

**NORTHWEST ARKANSAS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
Monday, June 9, 2008**

MINUTES

Vice Chairman Dr. Les Carnine called the regularly scheduled Board of Trustees of Northwest Arkansas Community College meeting to order on Monday, June 9, 2008, at 4:36 p.m. in the Multipurpose Room of the Student Center.

Members Present: Dr. Les Carnine (Vice-Chair), Robert Teague (Secretary), Joan Clifford, Krista Khone, Mark Lundy, Joe Spivey, and Alex Vasquez

Members Absent: Coleman Peterson (Chair) and Johnny Haney

Also in Attendance: Dr. Becky Paneitz

MINUTES:

Joan Clifford noticed that Dr. Les Carnine was not listed in attendance for the May meeting but was at the meeting. With this change to the minutes, Ms. Khone moved and Mrs. Clifford seconded the motion to approve the minutes of the Board Meeting on May 19, 2008. The motion passed unanimously.

EXECUTIVE LIMITATIONS MONITORING REPORT(s):

EL – 200 Global Executive Constraints

Dr. Linda Dayton reported that we are in compliance.

EL-205 Emergency Presidential Succession

Dr. Paneitz recommended that Dr. Steven M. Gates, Vice President of Advancement or Dr. John Tuthill, Vice President for Learning act in the President's stead in case he/she is unable to administer College Activities.

Mr. Lundy moved and Mrs. Clifford seconded the motion to approve the Executive Limitations Monitoring Report. The motion passed unanimously.

COMMITTEE REPORTS:

Dr. Carnine reported that the Land Use Committee will meet on June 11th and the special committee that will review policies and procedures for land use and facilities decisions will meet on June 25th.

PRESIDENT'S REPORT:

Dr. Paneitz reported that Summer 1 classes had a 26% increase in credit hours and a 21% increase in headcount. Summer 2 classes are already up over the numbers for the end of classes last year. Fall classes are up 17% credit hours and 15% headcount from last year. She noted that online, evening, and weekend classes help with the increase.

Dr. Paneitz briefly went over the Board Retreat agenda draft. She said that Friday would be devoted to the master plan and Saturday would be working on the goals and year-end report. Mr. Lundy asked that the creation of an Audit Committee be discussed at the retreat.

Dr. Dayton recommended phased retirement to the board. The regulation change will allow employees to apply for a phase-retirement plan at 55 years old after five years of service at the college, instead of the previous seven year service minimum.

CHAIR'S REPORT:

Dr. Carnine asked that Dr. Paneitz or Mr. Peterson be contacted if there were any additions to be made to the Board Retreat Agenda.

Ms. Khone wanted to remind everyone that Dr. Steve Cooper's new book has been published.

APPROVAL OF LEGISLATIVE AUDIT:

Dr. Dayton reported that the only item that needed addressed from the audit is a formal documented and approved disaster recovery plan. This is the second year the legislative audit report said the college needs to address this issue. Because these plans are costly and time consuming to develop, next year the legislature just needs to see the College is moving forward with a plan.

Mr. Spivey moved and Mrs. Clifford seconded the motion to approve the Legislative Audit Report. The motion passed unanimously.

APPROVAL OF REQUEST FOR PROMOTIONAL ITEMS:

Dr. Dayton reported that the board will need to approve funds that will be used for promotional and recruitment purchases. The total is more than last year due to higher prices.

Ms. Khone moved and Mr. Spivey seconded the motion to approve the request for promotional items. The motion passed unanimously.

APPROVAL OF AGREEMENT BETWEEN NWACC AND THE UNIVERSITY OF ARKANSAS:

Dr. Paneitz told the board that in the spring of 2005, the Legislature decided that if a two year institution was within 25 miles of a four year institution, a duplication of services agreement was needed. The document that was previously used was not the same format as ADHE requested so that change was made for this year. She said that she had met with the chancellor elect for changes to the document. Continuing education will be included in the agreement going forward.

Dr. Paneitz also mentioned that the B.S. Business Administration and Education Programs would be moving off the NorthWest Arkansas Community College campus and into the World Trade Center. Mr. Vasquez asked if we would be placing signage in the World Trade Center. Dr. Paneitz said that it had not been discussed. Dr. Paneitz said that the classes moving will provide more space for NWACC classes.

Mrs. Clifford moved and Mr. Spivey seconded the motion to approve the agreement between NWACC and the University of Arkansas. The motion passed unanimously.

Mr. Spivey moved and Ms. Khone seconded the motion to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 5:18 p.m.

Mr. Coleman Peterson, Chairperson

Robert Teague, Secretary