

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING**

**January 13, 2014 Immediately Following the Annual Meeting – Burns Hall 3<sup>rd</sup> Floor Board Room**

Call to Order			Page
<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Information	Recognitions, Awards, and Information Items	
		<ul style="list-style-type: none"><li>• None</li></ul>	
<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Information	Attendance	
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information	Approval of Minutes	
		<ul style="list-style-type: none"><li>• Regular Board Meeting – November 11, 2013</li></ul>	2
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information	ENDS Monitoring Report	
		<ul style="list-style-type: none"><li>• Academic Quality Improvement Program Overview <i>Dr. Steve Gates</i></li></ul>	8
<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Information	Executive Limitations Monitoring Report	
		<ul style="list-style-type: none"><li>• None</li></ul>	
<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Information	Committee Reports	
		<ul style="list-style-type: none"><li>• None</li></ul>	
<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Information	President's Report	
		<ul style="list-style-type: none"><li>• NWACC Fact Book</li><li>• Notification of Program Change or Discontinuation</li><li>• Six-Month President's Message</li></ul>	
<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Information	Chairman's Report	
		<ul style="list-style-type: none"><li>• Mid-Year Retreat – January 24</li><li>• ACCT Legislative Summit</li></ul>	
<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Information	Other Board Action Items and Considerations	
		<ul style="list-style-type: none"><li>• None</li></ul>	
Adjourn			

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
BOARD OF TRUSTEE MEETING  
Monday, November 11, 2013  
Wal-Mart Auditorium – Shewmaker Center for Workforce Technologies**

**MINUTES**

Chair Ric Clifford called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, November 11, at 4:33 p.m. in Wal-Mart Auditorium at the Shewmaker Center for Workforce Technologies.

**Members Present:** Ric Clifford (Chair), Joe Spivey, Dan Shewmaker, Amy Forrest, Scott Grigsby, Geovanny Sarmiento, Todd Schwartz, Mike Shupe

**Also in Attendance:** Dr. Evelyn Jorgenson and Cyndi Beltran

**RECOGNITIONS, AWARDS, AND INFORMATION ITEMS**

**November Student of the Month Golden Eagle Award**

Dr. Todd Kitchen introduced Ms. Sandy Bobbitt, November Golden Eagle winner. Ms. Bobbitt thanked the Board for the honor. Ms. Cyndi Beltran told the group Ms. Bobbitt works in the Academic Success Center and is amazing with the students.

**Leaders of the Heart Award**

Dr. Kitchen told the Board three individuals with ties to NWACC had recently received Lideres de Corazon Honors. He introduced recipients Ms. Codie Ryan, Global Communities assistant director, and Ms. Dianna Portillo, coordinator of Veterans Resources. Dr. Kitchen told the group Ms. Rubicely Hernandez, a former NWACC student and currently University of Arkansas student, was recognized as well.

Ms. Ryan said it was an honor to receive the Lideres de Corazon award. She appreciated the Board. Ms. Portillo told the group that receiving the award was an honor. She thanked Mr. Shewmaker for speaking at the Veteran's Day event. Mr. Shewmaker thanked Ms. Portillo for all the great things she does for the College.

**Cleveland Clinic Student Presentation**

Mr. Cornelius told the group that six NWACC nursing students recently traveled to the Cleveland Clinic for a clinical. Dr. Felicia Pendleton, Director of Nursing Education, told the Board the students were thrilled to have such a phenomenal learning experience. The students prepared a video about their experiences to share with the Board. Mr. Shewmaker thanked Mr. Cornelius for pursuing this experience for the students.

**Professor Carry Law, Act 226 Annual Board Decision**

Mr. Schwartz told the Board that earlier in the year they were able to hear from many different groups regarding the Professor Carry Law, Act 226. He said that due to the legislative session Representatives were not available to attend the Board meetings and speak with the group. Mr. Schwartz introduced Representative Charlie Collins to speak on the topic.

Representative Collins thanked the Board for the opportunity to speak. He said that Act 226 allows faculty and staff of colleges and universities who have a concealed carry permit to carry their firearms on campus. He said each college annually can opt out of allowing the guns to be on campus.

Representative Collins said Act 226 was created to help protect loved ones while on a college campus. He said there are about a half a dozen incidents per year on college campuses. He told the Board about several incidents involving a gunman on college campuses. Representative Collins said his hope was the Act detour some of these violent acts.

Mr. Clifford thanked Representative Collins for his time. Mr. Shewmaker said the Board had to take a serious look at the campus and how NWACC takes care of potential problems. He said that after a very thorough review it appeared that the College had a great staff with amazing security. Mr. Shewmaker thanked the Representative Collins for making the Board review this topic and security concerns yearly.

Mr. Spivey said one of his biggest concerns regarding guns on campus was that something bad would happen and a faculty member or student would be injured. Mr. Clifford said this issue is an added responsibility for the Board and that they will continue to take it seriously.

**Introduction of AATYC Executive Director Bill Stovall**

Mr. Jim Hall introduced Mr. Bill Stovall, new AATYC Executive Director. Mr. Stovall thanked the group for the opportunity to visit the College. He said he believes greatly in the mission of community colleges. He told the Board that it was been awhile since higher education received additional funding from the state due to a growing prison population, Medicaid issues, and tax cuts. Mr. Stovall told the Board he looks forward to continuing to grow their relationship.

**COMMITTEE REPORTS****Advocacy Committee**

Mr. Shewmaker said the NWACC Foundation discussed hiring a lobbyist for 2014-2015 and decided it would be beneficial to move forward. He explained a committee was formed to review proposals and conduct interviews. Mr. Shewmaker told the Board the committee had made a recommendation and that there would hopefully be an agreement to move forward with one of the lobbyist.

Mr. Grigsby asked Mr. Shewmaker if the cost for a lobbyist was budgeted. Mr. Shewmaker said the cost was budgeted by the Foundation. Mr. Spivey said that working with a lobbyist can be very effective. He appreciated Mr. Shewmaker's work with the committee.

### **Land Use Committee**

Mr. Spivey told the Board that the Land Use Committee had met the previous week. He said the group reviewed the status of the NCPTC and signage at the Bentonville campus as well as the NWACC centers. He said the College has occupied the majority of the building at the Washington County Center. He explained that the Eureka Pizza which was located in the Center has been evacuated and the College has the opportunity to add that space to the College's lease. Mr. Spivey said they are finalizing all the improvements that need to be made to the space.

Mr. Spivey introduced the motion to submit a land purchase to the Arkansas & Missouri Railroad. He said the railroad would like to sell the College the spur for \$2.5 million. He explained that the railroad would remove all of their tracks, switching equipment, etc. and smooth out the land. He told the Board that currently the tracks are used to store railroad cars. Mr. Spivey said the Land Use committee had lengthy discussion regarding safety and access for students. He said the committee voted unanimously to bring the approval to the Board.

Mr. Shewmaker asked how much land the railroad is asking the College to purchase. Ms. Debi Buckley said it totaled approximately 7.75 acres. Mr. Shewmaker said he thought this was a premium price. Dr. Jorgenson explained that the price would include removing all material and smoothing the land. She told the group that a representative from the City of Bentonville had attended one of the meetings with the railroad but indicated they would be unable to assist with the purchase at this time. She also noted that others along the spur, including Walmart, may be interested in purchasing part of the spur.

Dr. Jorgenson explained to the group that the purchase should be viewed with a holistic view. She said when the College purchased the land the price was low due to the tracks running through the middle of campus. Mr. Shewmaker said he is in favor of making the purchase for a good price. Mr. Spivey said the railroad does not typically sell their land and indicated they did not intend to negotiate. Mr. Grigsby said he was in favor of purchasing the land but would like for environmental tests to be completed.

Mr. Schwartz told the group there was no reason to act hastily. He said he thought the \$2.5 million could be spent on other projects such as finishing the third floor of the Center for Health Professions. He added that he struggled to see how purchasing the railroad land would benefit the educational opportunities for students. Dr. Jorgenson told Mr. Schwartz that the railcars are dangerous. She said students climb around them to get to the other side of campus and that the contents of the railcars stored on the tracks could not be controlled by the College.

Ms. Beltran said the students would appreciate the land if purchased from the railroad. She mentioned that the land could possibly be used as an outdoor classroom. Mr. Forrest said she

is in favor of purchasing the land but felt strongly that the land should be tested. Mr. Shewmaker said he thought a fair market value appraisal should be completed on the land before making any decisions.

#### **Approval to Submit a Land Purchase to the Arkansas & Missouri Railroad**

Mr. Spivey moved to approve to submit a land purchase to the Arkansas & Missouri Railroad. Mr. Spivey and Mr. Sarmiento voted yea. Mr. Shewmaker, Ms. Forrest, Mr. Grigsby, Mr. Schwartz and Mr. Shupe voted nay. The motion did not pass.

Mr. Clifford suggested the Board make an approval to accurately reflect the next steps they would like the College to take. Dr. Jorgenson suggested that the Board recommend approval of continued exploration of the potential purchase of the Arkansas & Missouri Railroad Land.

#### **Approval of Continued Exploration of Potential Purchase of the Arkansas & Missouri Railroad Land**

Mr. Clifford moved to approve continued exploration of potential purchase of the Arkansas & Missouri Railroad land. Mr. Spivey, Mr. Shewmaker, Ms. Forrest, Mr. Grigsby, Mr. Sarmiento, and Mr. Shupe voted yea. Mr. Schwartz voted nay. The motion passed.

#### **Finance/Audit Committee**

Mr. Grigsby read through the minutes of the Finance/Audit Committee. He noted that the College had two findings in the FY 2012 Legislative Audit. He said the written response to the findings were included in the minutes. Mr. Grigsby commended the work of Ms. Debi Buckley and her team.

#### **MINUTES**

##### **Regular Board Meeting – October 14, 2013**

Mr. Shewmaker moved and Mr. Shupe seconded the motion to approve the minutes of the Regular Board Meeting on October 14, 2013. The motion passed unanimously.

#### **ENDS MONITORING REPORT**

##### **ENDS 102 Business Community**

Dr. Steve Gates went through the ENDS 102 report with the Board. He highlighted the work the College is doing with the Northwest Arkansas Council in creating an online Diversity Resource Guide. Dr. Gates also told the group Corporate Learning had experienced a 144% increase in revenue in October 2013 vs. October 2012. Mr. Grigsby congratulated the Corporate Learning team.

##### **ENDS 102 Business Community**

Mr. Shupe moved and Mr. Spivey seconded the motion to approve the ENDS 102 Business Community report. The motion passed unanimously.

## **EXECUTIVE LIMITATIONS MONITORING REPORT**

### **EL- 203 Communication and Support to the Board**

Dr. Jorgenson reviewed the EL-203 report with the Board. Dr. Jorgenson said she was reporting compliance with Executive Limitation 203.

### **EL- 203 Communication and Support to the Board**

Mr. Shupe moved and Mr. Spivey seconded the motion to approve the EL – 203 Communication and Support to the Board report. The motion passed unanimously.

## **OTHER BOARD ACTION ITEMS AND CONSIDERATIONS**

### **Nomination of 2014 Board Officers**

Mr. Clifford asked if there were any recommendations from the Board regarding nomination of 2014 Board officers. Mr. Shewmaker recommended that the current officers continue in their current position for the coming year.

### **Election of 2014 Board Officers**

Mr. Shewmaker moved and Mr. Grigsby seconded the motion to approve electing Mr. Ric Clifford as Board Chair, Mr. Joe Spivey as Vice-Chair, and Mr. Dan Shewmaker as Secretary. The motion passed unanimously.

## **PRESIDENT’S REPORT**

Dr. Jorgenson reviewed the organization structure with the Board. She noted that she moved Dr. Kate Burkes to report to Dr. Gates to reflect the value the College has in Distance Learning. She also told the group she had appointed Dr. Ricky Tompkins to the position of Vice President for Learning.

## **CHAIRMAN’S REPORT**

Mr. Clifford told the Board Mr. Alex Vasquez, former Board Chair, had been working with both he and Dr. Jorgenson to make updates to the Board Manual. He said the revisions would be reviewed at the January Board Retreat.

Ms. Cyndi Beltran said she was very proud of the Student Government Association (SGA). She explained that SGA organized forums with all the gubernatorial candidates. She introduced the SGA members in attendance. Mr. Shewmaker appreciated the SGA for bringing the candidates on campus.

**ADJOURNMENT**

The meeting adjourned at 6:21 p.m.

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Mr. Ric Clifford, Chairperson

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Mr. Daniel Shewmaker, Secretary

## **Ends Update**

### **Academic Quality Improvement Program Overview**

The Academic Quality Improvement Program (AQIP) is one of several pathways leading to accreditation with the Higher Learning Commission. AQIP was developed in 1999-2000 to help higher education institutions examine, analyze, and evaluate the key systems it uses to work and achieve its outcomes in support of the institutions unique mission.

One of the AQIP's core processes, the Systems Portfolio "describes key systems and processes the organization uses to achieve its goals and the performance results it obtains from them. During the first four years of participation, an organization assembles a Systems Portfolio with broad faculty and staff involvement. This document is essential for the Systems Appraisal that AQIP conducts three years after the organization is accepted to participate in AQIP. The Systems Portfolio consists of an *Organizational Overview* and explicates each of the major systems employed to accomplish an organization's mission and objectives. The organization answers specific questions for each of the nine AQIP Categories. For each system, the questions deal with context for analysis, processes, results, and improvement. The *Organizational Overview* presents a capsule picture that helps readers understand the organization's key strengths and ambitions, as well as the challenges and conflicts it faces."