

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
BOARD OF TRUSTEE MEETING  
Monday, March 14, 2011**

**MINUTES**

Chair Alex Vasquez called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, March 14, at 4:32 p.m. in the Burns Hall 3<sup>rd</sup> Floor Conference Room.

**Members Present:** Alex Vasquez (Chair), Joe Spivey, Randy Lawson, Mark Lundy, Ric Clifford, Johnny Haney, Mike Shupe, Hadley Hindmarsh

**Also in Attendance:** Dr. Becky Paneitz

**RECOGNITIONS, AWARDS, AND INFORMATION ITEMS**

**March Student of the Month Golden Eagle Award: Sharon Little**

Dr. Mike Hartman introduced the March Golden Eagle Award recipient, Ms. Sharon Little. Ms. Little told the Board she received her first degree from the University of Arkansas but made the decision later to enroll in the EMT program. She thanked her parents for helping with her four boys while she took classes. She said she enjoyed the opportunity that NWACC has given her. Mr. Vasquez congratulated Ms. Little on her achievements.

**Presentation – AQIP Strategy Forum and CQI Update: Bruce Moses**

Dr. Steve Gates introduced Mr. Bruce Moses, Executive Director of Institutional Effectiveness. Mr. Moses introduced the members of the Strategy Forum Team that traveled to Lisle, IL to the AQIP Strategy Forum. He explained the purpose of the forum and said that it was an intense work session.

Mr. Moses presented System Portfolio information to the Board. He explained the AQIP process and told the group that NWACC is currently in year four of the cycle. He went over the current and retired projects, explaining outcomes of the retired projects. He then reminded the Board of the steps already taken in the AQIP process to get where the College is today.

Mr. Haney asked if other schools looked at NWACC's AQIP outcomes. Mr. Moses said that his group worked with two other schools during the Strategy Forum. Mr. Haney said that peer institutions giving their input is what our accreditation is all about. Mr. Vasquez said that continuous improvement has become a mindset across the campus. He thanked the group for attending the event.

**Introductions: Ms. Lisa Anderson and Ms. Wendi Cadle**

Dr. Paneitz introduced Ms. Lisa Anderson, new Director of IR, to the Board. She told the group Ms. Anderson was a former trustee and previously worked as Learning Programs Specialist for the Title III program. Mr. Vasquez congratulated her on her new role.

Mr. Marty Parsons introduced Ms. Wendi Cadle, Director of Human Resources. Ms. Cadle said that this was her first day working at the College and that she was excited to be in her new position. She said that she has worked in Human Resources for 15 years and is anxious to work with Banner and all its capabilities. Mr. Vasquez welcomed Ms. Cadle to NWACC.

## **MINUTES**

### **Regular Board Meeting – February 21, 2011**

Mr. Spivey moved and Mr. Lawson seconded the motion to approve the minutes of the Regular Board Meeting on February 21, 2011. The motion passed unanimously.

### **ENDS Monitoring Report**

#### **ENDS 105 – College Community**

Dr. Adam Arroyos updated the Board on the progress from his area on Strategic Goals one and two. He said that his group put together a one day student open house event in the fall. He added that the initial model for this open house was modified and implemented in the spring semester. He said that he was facilitating a half day strategic planning session in early April to develop a sustainability plan for the College. Dr. Arroyos also spoke to Strategic Goal four, listing the partnerships with regional and national minority serving organizations currently partnering with the College.

Dr. Gates gave updates on Strategic Goal two for Advancement. He said that the new recycling program has reduced the amount of solid waste by diverting volume from the regular trash. He added that his team is working closely with Dr. Arroyo's team to create a clear sustainability process across campus. Mr. Shupe asked if the College was tracking recycling of products other than solid waste. Dr. Gates said that recycling is not yet tracked in other areas, but that LEED Certification will help the College by giving a template to follow.

Mr. Parsons reported on Strategic Goal three. He went through the items listed in the packet and told the Board that these major points will be updated with the direction of the new Human Resources Director.

Dr. Paneitz told the Board that Strategic Goal five was covered by Mr. Moses during his report.

#### **Approval of ENDS 105 – College Community**

Mr. Shupe moved and Mr. Spivey seconded the motion to approve the ENDS 105 – College Community report. The motion passed unanimously.

## **EXECUTIVE LIMITATIONS MONITORING REPORT**

### **EL 207 – Compensation and Benefits**

Dr. Paneitz told the Board that there had been very little change to this report from the previous year. Marty said that point two, promise or imply permanent or guaranteed employment, there are procedures already in place, but they would be reviewed. Mr. Vasquez said that he would like more information regarding the benefits moving forward.

### **EL 207 – Compensation and Benefits**

Mr. Spivey moved and Mrs. Hindmarsh seconded the motion to approve the EL 207 – Compensation and Benefits report. The motion passed unanimously.

## **COMMITTEE REPORTS**

### **Audit Oversight Committee**

Mr. Lundy went through the minutes of the first Audit Oversight Committee meeting. He said the next meeting of the committee would be used to review the College budget. Mr. Shupe asked about the committee's role. Mr. Lundy said after the audit is complete they will look at the College budget and the budgeting process. Mr. Vasquez said that the Audit Oversight Committee will be providing the College will advice and assistance, but will not take the job of the Board. He thanked Mr. Lundy for his leadership with the committee.

### **Honorary Degree Committee**

Mr. Lawson thanked the Honorary Degree Committee for their work and Ms. Miranda Smith for her assistance with the meetings. He told the Board that after discussion, the committee decided not to move forward with giving an Honorary Degree at the commencement ceremony.

### **Advocacy Committee**

Mr. Jim Hall spoke to the Board about SB766, a bill that would clarify the funding formula. He said that this bill would take the funding formula out of the hands of Presidents and Chancellors and create more equitable funding for the underfunded colleges. Mr. Haney said that the bill would give the Higher Education Coordinating Board the final decision to approve college funding.

Mr. Lawson asked how the revised formula would affect other colleges across the state. Mr. Haney said that the money would be the same but it would be divided differently. Mr. Vasquez told the Board that the College is lucky to have Mr. Hall working hard in Little Rock and for Mr. Haney's Advocacy Committee. He asked Mr. Hall to keep sending updates to the Board.

## **PRESIDENTS REPORT**

Dr. Paneitz told the Board that she traveled to Houston, TX with a member of the NWACC faculty, community member, and three students for the Community College Summit. She said the White House set up four of these summits across the country and it was a privilege to be invited. She added that the summit was a great experience for the group.

Dr. Paneitz asked Dr. Diana Johnson to give a High School Relations Update. Dr. Johnson said the Task Force for Advancing Career & Technical Education Opportunities was created to develop a broad vision and direction for advancing high school student opportunities for career and technical education and achievement. She said the group would be implementing and marketing three pathways with key pieces already in place through Tech Prep articulation agreements, concurrent enrollment offerings and the NTI Secondary Career and Technical Center. Mr. Vasquez said that this area is very important to the College and the community.

Dr. Paneitz asked Dr. Gates to give an update on the March 3<sup>rd</sup> National Child Protection Training Center (NCPTC) event. Dr. Gates told the Board that 33 influential community members attended the NCPTC event. He said the event focused on raising funds to renovate the Highlands

Oncology building as well as to being an endowment. Mr. Shupe and Mr. Haney both commented that this was a good event and an excellent opportunity for the trustees to give to the College. Dr. Gates thanked Mr. Elliott and the Foundation for making the event a success.

Dr. Paneitz told the Board that they had a budget handout to look over. Mr. Vasquez said that given the discussion coming out of legislature with tax cuts and limited funding, the Board needed to consider a tuition and fee increase. He said he would like for the Board to meet for a special work session that would focus on different models and situations regarding the coming year's budget. He told the Board that they would be contacted soon to discuss possible meeting dates and times.

Dr. Paneitz handed out copies of the latest NWACC Insight. She reminded the group to look through the events calendar and note important upcoming activities.

#### **CHAIRMAN'S REPORT**

Mr. Vasquez told the Board that Dr. Paneitz self evaluation would begin at the April Board meeting. He asked the Board if they had any questions regarding this process to let Dr. Paneitz know.

#### **ADJOURNMENT**

The meeting adjourned at 6:11 p.m.

---

Mr. Alex Vasquez, Chairperson

---

Mr. Randy Lawson, Secretary