

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEE MEETING
Monday, June 14, 2010**

MINUTES

Chair Coleman Peterson called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, June 14, at 4:31 p.m. in room 108 at the Student Center.

Members Present: Coleman Peterson (Chair), Alex Vasquez, Joe Spivey, Mark Lundy, Joan Clifford, Linda Bisbee, Johnny Haney, Mike Shupe

Also in Attendance: Dr. Becky Paneitz

RECOGNITIONS, AWARDS, AND INFORMATION ITEMS

Recognition of Dr. Susan Holmes

Mr. Coleman Peterson called upon Dr. Susan Holmes to come forward. He presented her with a plaque for her service with the Board of Trustees and in the Office of the President. Dr. Holmes thanked the Board and Dr. Paneitz for the opportunity to serve. She also thanked Dr. Paneitz for allowing her to reenergize her passion for teaching. The Board thanked her for her service.

Fulbright Trip Presentation: Dr. Tuthill

Dr. John Tuthill gave a presentation to the Board about his Fulbright Trio Scholarship trip to Russia. He highlighted his visit with Togliatti State University. He said that while visiting this university he was able to secure a Memorandum of Agreement for Partnerships.

Mr. Haney asked if the Fulbright Trip Scholarship was awarded yearly. Dr. Tuthill answered that this was the first time, but they plan to continue with the program. Mr. Peterson asked if the Fulbright program asked for any end product from him. Dr. Tuthill said that they were asked to submit any detailed information regarding where they visited. He said they were also asked to submit any documents produced by the trip. Mr. Peterson congratulated Dr. Tuthill for the honor of being only one of six college administrators accepted into this program.

MINUTES

Board Meeting – May 10, 2010

Mrs. Clifford moved and Mr. Spivey seconded the motion to approve the minutes of the Board Meeting on May 10, 2010. The motion passed unanimously.

EXECUTIVE LIMITATIONS MONITORING REPORT

EL-200 Global Executive Restraints

Dr. Paneitz read from the policy. She told the Board that the College's response to this policy is to be audited yearly. She added that the last audit was good. The Board had no questions.

EL-200 Global Executive Restraints

Mr. Spivey moved and Mr. Vasquez seconded the motion to approve the EL-200 Global Executive Restraints report. The motion passed unanimously.

EL-205 Emergency Presidential Succession

Dr. Paneitz read from the policy. She said that in the instance that she is unable to administer college activities, Dr. Steven Gates would be the first in line for succession and Dr. John Tuthill second. The Board had no questions.

EL-205 Emergency Presidential Succession

Mr. Spivey moved and Mr. Vasquez seconded the motion to approve the EL-205 Emergency Presidential Succession report. The motion passed unanimously.

COMMITTEE REPORTS

Land Use and Facilities

Mr. Spivey told the Board that the RTC classes will be moving to the new Farmington location. He added that Farmington is very happy to have NWACC.

Mr. Spivey asked the Board to approve the approval of lease of instructional space at Farmington High school.

Approval of Lease of Instructional Space at Farmington High School

The approval of the resolution to approve the lease of instructional space at Farmington High School was approved by the Board with no objection.

Mr. Spivey told the Board that equipment for Ginnie's Café had been ordered. He said that breakfast and lunch would be served at the café and that the location has seating for about 30. Mr. Tim Cornelius said that Chef Michael Kuefner had a special sausage recipe that the café would be selling to War Eagle Mill as a project for his students.

Mr. Spivey asked the Board to approve the lease for Ginnie's Café at the Center for Non-Profits.

Approval of Lease for Ginnie's Café at Center for Non-Profits, St. Mary's

The approval of the lease for Ginnie's Café at Center for Non-Profits, St. Mary's was approved by the Board with no objection.

Mr. Spivey asked Mr. Jim Hessler to update the Board on the RTC location. Mr. Hessler said that the space leased at the RTC would be reduced by about 1800 square feet. Dr. Paneitz added that the

College had deleted the aviation program and that other colleges were looking to take our aviation equipment.

Mr. Spivey asked the Board to approve the lease of instructional space at the West Campus Fayetteville High School.

Approval of Lease of Instructional Space (RTC) at the West Campus Fayetteville High School

The approval of the resolution to approve the lease of instructional space (RTC) at the West Campus Fayetteville High School was approved by the Board with no objection.

Mr. Spivey asked the Board to approve the Health Professions Building Capital Project.

Approval of Capital Project: Health Professions Building

The approval of the Capital Project: Health Professions Building was approved by the Board with no objection.

Dr. Paneitz told the Board that the College would need approval from the Higher Education Coordinating Board in order to issue bonds for a new Health Professions Building. Dr. Gates explained that the new Health Professions Building would be two stories. He showed the Board the proposed plans for the facility. Mr. Jim Lay said that the building would take about 25 to 26 months to complete. He added that in 3 to 4 months the College could have a contractor.

Mr. Peterson asked how the new building would help with the Nursing Program. Ms. Mary Ross explained that the program currently has 168 students. She estimated that in three years the program could have 250 students.

Approval of Resolution to Reimburse Tax Exempt Bonds and Preliminary Costs for Health Professions Building

The approval of the resolution to reimburse tax exempt bonds and preliminary costs for Health Professions Building was approved by the Board with no objection.

Mr. Michael Lindsay spoke with the Board about bonding. He spoke about the differences in Tax Exempt and Build America Bonds. Mr. Lindsay explained the debt service schedule. Mr. Shupe asked if now is the time for the College to build. Mr. Lindsay said that yes, interest is at 20 year lows. He added that locking in good rates for 25 years would be positive. Mr. Lindsay then showed the Board a preliminary financing timetable.

Approval of Resolution Authorizing the Execution and Use of a Preliminary Official Statement in Connection with the Marketing of the District's General Obligation Limited Tax Improvement Bonds

The approval of the resolution authorizing the execution and use of preliminary official statement in connection with the marketing of the district's General Obligation Limited Tax Improvement bonds was approved by the Board with no objection.

Foundation Board

Mr. Vasquez said that the Foundation Board had met last Thursday. He noted that the National Child Protection Training Center, Foundation Board Retreat, Parking Deck Bonds, and the Foundation Gala were some of the items discussed. He asked the Board to note that the Foundation Gala had been scheduled for March 17, 2011.

Mr. Vasquez also mentioned that the Board recognized Mr. David Thrasher for his time as Foundation President with a watercolor by Ms. Carol Cooper. He said that Mr. Dennis Smiley will be the new Foundation President.

Advocacy Committee

Mr. Haney said that the Advocacy Committee hosted a Legislative Breakfast. He said that they had great turnout and that the event was a success. He noted that the new Speaker of the House, Mr. Robert Moore, was in attendance as well as other local Legislators. Dr. Paneitz agreed that the Legislative Breakfast was a success. She said that Mr. Moore was very interested in the Entrepreneurship Institute and would like for NWACC to work with the University of Arkansas – Monticello. Mr. Peterson said that he was impressed with the diversity of the Advocacy Committee.

PRESIDENTS REPORT

Dr. Paneitz talked to the Board about a memo she received from the Department of Finance regarding compensation differentials. Mr. Jim Hall said that he is expecting more information regarding this memo later in the week. He said that there is talk that this may be a precursor to more budget cuts.

Mr. Peterson said that he saw both sides of the situation. He said that the state needs to manage the state dollars, but from our stance the College sees how hard our faculty and staff work and had already budgeted for pay increases. Dr. Paneitz said that the College would hold on any action until more information is received. Mr. Vasquez asked if the College would retain the flexibility to make retroactive payments. Dr. Paneitz answered that she does not know yet but are working to find the answers.

Dr. Paneitz asked Mrs. Jill Wagar to speak about the recent FOIA (Freedom of Information Act) requests. Mrs. Wagar told the Board that over a week ago the College had received ten FOIA requests. She reminded the Board to speak with the College before responding to questions from the press. Dr. Paneitz commended Mrs. Wagar for all the hard work she had put into responding to these requests.

Dr. Paneitz asked Mr. Wyley Elliott to speak about the CFO search. Mr. Elliott said that Dr. Tuthill, Dr. Gates, and Mrs. Miller had joined him on the search committee for this position. He said that the committee had narrowed the applicant pool to six candidates. Mr. Elliott added that Mr. Mark Lundy will come in and observe the candidates when they come for campus visits. Dr. Paneitz thanked Mr. Lundy for assisting the committee.

CHAIRMAN'S REPORT

Mr. Peterson reminded the group that the Board of Trustee Retreat would be held on the afternoon of July 16th and the morning of July 17th at the Doubletree in Bentonville. He also told the Board that starting June 23rd, candidates for the three open Board positions could begin circulating petitions. He said that July 13th was the deadline to file for candidacy and that the election would be held on September 21st. Mr. Peterson told the Board that he would not be running for reelection.

Mr. Peterson gave kudos to the Culinary Department for the food they catered at the Women's Shelter Board event. He said they did an outstanding job.

OTHER BOARD ACTION ITEMS AND CONSIDERATIONS**Approval of Promotional Items and Considerations**

Dr. Paneitz said that it was required that the Board approve the use of funds to purchase student promotional and recruitment items. She said that this is something approved by the Board every year.

Approval of Promotional Items and Considerations

Mr. Spivey moved and Mr. Shupe seconded the promotional items and considerations. The motion passed unanimously.

ADJOURNMENT

The meeting adjourned at 6:36 p.m.

Mr. Coleman Peterson, Chairperson

Mr. Joe Spivey, Secretary