

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
Monday, November 10, 2008**

**MINUTES**

Chairman Coleman Peterson called the regularly scheduled Board of Trustees of Northwest Arkansas Community College meeting to order on Monday, November 10, 2008, at 4:31 p.m. in Burns Hall 1469.

**Members Present:** Coleman Peterson (Chair), Dr. Les Carnine (Vice-Chair), Joan Clifford, Johnny Haney, Krista Khone, Mark Lundy, and Joe Spivey

**Also in Attendance:** Dr. Becky Paneitz and Student Trustee Kelly Henderson

**RECOGNITIONS, AWARDS, AND INFORMATIONAL ITEMS:**

Dr. Diana Johnson introduced Golden Eagle Award winner Waunema LaBrecque. Ms. LaBrecque explained that she felt continuing her education was important because she has three children and wanted to be a good influence. She plans to finish her bachelor degree after she sends her daughter to college. Dr. Johnson went on to say that she currently holds a 4.0 GPA.

Dr. Susan Holmes introduced Mr. Rey Hernandez as the new Diversity Coordinator in the Office of the President. Dr. Holmes told the Board that Mr. Hernandez was a veteran Marine and has moved to this position after having worked with Adult Education. Mr. Hernandez went on to say that he had seen the college grow and was excited to be in this new position.

Mr. Hernandez distributed a report on minority employment at the college. Dr. Paneitz told the Board that Mr. Hernandez had already had the opportunity to attend the Northwest Arkansas Diversity Council meeting. Mr. Hernandez went on to discuss the handout and noted that somewhere between 13 and 15% of NWACC employees are minorities. He said there was a great need for minority teachers at all levels and he is working with other groups on this issue.

**MINUTES:**

Dr. Carnine moved and Mr. Lundy seconded the motion to approve the minutes of the Board Meeting on October 13, 2008. The motion passed unanimously.

**ENDS MONITORING REPORT**

**ENDS 101Learner Community**

Dr. Paneitz reminded the BOT we are reporting out year one of two-year goals. Dr. Tompkins summarized the process previously approved by the Board of Trustees. He explained the benchmarks, including CCSSE, used in developing the report.

Ms. Khone asked if the count reflected credit students in the count; Dr. Tompkins confirmed that credit students were included. Mr. Spivey asked if the college is looking to benchmark other community colleges, which Dr. Tompkins said that working with community college benchmarks is an important part of this process. Dr. Carnine asked where the college was in the funding accountabilities formula the state is looking into. Dr. Tompkins responded that this is something that the college is currently working toward. He said that currently the college produces state and federal reports and the state will be mirrored on the accountability reporting.

Dr. Paneitz asked for Dr. Tompkins to come back with recommendations. She said that the second goal was to work with the assessment of outcomes. She noted that this would be a large undertaking for Dr. John Tuthill.

#### **APPROVAL OF ENDS 101**

Mrs. Clifford moved and Mr. Lundy seconded the motion to approve the ENDS 101. The motion passed unanimously.

#### **EXECUTIVE LIMITATIONS MONITORING REPORT(S)**

##### **EL-204 Treatment of Staff**

Dr. Paneitz presented this Executive Limitation and noted that the college offers a tuition waiver for faculty and staff taking college credit courses at NWACC. She also talked about the Administrative Policy and Procedures. She said that it has not kept up with the college and is something that is being updated. As part of the update, college faculty and staff now have the opportunity to review the draft policies and provide comments and feedback for consideration. Dr. Paneitz also reported that no Board of Trustee members are employed by the college.

#### **APPROVAL OF EL-204**

Mr. Spivey moved and Ms. Khone seconded the motion to approve the EL-204. The motion passed unanimously.

#### **OTHER BOARD ACTION AND CONSIDERATIONS**

##### **Recommendation to Change Status of Secondary and Post Secondary Programs**

Dr. Paneitz told the Board that this is the fourth year with the RTC and third year with aviation. She said that there was a two-part vision for the RTC, and those were the early college vision and the initiative to regionalize programs. She noted that the college must look at enrollment, completion, and demand in the market when it comes to these programs. She said that the college would need to make arrangements for credit students and hard decisions had to be made.

Dr. Tuthill explained that he had spoken with the advisory committee and the staff at RTC regarding these issues. He told that Board that the college knew the lease was to expire at RTC and that the space would need to be vacated. Dr. Tuthill explained that the college wanted to make decisions early and had to look at the community demand, facilities, and programs that dovetail with those at the college.

Dr. Tuthill explained to the Board that he would like the Board to consider changing the status of two programs. The first program is Welding. Welding currently has 17 students, but 20 students are needed for the college to break even. With the college leaving the current RTC building, there are no welding facilities to move to.

Auto Collision was the second item for consideration of status change recommended by Dr. Tuthill. He explained that there are currently 10 secondary students in this program and it would take 20 students to break even. He told the Board that the college was not up to standard with the tools that the program currently uses.

Dr. Tuthill told the Board that both Computer Networking/Computer Repair and the Secondary Aviation program cancelled their classes this semester due to low enrollment. He noted the credit level Aviation program currently has two and a half full time instructors and only 12 declared Aviation Management Students. He went on to say that the facilities are barely adequate and the cost to replace the facilities and equipment is well beyond the college's financial resources.

Dr. Tuthill explained that he had already met with the instructors of the programs and they explained that while they wanted to see the programs continued, all understood the issues. Mrs. Clifford asked if NTI had been considered to take over some of the programs. Dr. Tuthill answered that NTI was unable to provide secondary programs. Mr. Spivey asked what the college would plan to do with equipment left over from the status change. Dr. Tuthill answered that the aviation equipment may still need to be used to continue instruction for those students already in the program. He said that some options may be to find another aviation program in the area or if some other institution wanted to come to the area to do this kind of training. Mr. Spivey asked if these programs were top notch. Dr. Tuthill said that the Aviation program went under external review and passed FAA Standards.

#### **APPROVAL OF RECOMMENDATION TO CHANGE STATUS OF SECONDARY AND POST SECONDARY PROGRAMS**

Mr. Lundy moved and Ms. Khone seconded the motion to approve the EL-204. The motion passed unanimously.

#### **PRESIDENT'S REPORT:**

Dr. Paneitz introduced Gary Dennis, new Public Safety Department Director. Mr. Dennis is currently working on the college emergency preparedness plan. He told the Board that \$135,000 has been spent on emergency preparedness. He said that he would also like to purchase new radios for his officers which would still keep the spending under budget. Mr. Lundy asked Mr. Dennis if he had spoken with the Public Safety officials at University of Central Arkansas regarding their recent shooting. Mr. Dennis said that he has spoken to officials from the college and that their response went as planned. Dr. Paneitz said that the University of Central Arkansas tragedy brings the realization that it can happen. She also told the Board that she would like to demonstrate the new system when it is installed and complete.

#### **CHAIR'S REPORT:**

Mr. Peterson spoke about attending the ACCT conference in New York. He said that diversity initiatives were a large part of the conference. He said that he attended a session called African American Male Retention that shared great stories of success. Mrs. Clifford told the Board that she attended sessions on sustainability and green practices. Mr. Peterson said that measurements were also a large part of

the conference. He said that a lot of community colleges are implementing measurements but have a commitment to continuously improve.

Mr. Peterson recognized Mr. Carnine who will be leaving the Board. He presented Mr. Carnine with a plaque for his service as Board member and Land Use Committee Chair. Mr. Carnine said that NWACC is a dynamic institution and thanked the trustees and president. He said there have been positive changes in the past few years.

Mr. Peterson then recognized Krista Khone who will also be leaving the Board. He presented her with a plaque for her service as a Board member. She thanked the Board and president.

Ms. Henderson told the Board about her trip to the Leadership Forum in Little Rock. She was able to attend several sessions and do some volunteer work.

The meeting adjourned at 5:50p.m.

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*Mr. Coleman Peterson, Chair*

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*Mr. Robert Teague, Secretary*