

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
Monday, June 11, 2007**

**MINUTES**

Chair Mark Lundy called the regularly scheduled Board of Trustees of Northwest Arkansas Community College meeting to order on Monday, June 11, 2007, at 4:30 p.m. in the Multipurpose Room of the Student Center and then introduced the newly appointed trustee Alex Vasquez.

**Members Present:** Dr. Les Carnine (secretary), Joan Clifford, Johnny Haney, Mark Lundy (Chair), Coleman Peterson (Vice-Chair), Joe Spivey, Robert Teague, and Alex Vasquez

**Absent:** Krista Khone

**Also in Attendance:** Dr. Becky Paneitz

**MINUTES:**

Mr. Robert Teague moved and Mr. Joe Spivey seconded the motion to approve the minutes of the special board meeting held May 11, 2007, and the minutes for the board meeting May 14, 2007. The motion passed unanimously.

**EXECUTIVE LIMITATIONS MONITORING REPORTS: EL — 200 GLOBAL EXECUTIVE CONSTRAINTS and EL — 205 EMERGENCY PRESIDENTIAL SUCCESSION**

Following presentation of both EL-200 Global Executive Constraints, and EL-205 Emergency Presidential Succession, Mrs. Joan Clifford moved and Mr. Joe Spivey seconded the motion to approve the Executives Limitations EL-200 and EL-205. The motion passed unanimously.

**COMMITTEE REPORTS:**

**Advocacy Committee**

The Advocacy Committee meeting will take place June 28, 2007, and a report will be given at the July 20 & 21 Board retreat.

**OTHER BOARD ACTION ITEMS AND CONSIDERATIONS:**

Mrs. Debi Buckley reported on the unqualified state audit that NWACC received for the fiscal year ending June 30, 2006. NWACC received an unqualified audit; however the College had one audit finding related to inadequate control over cashing functions. The insufficient segregation of duty issues was corrected once notification was made. The Systems audit was included in the management audit. Audit finding comments concerned lack of format documented policies and procedures, including the development of a disaster recovery/business continuity plan and other normal IT protocols. Mrs. Buckley reported that NWACC is in the process of developing policies and procedures to address the Systems audit findings. Since the disaster recovery/business continuity is a very costly and complex endeavor, it will be phased in over multiple years. The plan is to use much of the GIF (General Improvement Fund) \$975,000 technology funding for these purposes. The administration recommended that the Board of Trustees accept the Legislative Audit Report and Audited Financial Statements for FY2006 and published by the Arkansas Department of Legislative Audit. Mr. Coleman Peterson suggested, and other trustees agreed, using the report as a yearly benchmark.

Mr. Peterson moved, and Dr. Les Carnine seconded the motion to accept the Legislative Audit Report and Audited Financial Statements for Fiscal Year 2006 and published by the Arkansas Department of Legislative Audit.

**PRESIDENT'S REPORT:**

Dr. Paneitz distributed a summary report on Summer Enrollment, which is 13.1% over Summer 2006. Dr. Paneitz acknowledged Dr. Chip Ates for working with the division deans to schedule enough classes. Dr. Ates is compiling enrollment numbers for the upcoming Board retreat, which will include information about online, evening, and weekend classes. Mr. Johnny Haney remarked about the low price of tuition and further discussion followed. Dr. Carnine remarked on the difficulty there is in achieving a degree in four years.

Dr. Paneitz gave an overview on the NCATC conference, the first national conference NWACC has hosted, that was held at the Shewmaker Center. She also showed the plaque that was presented to NWACC and will be displayed in the Shewmaker Center. 35 Practitioners attended and were very impressed by the entire conference.

**CHAIR'S REPORT:**

Mr. Lundy reviewed the agenda for the upcoming Board retreat that will be held July 20 and 21, 2007. The retreat will include discussion of the findings from safety expert Rosemary Ericson, and Mrs. Clifford will share her AQIP report.

The next regular Board meeting will be August 13, 2007, at 4:30 p.m. in the Multipurpose Room of the Student Center.

Meeting adjourned at 5:03 p.m.

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Mark Lundy, Chairperson

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Dr. Les Carnine, Secretary

Date approved: \_\_\_\_\_ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

NORTHWEST ARKANSAS COMMUNITY COLLEGE  
SPECIAL BOARD OF TRUSTEES MEETING  
Friday, July 20, 2007

MINUTES

Chair Mark Lundy called a special meeting of the NorthWest Arkansas Community College Board of Trustees to order Friday, July 20, 2007, at 5:10 p.m. in the meeting room of the Peel Mansion Museum & Gardens.

**Members Present:** Dr. Les Carnine (Secretary), Joan Clifford, Johnny Haney, Mark Lundy (Chair), Coleman Peterson (Vice-Chair), Joe Spivey, Robert Teague, and Alex Vasquez

**Absent:** Krista Khone

**Also in Attendance:** Dr. Becky Paneitz

Dr. Becky Paneitz called on Mrs. Debi Buckley to review the new and renewal provisional positions that needed Board approval pending grant funding. Once a grant has been funded or renewed then the provisional positions related to a particular grant would be forwarded to the state for approval.

Mrs. Joan Clifford moved and Mr. Robert Teague seconded the motion to approve the request for approval of the provisional positions associated with new and renewal grants. The motion passed unanimously. Discussion followed regarding whether or not salaries and the status of provisional positions (new or renewal) should be included when presented to the Board for approval.

The special Board meeting adjourned at 5:20 p.m.

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Mark Lundy, Chairperson

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Dr. Les Carnine, Secretary

Date approved: \_\_\_\_\_ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_