

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEE MEETING
Monday, January 10, 2011**

MINUTES

Chair Alex Vasquez called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, January 10, at 4:21 p.m. in the Burns Hall 3rd Floor Board Room.

Members Present: Alex Vasquez (Chair), Joe Spivey, Randy Lawson, Mark Lundy, Joan Clifford, Ric Clifford, Johnny Haney, Mike Shupe, and Hadley Hindmarsh

Also in Attendance: Dr. Becky Paneitz

MINUTES

November Meeting

Mrs. Clifford moved and Mr. Spivey seconded the motion to approve the minutes of the Board Meeting on November 8, 2010. The motion passed unanimously.

RECOGNITION, AWARDS, AND INFORMATIONAL ITEMS

Introduction of new Board Members

Mr. Vasquez welcomed Mr. Ric Clifford and Mr. Randy Lawson to the Board. Mr. Lawson said that he was honored to be elected onto the Board and is happy to serve. Mr. Clifford told the Board that the College is a great place for workforce development and he is happy to serve on the Board. Mr. Vasquez said that he looked forward to working with the Board members this year.

Student of the Month Golden Eagle Award: Brandi Peters

Mrs. Brooke Holt introduced the December Student of the Month, Ms. Brandi Peters. Ms. Peters said she was honored to receive the Golden Eagle Award. She thanked Ms. Elizabeth Smith for her help and leadership. She added that she is passionate about bringing Student Government to campus. Mr. Vasquez congratulated her on the award.

Student of the Month Golden Eagle Award: Christopher Nugent

Ms. Amy Robertson-Gann introduced the January Student of the Month, Mr. Christopher Nugent. She told the Board that Mr. Nugent is a pre-engineering student and plans on attending the University of Arkansas. She explained to the Board that Mr. Nugent has Asperger's syndrome, a condition that affects the ability to socialize. She said Mr. Nugent has become more involved on campus with groups and activities since starting at the College.

Mr. Nugent said his experience at the College has been positive. He said that he's been pleased with the smaller classes and the support he has received while attending NWACC. He thanked the Board for the award. Mr. Vasquez thanked him and wished him the best of luck.

ENDS MONITORING REPORT

ENDS 103 – Owner Community

Dr. Adam Arroyos, Dr. Steve Gates, and Mr. Wyley Elliott presented the ENDS 104 – Owner Community report to the Board.

Dr. Arroyos highlighted the NWACC website update and the new NWACC Insight. He said that his team is working toward a goal of launching the new website on February 1, 2011. He passed out copies of the NWACC Insight to the Board and explained that the publication was created to increase communication within the internal community. He also told the group that his team is working with all areas of the college to share the positive stories of employees and students across campus.

Dr. Gates told the Board that about \$4 million in new grant money has been received this year. He said that this well exceeds the \$2 million goal and will not be something that happens every year. He explained that some of the grant money counted is coming in from existing programs.

Mr. Elliott told the Board that the President's Circle brochures had been printed and will be used to solicit members into the Circle. He also told the group that a RFQ had been placed for a contracted fundraiser to raise funds for the National Child Protection Training Center (NCPTC). He added that the College is currently looking for an elite gift for the NCPTC.

Mr. Shupe congratulated Dr. Gates and the Grant's Office staff for their fantastic performance this year. Mr. Vasquez added that the Grant's Office has set the bar high.

Approval of ENDS 103 – Owner Community

Mr. Spivey moved and Mr. Lundy seconded the motion to approve ENDS 103 – Owner Community. The motion passed unanimously.

EXECUTIVE LIMITATIONS MONITORING REPORT

EL 204 – Treatment of Staff

Dr. Paneitz told the Board that this was an opportunity to report out on the treatment of staff and the activities and policies around the limitation. She highlighted the flex time that was piloted in the IT and human resources departments. She also highlighted the tuition assistance and career service bonuses that are currently in place at the College.

Dr. Paneitz also explained that the personnel policy is continually updated and is located online for all faculty and staff. She said that any new policy or change in policy goes before Expanded Cabinet for final approval. She also highlighted the benefits, employee assistance program and the free Ozark Transit service.

Mr. Shupe thanked Dr. Paneitz for implementing the Employee Assistance program. Mr. Vasquez said that there are some policies and procedures the Board will look at this year. He added that Board members should try to attend as many employee events as they can to show their support.

Approval of EL 204 – Treatment of Staff

Mr. Shupe moved and Mr. Spivey seconded the motion to approve EL 204 – Treatment of Staff. The motion passed unanimously.

COMMITTEE REPORTS

Land Use and Facilities Committee

Mr. Spivey welcomed the Board to the new conference room. He complimented Mr. Jim Hessler, Mr. Jim Lay, and their staff for a job well done.

Mr. Spivey gave updates on the Health Professions Building. He told the group that the new Health Professions building would likely have a groundbreaking in late spring or early summer of 2011. He reminded everyone that the name of the building could likely change before its completion.

Mr. Spivey explained that the committee is currently looking into the LEED process for the construction of the new building. Mr. Vasquez explained that the committee is looking at the LEED process to see if it brings additional value to the best practices that are already followed in construction of new buildings on campus.

Mr. Lawson applauded the committee for looking into the LEED process. He said that sometimes the process is hard to justify, but it is worth a closer look. Mr. Shupe added that following the process would make a statement about the College. Mr. Spivey thanked the committee for their work on these issues.

PRESIDENT'S REPORT

Dr. Paneitz told the Board that they should have a copy of the updated College Fact Book. She asked the group to read over the contents of the book and come to her with any questions. She also gave an update on the new Economic Impact Study. She said that her executive team would be working with a company for this full report.

Dr. Paneitz pointed out handouts listing the dates and times for upcoming Legislative and College meetings and events. Mr. Haney added that NWA Night Out would be an important event for the Board members to attend. Mr. Vasquez asked the Board to let Mr. Haney know which Legislative events they plan to attend.

Dr. Paneitz asked Mr. Marty Parsons to give an update on the employee salary increases. Mr. Parsons told the Board that his team is hoping to payback the salary increases to all employees by February 28th. He reminded the group that the funds had been budgeted. He also said that a review of 100% of all college positions is currently in process. He said he would keep the Board updated on this process.

CHAIRMAN'S REPORT

Mr. Alex Vasquez thanked Mrs. Miranda Smith for the work she does for the college and the Board. He then went over the Board appointments to committees. He noted that Mr. Lundy was chairing the Audit Oversight Committee and Chris Rogers and Vicki Vasser have agreed to be members. He thanked the Trustees for their willingness to serve.

He reminded the Board of the January 29th Board Retreat. He also said that Mrs. Hindmarsh and Mr. Haney would be attending the ACCT National Legislative Summit in February.

Mr. Vasquez told the Board that the College is continuing to wrap up the pay issue repayment plan. He said there is no further action right now.

OTHER BOARD ACTION ITEMS AND CONSIDERATIONS**Approval of EL 203 – Communication and Support to the Board Revisions**

Dr. Paneitz said that she was asked to hold on reporting this limitation at the November meeting so that the Board could approve updates. She noted that all changes and additions were marked in red ink in their Board packets. She noted that the significant change was eliminating the words consent agenda from the report.

Approval of EL 203 – Communication and Support to the Board Revisions

Mr. Spivey moved and Mr. Clifford seconded the motion to approve EL 203 – Communication and Support to the Board revisions. The motion passed unanimously.

Approval of Provisional Positions

Dr. Paneitz reminded the Board that they approved 80 provisional positions in May of 2010. She said that the College is recommending that three positions be approved from this group for the Nursing Track III program.

Approval of Provisional Positions

Mr. Spivey moved and Mr. Shupe seconded the motion to approve the provisional positions. The motion passed unanimously.

ADJOURNMENT

The meeting adjourned at 5:49p.m.

Mr. Alex Vasquez, Chairperson

Mr. Randy Lawson, Secretary