

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
BOARD OF TRUSTEE MEETING  
Monday, May 10, 2010**

**MINUTES**

Chair Coleman Peterson called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, May 10, at 4:32 p.m. in room 108 at the Student Center.

**Members Present:** Coleman Peterson (Chair), Alex Vasquez, Joe Spivey, Mark Lundy, Joan Clifford, Linda Bisbee, Johnny Haney, Mike Shupe

**Also in Attendance:** Dr. Becky Paneitz and Satira Silva

**RECOGNITIONS, AWARDS, AND INFORMATION ITEMS**

**Recognition of Retirement**

Mr. Coleman Peterson called upon Mrs. Pat Bosecker to come forward. He presented her with a plaque for her years of service. Mrs. Bosecker told the Board that she was speechless and thanked them for the plaque. The Board thanked her for her service.

**Student Trustee Recognition**

Mr. Peterson said that even though Ms. Satira Silva had only been with the Board for a few months, she has impacted the school. He presented her with a plaque thanking her for her service. Ms. Silva said that she valued the time that she was able to serve on the Board and thanked the group for valuing the students at the college. She said that she would be moving to North Carolina to continue her education and she would like to someday be a neurosurgeon. The Board thanked Ms. Silva.

**Boy Scouts of America**

Mr. Riley Miller came forward and said that he and several volunteers refinished several benches around campus as part of his Eagle Scout project. He said that he wanted to do a project that would help students at NWACC. Mr. Spivey said that the Eagle Scout project is about involving others to help improve the community. He congratulated Mr. Miller. Mr. Miller thanked his troop, the sponsor of this project, Dr. Paneitz, and his parents. The Board thanked Mr. Miller and those who helped with the project.

**Proposed Faculty Evaluation Plan**

Mr. Curtis Harrell said that the evaluation process should be a collaborative process. He showed the Board the evaluation form and wiki that Faculty has been for the creation of the new evaluation form. Mr. Peterson said that he appreciated Mr. Harrell and all those that participated in the creation of the new evaluation. He said that this process was outstanding and that they are setting a standard. Dr. Paneitz told the Board that this process will be piloted first to work out the kinks.

## **MINUTES**

### **Board Meeting – April 12, 2010**

Mr. Spivey moved and Mrs. Bisbee seconded the motion to approve the minutes of the Board Meeting on April 12, 2010. The motion passed unanimously.

## **EXECUTIVE LIMITATIONS MONITORING REPORT**

### **EL-208 Budgeting**

Mrs. Gina Miller said that the college keeps in compliance with this limitation by looking for budget variances, ensuring that the college is not spending more than it takes in, and that Board operation is not extravagant. The Board had no questions.

### **EL-208 Budgeting**

Mr. Shupe moved and Mr. Spivey seconded the motion to approve the EL-208 Budgeting report. The motion passed unanimously.

## **COMMITTEE REPORTS**

### **Land Use and Facilities**

Mr. Spivey told the Board that the Global Business Development Center was now into a stage where they are looking at furniture and technology. He said that they are ahead of schedule on this building and that it is set to be occupied later this summer. Mr. Spivey also said that on October 1<sup>st</sup>, NWACC will become a tobacco free campus. He added that there will be marketing and public relations pieces put out on this announcement.

Mr. Spivey asked the Board to approve the resolution to approve the amendment to the Shewmaker Center Lease Agreement. He said that this will allow the College to begin using the facility for delivery of programs and services during the period when the NWACC Foundation is leasing the ground from the College and is completing its financial obligation.

### **Approval of Resolution to Approve Amendment to Shewmaker Center for Global Business Development Lease Agreement**

The approval of the resolution to approve the amendment to the Shewmaker Center for Global Business Development Lease agreement was approved by the Board with no objection. Mr. Spivey abstained from the vote.

Mr. Spivey asked the Board to approve the resolution to approve the amendment to the Parking Garage resolution with amendments to the Ground Lease and Manage and Maintain agreements. He said that this would allow the College to continue using the Parking Garage and to continue to manage and maintain the agreement while the Foundation completes its financial obligations to its financiers.

**Approval of Resolution to Approve Amendment to the Parking Garage Resolution with Amendments to Ground Lease and Manage and Maintain Agreements.**

The approval of the resolution to approve the amendment to the Parking Garage resolution with amendments to the Ground Lease and Manage and Maintain agreements was approved by the Board with no objection.

Mr. Spivey asked the Board to approve the resolution to approve the college campus garden location. He said this will allow the College to begin plans for creating a garden, to integrate the garden into new and future learning programs, and to engage faculty, staff, and students in the gardening experience.

**Approval of Resolution to Approve College Campus Garden Location**

The approval of the resolution to approve the college campus garden location was approved by the Board with no objection.

**Advocacy Committee**

Mr. Haney said that the committee is working to have a June 11<sup>th</sup> Legislative breakfast on campus. He said the Arkansas Joint Performance Review Committee would be in Rogers June 28<sup>th</sup> and 29<sup>th</sup>. He said that he would like to invite the group to tour the campus while in town.

Mr. Haney told the Board that the Capitol Funding Request has been submitted for the National Child Protection Training Center (NCPTC). Mrs. Clifford asked how additional money would be raised for the NCPTC. Dr. Gates said that the Foundation would play a major supporting role in raising this money. He added that Mrs. Jill Wagar is currently working to identify donors that may have a passion for this center.

**Foundation Board/Board Retreat**

Mr. Vasquez said that the Foundation Board had a retreat on April 9<sup>th</sup>. He complimented the Foundation staff for a job well done. He said there was a lot of discussion on the strategic plan for the future. He also told the Board that Mr. Dennis Smiley will become the new Foundation Board Chair. Mrs. Meredith Brunen said that this was a timely event on the heels of the capital campaign.

Mr. Vasquez told the Board that Mrs. Brunen and the entire Foundation staff did an excellent job planning this year's gala. Mrs. Brunen told the Board that about \$100,000 was raised this year. She said that it was great to be able to connect the student stories with the guests.

**PRESIDENTS REPORT**

Dr. Paneitz said that the Academic Awards Ceremony and the Commencement were great events. She said that 334 students walked in the ceremony while 850 students actually graduated. Dr. Paneitz then told the board that enrollment and financial aid applications are both up this year for the Fall semester. She also congratulated the NWACC SIFE team. She told the Board that our team is only one of seven community colleges participating in the SIFE Championships.

Mr. Tim Cornelius showed the Board drawings of a fountain that are planned for the front of the new Global Business Development Center. He said that NWACC CAD students had designed the eagle on the fountain. Dr. Paneitz told the Board that this fountain was a great naming opportunity. Mr. Cornelius also said that Ginny's Café should be up and running by mid-June and that Chef Nick Jones and his students are excited about the opportunity.

#### **CHAIRMAN'S REPORT**

Mr. Peterson told the Board that this is an exciting time of year. He said that the commencement ceremony was a success and added that Ms. Pat Curren's speech was wonderful. Mr. Peterson reminded the Board of the other upcoming ceremonies and asked the members to attend all those that they could. He also praised the work of the Foundation and Public Relations team.

#### **OTHER BOARD ACTION ITEMS AND CONSIDERATIONS**

##### **Approval of FY11 Budget**

Ms. Miller said that she had met with each Board member individually regarding the Budget for FY 2011. She said that the process started in February to meet with all those within the college to determine what was needed to meet all their needs. She said that the 2010-11 proposed budget is \$38,979,744 compared to the approved FY 2009-10 budget of \$33,742,046. She told the Board that the final proposed budget figures could be found in the Board Packet.

##### **Approval of FY11 Budget**

Mrs. Clifford moved and Mr. Spivey seconded the motion to approve the FY11 budget. The motion passed unanimously.

##### **Approval of Provisional Positions**

Ms. Miller said that approval of provisional positions will allow for the college to hire those funded through grants. She said that 80 provisional positions had been identified in the 2010-2011 biennium for use by NWACC.

##### **Approval of Provisional Positions**

Mr. Spivey moved and Mrs. Clifford seconded the motion to approve the provisional positions. The motion passed unanimously.

##### **Approval of Resolution of Provisional Positions**

Mr. Vasquez moved and Mr. Spivey seconded the motion to approve the resolution of provisional positions. The motion passed unanimously.

##### **Approval of Ozark Transit Support Service Resolution**

Mr. Phil Pumphry with Ozark Transit came forward to tell the Board that funding will likely be cut for the coming years. He added that if they don't find community funding, they will probably have to cut their fleet to three vans per county.

**Approval of Ozark Transit Support Service Resolution**

Mr. Spivey moved and Mr. Shupe seconded the motion to approve the Ozark Transit Support Service resolution. The motion passed unanimously.

**Approval of Recommendation to Delete the AAS in Aviation Technology**

Dr. Tuthill said that he would like for the Board to approve the deletion of the AAS in Aviation Technology. He said that the program was suspended last spring and that the final students have now completed the program. Dr. Paneitz added that the college has reached out to other institutions across the state to see if the equipment could be used elsewhere.

**Approval of Recommendation to Delete the AAS in Aviation Technology**

Mr. Spivey moved and Mr. Shupe seconded the motion to approve the recommendation to delete the AAS in Aviation Technology. The motion passed unanimously.

**MOVE TO EXECUTIVE SESSION AT 6:27 P.M.**

**RETURNED FROM EXECUTIVE SESSION AT 7:20 P.M.**

**Approval of Presidents Evaluation and Compensation**

Mr. Shupe moved and Mr. Spivey seconded the motion to approve the Presidents evaluation and compensation. The motion passed unanimously.

**Approval of Resolution Adopting Use of Act 1404 of 2001 Authorizing Dr. Paneitz's Salary**

Mr. Spivey moved and Mrs. Clifford seconded the motion to approve the resolution adopting the use of act 1404 of 2001 authorizing Dr. Paneitz's salary. The motion passed unanimously.

**ADJOURNMENT**

The meeting adjourned at 7:21 p.m.

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Mr. Coleman Peterson, Chairperson

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Mr. Joe Spivey, Secretary