billboard.

Ms. Buckley told the Board the Arkansas Procurement Assistance Center, part of the University of Arkansas Extension Service, would be opening a small office at the Shewmaker Center for Global Business Development. She said the center works with small and large Arkansas-based companies that would like to sell goods or services to federal, state or local government agencies.

Mr. Schwartz asked when the programs located in the 3rd floor of the Center for Health Professions would start. Dr. Jorgenson said the College still needed to hire a director and develop curriculum. She explained that there may be a bit of a delay in hiring a director due to budget concerns.

Sanctioned Sports Committee

Mr. Schwartz told the Board he wanted to clarify a couple items before presenting budget information. He said he had directed the Sanctioned Sports Committee to stay out of the press and asked supporters not to contact NWACC or the Trustees while the committee collected data. He said he wanted the committee to address all the concerns regarding sanctioned sports without disrupting the normal operating procedures of the College before taking the decision to the Board.

Mr. Schwartz said that those who did not support sanctioned sports had been very vocal. He said the main point he heard from those not supporting sanctioned sports was that a promise had been made 25 years ago not to have athletics at NWACC. He said when you look at the essence of the promise it was stated that public money would not be used to support athletics. Mr. Schwartz said the committee had addressed this issue but concerns seemed to continue.

Mr. Schwartz requested that a couple of non-supporters of sanctioned sports join the committee. He said the committee needed people who oppose sports so they insure they are protecting the best interest of NWACC.

Mr. Schwartz said that during the last Board meeting Mr. Shewmaker expressed concerns over state legislators blocking funding from NWACC if sanctioned sports programs became a reality. He said no names other than Kim Hendren were given so the committee members began contacting legislators to see if they supported sports at NWACC. He said that most legislators were not even aware that NWACC was considering sanctioned sports. He added that when it was explained to the legislators that private funds would be used for the program no one objected.

Mr. Schwartz told the Board the committee's mission was to investigate and research the option of bringing college athletics to NWACC. He said the committee's intent was to bring more students to NWACC without costing the college or students any additional money. Mr. Schwartz said that the declining enrollment over the last three years had been a concern and the budget was extremely lean.

Mr. Schwartz asked Mr. Dwight Power, committee member, to present to the Board on proposed sanctioned sports budgets and revenue. Mr. Power reviewed the projected budgets and revenue with the group.

Mr. Hal Roberts, NWACC club volleyball coach, told the Board the team had 66 wins and 12 losses over the past three years. He said 32 people currently want to play on the team but there was only enough room for 14.

Mr. Power told the Board the Sanctioned Sports Committee had reached out to other colleges to get more information on their athletic directors. He said they found that sometimes one of the coaches is also the athletic director. He said that other times the athletic director is

someone on staff at the College. He said this was the one area the group felt they missed on the budget, but the cost could possibly be absorbed naming a coach or staff member the title.

Mr. Clifford asked if it was a good assumption that all students playing sports would be new students. Mr. Schwartz said he believed it was a good assumption. Mr. Power said if the College decided to have a no cut rule there could be even more students coming to NWACC. Mr. Grigsby asked if they were assuming that none of the current players on the club team would participate in sanctioned sports. Mr. Power said he did not know, but some of the club sport participants are part-time students.

Mr. Spivey asked if some of the students that would come to NWACC to play sanctioned sports would want to move on to the next level. Mr. Power answered yes. Mr. Roberts said he currently had three players that received full scholarships to Division II teams.

Mr. Shewmaker asked what would happen if the effort that was being put into sanctioned sports was put into the College's current club and intramural teams. Mr. Roberts said there were other club sports that could use the support. Mr. Chip Durham, Sanctioned Sports Committee member, said the College could not attract students with only club sports.

Mr. Spivey said there are returning veterans who are athletes. He asked if sanctioned sports would create an opportunity for non-traditional students. Mr. Durham said the club teams have non-traditional students playing.

Mr. Shewmaker said the money being raised for sanctioned sports would be from private donations. He asked if the committee had received any commitments. Mr. Power answered no. He said the committee would propose athletics not starting until 2016-2017 so they would have time to fundraise. Mr. Spivey asked if the committee would put a percentage of donations received for sports toward student scholarships. Mr. Power answered yes.

Mr. Anderson asked where sanctioned sports funding was coming from at the other colleges they had visited with. Mr. Power said coaches at North Arkansas College fundraise quite a bit. Mr. Anderson asked if there was a percentage of the operating budget that could be used for sanctioned sports. Mr. Schwartz answered that no more than 2% of the operating budget can go toward sanctioned sports.

Mr. Grigsby said the College does not need to compare itself to the state of Arkansas. He said the College would be competing against southeast Kansas, southwest Missouri, and northeast Oklahoma. He said the structure in these states are much different than Arkansas. Mr. Grigsby said Missouri can use operating budgets for sports, offer student athletes scholarships, and have dorms.

Mr. Clifford thanked the Sanctioned Sports Committee for their work. He said the Board runs on bylaws which allows the Board Chair to put committees together to explore facts. He added that the Board also runs on a Governance process which allows administration to make the

decisions on programming. Mr. Clifford said the information from the committee would be given to the administration and they would come back to the Board with recommendation on programming.

Mr. Clifford asked Dr. Jorgenson if there was any additional information she would need from the committee. Dr. Jorgenson answered that she could not think of any additional information administration might need. She thanked the committee for their thorough research and for reaching out to other programs.

Mr. Spivey reminded the Board they are elected by the public and are there to respond to the needs of the community. Mr. Clifford said by forming the committee the Board had responded to the needs of the community. He said he committee had done a lot of work and come up with a lot of information.

Mr. Clifford said he had went back and looked at the bylaws and governance processes. He said GP-302 states that the Board does not do programming. He said sanctioned sports is programming for the College.

Mr. Clifford said the Sanctioned Sports Committee was disbanded while the administration reviews the information that was provided by the committee.

Finance/Audit Committee

Mr. Grigsby said the committee had recently met to review 2016 budget development and early retirement incentives. He said the college is doing well with developing the budget. He also said revenues for the period ending January 31, 2015, were down .4% and expenditures were down 1.8%

Mr. Grigsby said the Finance/Audit Committee recommended the Board approve early retirement incentives for budgeted full-time faculty and staff who elect voluntary separation from the College.

Approval of Early Retirement

Mr. Spivey moved and Mr. Shupe seconded the motion to approve an early retirement incentive. The motion passed unanimously.

PRESIDENT'S REPORT

Dr. Jorgenson told the Board she had recently attended an AQIP Strategy Forum with a team from the College. She said it was her first Strategy Forum and was a great opportunity to strategize and think about things they could work on to improve the College.

Dr. Jorgenson said her administration had been working hard not to raise tuition, but were looking to raise some of the fees. She said the College is also preparing for a possible

enrollment drop. She reminded the Board that community colleges across the nation are experiencing enrollment drops, many much greater than what NWACC has experienced.

Dr. Jorgenson told the Board a couple program updates had been sent to the Arkansas Department of Higher Education for approval. She explained that the Certificate of Proficiency in CAD and Networking are existing certificates that are currently Technical Certificates. She said the College has some students who would like to have a Certificate of Proficiency prior to a Technical Certificate.

Dr. Jorgenson said a Technical Certificate and AAS in networking credentials are being changed at the conclusion of the National STEM Consortium grant. She said that under the grant the College was required to adopt certain curriculum, program structure and teaching methods. She went on to say that many of these were successfully incorporated into the program, but others were not beneficial to the students.

CHAIRMAN'S REPORT

Mr. Clifford said the 25th Anniversary Committee had met on Friday. He said everything is on track for the 25th anniversary celebration activities.

Mr. Clifford welcomed back Dr. Meredith Brunen. He thanked Ms. Amy Benincosa for the work she had done in Dr. Brunen's absence.

MOVED TO EXECUTIVE SESSION AT 6:10 P.M.

RETURNED FROM EXECUTIVE SESSION AT 7:57 P.M.

ADJOURNMENT

The meeting adjourned at 7:57 p.m.

Mr. Ric Clifford, Chairperson

Mr. Mauricio Herrera, Secretary

Culinary Update

Outline & Key Points

- In July 2014, the NWACC Board of Trustees gave approval for College administrators to enter into discussions and negotiations for the expansion of the Culinary Arts and Hospitality Management program (CAHM).
- The proposed relocation site is the former Tyson Foods plant at 801 S.E. 8th Street in Bentonville, an adaptive reuse project that will turn an old factory into a food-focused facility, showcasing and supporting local food artisans.
- NWACC would be an anchor tenant in the facility and is currently looking at approximately 27,600 square feet of dedicated space to include a number of specialty kitchens.
- Hufft Projects is the architect on this project, and our internal stakeholders are in close communication with them as the interior of the facility is being designed.
- Karp Resources, the national food and agriculture consultancy that prepared the strategic plan for the CAHM, continues to remain engaged in the process offering their expertise.
- A national search for an Executive Director is currently underway to identify a highly qualified individual to serve as the figurehead for the program.
- A Request for Proposals will be issued in the coming weeks by the NWACC Foundation in search of marketing firms to address the rebranding and remarketing of the program.
- Private grants will be pursued in order to outfit the space with the appropriate furniture, fixtures and equipment.
- Enhanced program capacity for the Culinary Arts and Hospitality Management program will activate NWACC as a collaborative partner in strengthening the regional food system as indicated in the Regional Food Assessment prepared by Karp Resources.
- NWACC will more efficiently contribute to the output of highly skills graduates who are prepared to address industry demands.
- Additionally, targeted community education offerings will provide value to area stakeholders ranging from industry professionals and entrepreneurs to those seeking personal enrichment.
- The projected completion date for the new facility is July-August 2016, so Fall 2016 classes would be held in the proposed location.
- Lease term discussions and negotiations are anticipated for May 2015 with final execution requested in August 2015; however, payments would not begin until occupancy in August 2016.

Relationship to NWACC Strategic Plan/Goals and Objectives

- 1. Increase Student Enrollment
 - Direct targeted marketing of this program will be essential for its growth. With the anticipated expansion, increased capacity and additional curriculum offerings will also bolster enrollment numbers.

- 2. Increase Student Success
 - Increased capacity will alleviate challenges created by physical space constraints. Students will move more efficiently through the program with better access to required coursework to allow them to complete their degree on time.
- 3. Provide Quality Programming and Assessment
 - With the recent growth in the Hospitality sector data indicates an unmet need that NWACC is uniquely positioned to address with the expansion of programs and facilities to accommodate the additional offerings. There is an excess of job opportunities in the region whereby the program staff receive more job listings than there are students to fill them.
- 5. Increase Community Outreach, Support, and Relations
 - Professional training that serves larger regional employers, as well as continuing education offerings are two categories that emerged from the strategic plan as necessary additions.
- 7. Improve Land and Facilities
 - Leased space within a remodeled space that accommodates our current and future needs will enhance educational opportunities and improve access to them.

What Constituents Are We Serving (ENDS)

- Learner Community – Expanding programming and high quality educational offerings
- Business Community – Enhancing partnerships with business and industry to ensure the graduates we are producing are meeting the local and regional employer needs, as well as addressing a skills gap
- Owner Community – collaborative synergy with Regional Food Assessment, which is contributing to regional planning
- College Community – aligning these new faculty and leadership positions to address the growth of this program

POLICY TYPE: EXECUTIVE LIMITATIONS**EL-207****POLICY TITLE: COMPENSATION AND BENEFITS**

Policy 207: With respect to employment, compensation, and benefits to employees, consultants, contract workers and volunteers, the President shall not cause or allow jeopardy to fiscal integrity or public image.

Definition: Cause or allow jeopardy to fiscal integrity refers to the total of all compensation and benefits paid to all employees, consultants, contract workers, etc. exceeding the total budget for these positions in a fiscal year plus 5%, unless specific revenue such as grants, gifts, etc. becomes available and expenditure of these funds is approved by the college President for these purposes.

Narrative: The President requires the Senior Vice President for Administrative Services/CFO to report in a timely manner the possibility of such jeopardy and propose a plan of remedy. This plan may include the reduction of budgeted expenditures or re-allocation of funds. Furthermore, the President requires that an annual carryover of 8%-10% of the total revenue budget, or other amount as approved by the Board of Trustees, be reserved for each fiscal year as a contingency. The President requires periodic documentation of fiscal condition, such as financial statements and budget status reports, to be provided to him or her and the college Cabinet by the Senior Vice President for Administrative Services/CFO as produced by the Budget Office. College funds invested are secured by U.S. Government securities or equivalents. State audits indicate fiscal integrity.

Further, without limiting the scope of the foregoing by this enumeration, he or she shall not:

1. Change his or her compensation and benefits.

Definition: Changes refers to he or she altering his or her compensation/benefits without official Board action.

Narrative: Salary and fringe benefits received by the President have been approved by the Board of Trustees and have not been altered.

2. Promise or imply permanent or guaranteed employment.

Definition: Promising or implying permanent or guaranteed employment refers to employment of staff/faculty person with or without a Letter of Employment, entering into any other oral or written agreement with a staff/faculty person without the use of a college Letter of Employment, or entering into an

employment contract not containing pertinent employment terms, such as starting date and salary.

Narrative: Employee Letters of Employment are issued at the beginning of each fiscal year and they are contingent on adequate funding. Employment documents have defined starting dates and identify salary and conditions of employment. Letters of Employment for newly hired employees are issued as employees are hired throughout the year. Additionally, Letters of Employment are issued when an employee changes position titles or receives compensation related adjustments.

3. Establish compensation and benefits, which deviate materially from the geographic or professional market for the skills employed unless required by law.

Definition: Deviate materially refers to 10% less than and up to 10% more than the average for the same position in compensation and benefits package combined. Geographic and professional market refers to similar positions in northwest Arkansas (Benton and Washington Counties) and at least two nearby community colleges and similar skilled positions as defined by Arkansas Department of Labor or where job descriptions are comparable.

Narrative: The College participates in the annual College University Professional Association (CUPA) salary surveys for administrative, professional and faculty positions as well as the Arkansas Community College Association (ACCA) salary survey. Survey data is reviewed annually to determine competitive and identify variances. As outlined in our ENDS, Goals & Action Plans, NWACC continually reviews the individual salaries to address existing negative salary variances in classified, administrative, or faculty positions. Maintaining the faculty salary scale is a further commitment of the College. Benefit offerings are monitored annually to ensure competitive rates and services for comparable regional employers.

4. Establish or change pension benefits.

Definition: Establish or change refers to benefit change action by other than the College Board. Pension benefits refer to the written NWACC Defined Contribution Benefit Retirement Plan only.

Narrative: The Board of Trustees has approved the existing NWACC Defined Contribution Benefit Retirement Plan and will be asked to approve any changes to the plan.

I am reporting in compliance with Executive Limitations, Policy 207.

Evelyn E. Jorgenson, Ph.D.
President
April 13, 2015



Date: April 13, 2015

To: Board of Trustees

From: Dr. Evelyn E. Jorgenson, President

Subject: Approval to Name Dick Trammel and Joan Clifford as Honorary Degree Recipients

The NWACC Honorary Associate Degree Committee recommends to the NWACC Board of Trustees approval to name Dick Trammel as the 2015 NorthWest Arkansas Community College Honorary Degree Recipient in Servant Leadership and Joan Clifford as the 2015 NorthWest Arkansas Community College Honorary Degree Recipient in Arts and Letters.

Recommendation: It is the recommendation of the Honorary Associate Degree Committee that the Board of Trustees approve Dick Trammel and Joan Clifford as Honorary Degree recipients.

Mr. Ric Clifford, Chairperson

Mr. Mauricio Herrera, Secretary



Date: April 13, 2015

To: Board of Trustees

From: Debi Buckley, Sr. VP for Administrative Services/CFO

Subject: Proposed Tuition & Fee Rate Changes and New Fee for FY 2016

As the NorthWest Arkansas Community College Administration prepares the budget for the 2015-2016 fiscal year, we are preparing for a possible 3% enrollment reduction which will likely result in a revenue shortfall. We have also been informed by the State Budget Office that 1% of our state general revenue will be in RSA Category B1 until further notice. NWACC Administration made a commitment to cover the budget shortfall mostly by reducing expenses, reprioritizing funding needs, and reallocating existing dollars. In addition to cost saving measures, we are proposing to reduce the Out-of-State tuition rate, increase selected fee rates, and add a new fee. The reduced out-of-state tuition rate will attract more out-of-state students and the proposed new fee and increases in existing fee rates would provide new funding for additional FY 2015-2016 expenditures. A summary of additional expenditures follows:

- Increased services in reading, writing, and math labs
- More tutoring options
- Increased library database subscription costs
- Increased software, hardware, and network operating costs
- Increased bank fees
- Increased security, student intervention, and counseling costs

Recommendation: It is the recommendation of the Finance/Audit Committee that the Board of Trustees approve the following based on the recommendations of NorthWest Arkansas Community College Administration:

- 1) Reduce the Out-of-State tuition rate - from \$175.00 to \$125.00 (per SSCH)
- 2) Increase the Technology fee - from \$10.75 to \$12.25 (per SSCH); Learning fee - from \$8.50 to \$10.00 (per SSCH); Security fee - from \$1.50 to \$2.00 (per SSCH); Library Resource fee - from \$1.50 to \$2.00 (per SSCH); Application fee – from \$10.00 to \$20.00; Payment Plan fee – from \$25.00 to \$30.00.
- 3) Implement a new \$5.00 transcript fee to cover the transcript issuance costs. Each graduating student will receive one free transcript upon graduation. The \$5.00 fee will be applied to the additional copies.

Mr. Ric Clifford, Chairperson

Mr. Mauricio Herrera, Secretary



Date: April 13, 2015

To: Board of Trustees

From: Debi Buckley, Sr. VP for Administrative Services/CFO

Subject: Approval of Resolution Disallowing the Carrying of a Concealed Handgun

The NWACC administration recommends that the Board exercise its option to exempt the institution from Act 226 of 2013 and not allow employees (with a permit to carry a concealed weapon) to carry a concealed weapon on the College's Campus or instructional Centers by approving the resolution disallowing the carrying of a concealed weapon.

Recommendation: The administration recommends that the Board exercise its option to exempt the institution from Act 226 of 2013 and not allow employees (with a permit to carry a concealed weapon) to carry a concealed weapon on the College's Campus or instructional Centers by approving the resolution disallowing the carrying of a concealed weapon.

Mr. Ric Clifford, Chairperson

Mr. Mauricio Herrera, Secretary

**NWACC BOARD OF TRUSTEES
RESOLUTION ON THE CONCEALED CARRY OF HANDGUNS
ON CAMPUS BY TRAINED AND LICENSED STAFF ON CAMPUS**

WHEREAS, Northwest Arkansas Community College (NWACC) is a public institution of higher education that receives regular budgetary support from the State of Arkansas, and that is required to report to the Arkansas Higher Education Coordinating Board, and

WHEREAS, it is unlawful for any person other than a law enforcement officer or a commissioned officer in the employ of NWACC to knowingly carry or possess a loaded firearm or other deadly weapon in any publicly owned building or facility, and

WHEREAS, a “staff” member means a person who is not enrolled as a full-time student at NWACC, and is either employed by NWACC full time or is on a nine-month or twelve month appointment at NWACC as a faculty member, and

WHEREAS, Act 226 of 2013 requires that the Board of Trustees at NorthWest Arkansas Community College approve a policy with regard to the carry of concealed handguns on campus by trained and licensed staff members who possess a concealed carry permit.

NOW, THEREFORE, BE IT RESOLVED:

- That the Board of Trustees of NWACC adopts this policy expressly disallowing the carrying of a concealed handgun by staff members in college owned or controlled buildings and grounds, and
- That this Board policy expires one (1) year after adoption and must be readopted each year by the Board of Trustees to remain in effect, and
- That NWACC’s commissioned law enforcement officers employed within the NWACC Department of Public Safety are exempt from this policy, and
- That NWACC’s Administration will conduct an annual analysis of its capacity to provide a safe and resilient environment that enhances the learning experience and supports the College’s educational mission, and
- That this analysis will accompany future requests to either readopt this policy or to adopt differing policies for the carrying of a concealed handgun by trained and licensed staff members for different campuses, areas of a campus, or individual buildings of the college for which the Board of Trustees is responsible, and
- That NWACC will post at the entrance of all facilities and parking lots controlled or owned by NWACC clearly written notifications readable at a distance of not less than ten feet that “Carrying A Handgun Is Prohibited”

Mr. Ric Clifford, Chairperson

Mr. Mauricio Herrera, Secretary



Date: April 13, 2015
To: Board of Trustees
From: Debi Buckley, Sr. VP for Administrative Services/CFO
Subject: Resolution to Approve Dr. Evelyn E. Jorgenson's Annual Salary
in Excess of Maximum Amount

In order to allow the Board of Trustees to employ Dr. Jorgenson at a salary that exceeds the annual line item maximum salary written in the Appropriation Act 155 of 2015 for FY 2015-16 the Board of Trustees must adopt the use of Act 1404 of 2001.

Recommendation: The Administration recommends that the Board of Trustees approve the resolution found on the next page to adopt the use of Act 1404 of 2001 that will allow NWACC to pay Dr. Evelyn E. Jorgenson an annual salary in Fiscal Year 2016 in excess of the maximum salary amount for the position of NorthWest Arkansas Community College President.

Mr. Ric Clifford, Chairperson

Mr. Mauricio Herrera, Secretary



**NORTHWEST ARKANSAS COMMUNITY COLLEGE
RESOLUTION**

WHEREAS, the Board of Trustees of NorthWest Arkansas Community College is employing Dr. Evelyn E. Jorgenson as President of the college beginning July 1, 2015, and ending June 30, 2016, and

WHEREAS, Dr. Evelyn E. Jorgenson is an exceptionally well-qualified, non-academic, non-classified administrator, and

WHEREAS, the Board of Trustees desires to pay Dr. Evelyn E. Jorgenson an annual salary during this period of employment based on her exceptional qualifications that exceeds the annual line-item maximum salary written in the Appropriation Act 155 of 2015 for FY 2015-2016 for the position of President at NWACC.

THEREFORE, be it resolved that the Board of Trustees of NorthWest Arkansas Community College hereby adopts the use of Act 1404 of 2001 that allows this college to pay Dr. Evelyn E. Jorgenson an annual salary in Fiscal Year 2016 in excess of the maximum salary amount written in the Appropriation Act 155 of 2015 for FY 2015-2016 for the position of NorthWest Arkansas Community College President.

Dated this 13th day of April, 2015

Mr. Ric Clifford, Chairperson

Mr. Mauricio Herrera, Secretary