

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEE MEETING
Monday, August 13, 2012**

MINUTES

Chair Alex Vasquez called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, August 13, at 4:40 p.m. in the Burns Hall 3rd Floor Conference Room.

Members Present: Alex Vasquez (Chair), Randy Lawson, Mark Lundy, Joan Clifford, Ric Clifford, Johnny Haney, Mike Shupe

Also in Attendance: Dr. Becky Paneitz and Jesse Pierce

RECOGNITIONS, AWARDS, AND INFORMATION ITEMS

Enrollment Update

Dr. Todd Kitchen explained that enrollment numbers were close to being flat and likely to increase in the coming days. He also reminded the Board of the Reverse Transfer Agreement between the College and the University of Arkansas which would be signed in the coming days. Mr. Vasquez asked Dr. Kitchen when registration closed. Dr. Kitchen said registration closed on August 21st and September 4th would be the 11th day.

Staff Council Update: Lenora Sotlar

Ms. Lenora Sotlar said that she was excited to lead the Staff Council this year. She introduced her officer team and explained that Staff Council is a voice for the College staff. She said the group is working to create more events and educational opportunities for the group. Dr. Paneitz told the Board Dr. Kitchen would be the liaison with Staff Council this year. Mr. Vasquez thanked Ms. Sotlar for her service.

ICPS Update: Melodie Marcks

Mr. Tim Cornelius introduced Ms. Melodie Marcks. He explained that Ms. Marcks and Dr. Ricky Tompkins were recently published in a crisis management booklet. Ms. Marcks explained that the Institute of Corporate and Public Safety's (ICPS) goal is to bridge the training gap between private security and public safety sectors, while enhancing safety and addressing America's rural preparedness challenges. She added that ICPS is funded 100% by federal funds.

Mr. Lawson told Ms. Marcks that ICPS was a wonderful program. Mr. Shupe added that he was impressed with the quality and national scope of the program.

Introduction

Mr. Vasquez welcomed Mr. Jesse Pierce, new Student Trustee. Mr. Pierce said it was an honor and privilege to serve. He told the Board he is geology major and would like to attend law school. He added that he is serving on the Presidential Search Committee. Alex thanked him for his service.

MINUTES**Board Meeting – June 11, 2012**

Mr. Shupe moved and Mr. Lundy seconded the motion to approve the minutes of the Board Meeting on June 11, 2012. The motion passed unanimously.

Special Board Meeting – June 29, 2012

Mr. Shupe moved and Mr. Lundy seconded the motion to approve the minutes of the Special Board Meeting on June 29, 2012. The motion passed unanimously.

Special Board Meeting – July 14, 2012

Mr. Shupe moved and Mr. Lundy seconded the motion to approve the minutes of the Special Board Meeting on July 14, 2012. The motion passed unanimously.

COMMITTEE REPORTS**Finance/Audit Committee**

Mr. Lundy said that the committee met earlier in the day and discussed the budgeted 2.3 million excess expenditures over revenues. He said the group discussed the idea of not filling the new positions budgeted or vacated positions. He said they also discussed that the salary adjustments and marketability adjustments contingency be held.

Mr. Shupe asked if the College would know all the adjustments to last year's budget in September. Mr. Lundy answered that the closing book is due on September 21st. He said the information submitted would be last year's actual budget. Mr. Lundy discussed the preliminary figures for carryover balance and a possible deficit. He said the final official amounts will be forthcoming in late September.

Mr. Haney asked what the College's assumptions were for Fall enrollment. Dr. Paneitz answered 1%. Mr. Lundy told the group the College was going to work to not have a deficit this year. He went on to say that Mr. Chuck Ramseyer and Ms. Casey Wilhelm had been working to put together a cash flow analysis. Mr. Vasquez thanked Mr. Lundy for his work on the committee.

Foundation Board

Dr. Meredith Brunen told the Board that Ms. Hindmarsh attended the last Foundation Board meeting. She said the National Child Protection Training Center and Center for Health Professions naming and funding was discussed. She said Dr. Paneitz also discussed her priorities for 2012-2013.

PRESIDENTS REPORT

Dr. Paneitz said when she made the decision to retire she was asked to prepare her priorities for her last 10 months. She said when she was hired her number one charge was to diversify the resource base so it is fitting that she ends her time at the college continuing this charge. She said she would also create a leadership development and mentoring program.

Dr. Paneitz said she planned to continue raising funds for the National Child Protection Training Center and the Center for Health Professions as well as to increase the scholarship endowment and to continue working with planned giving. She added that equity funding was something the College would continue to work toward. Dr. Paneitz told the group that she was planning to meet with Pulaski Tech's new President to see what they could do to continue work on the coalition.

Mr. Vasquez told Dr. Paneitz that he knew it was her wish to leave the College a vibrant place with the right people and structure in place. Mr. Lawson asked what the dollar difference would be if the college was funded at 75%. Mr. Jim Hall said it would be around \$5 million. Mr. Lawson said the Arkansas Higher Education Coordinating Board is not doing their job. Mr. Hall said the Advocacy Committee will meet in September. Mr. Vasquez said Dr. Paneitz has been a leading voice for the College and other underfunded colleges.

Dr. Gates told the Board the Quality Checkup team visited the College a few weeks ago. Dr. Ricky Tompkins said the team visited with many different groups from around campus. He added that the group was so impressed with NWACC that they asked the College to present at the Higher Learning Commission. He said when the process is complete the College will be accredited for another 7 years. Mr. Lawson and Mrs. Clifford congratulated the team. Mr. Vasquez thanked the Board for their engagement.

Dr. Tompkins presented the FY 2013 Goals and Objectives to the Board. He noted that most of the goals are carried over from the previous year but goals 6 and 7 were new. He said goal 6 was updated to include the process of going through accreditation and 7 was created as an update for the Master Plan.

Dr. Paneitz updated the Board on organizational changes. She said that Mr. Chuck Ramseyer, Ms. Wendi Cadle, and Ms. Paige Francis would report directly to her until the Senior Vice President position is filled.

CHAIRMAN'S REPORT

Mr. Vasquez said the Board had a great retreat which included the Board District Zoning. He thanked Ms. Miranda Smith for her assistance with planning the retreat.

Mr. Vasquez told the group he has been told by several Board members they have submitted their election registration. He thanked Dr. Paneitz and Mr. Hall for all the work they have put into recruiting Board members.

Mr. Lawson told the Board the Presidential Search Committee is a great group. He said that now is the committee's quiet time during the call for applications process. He added the ACCT has told him there has been significant interest in the position.

Mr. Lawson told the group he has decided to tamper down his commitments and not run the Board in the fall election. Alex appreciated Mr. Lawson and the entire Board for their service.

OTHER BOARD ACTION ITEMS AND CONSIDERATIONS**Approval of New Seal**

Mr. Steven Hinds said that during the discussions surrounding the logo there was also talk about the seal. He presented the seal to the Board. He added that the seal is used only in the commencement program.

Approval of New Seal

Mr. Shupe moved and Mr. Clifford seconded the motion to approve college seal presented and empower the Public Relations and Marketing team to being immediately with the implementation of the seal. The motion passed unanimously.

ADJOURNMENT

The meeting adjourned at 6:13 p.m.

Mr. Alex Vasquez, Chairperson

Mr. Randy Lawson, Secretary