

Federal Work-Study Position

To apply:

- Post your resume on College Central at https://www.nwacc.edu/web/lss_fa/work_study_opportunities
- Notify position supervisor of your interest in the position

Department or Agency:	Library
Position Location:	Library
Campus or City:	Bentonville Campus
Position Classification:	Clerk
Hours Per Week:	19
Hourly Rate:	\$9.00
Position Begin Date:	07/02/18
Position End Date:	6/29/19
Position Supervisor:	Janelle Ziehe
Supervisor Email:	jziehe@nwacc.edu
Supervisor Phone:	479-619-4247
Purpose/Role of Position:	Staff Library Circulation Desk
Job Duties:	<ul style="list-style-type: none"> • Checking-out library materials, • Assisting library users in use of facility and resources • Assisting staff in opening and closing facility. • Assisting library multi-media coordinator with special projects as assigned. Physical demands include lifting and moving boxes of material, moving loaded library carts, and handling books and other materials.
Job Qualification:	<ul style="list-style-type: none"> • Physical demands include lifting and moving boxes of material, moving loaded library carts, and handling books and other materials. • Position requires dependability, flexibility, and dedication to providing quality service to library users. • Preferred hours of 9am-1pm Monday-Thursday. • Must be work-study eligible.

Evaluation Procedures: *FWS Supervisors are encouraged to evaluate new FWS employees after 30 days and at least annually.*

*NWACC does not discriminate on the basis of gender, age, race, color, creed, religion, ancestry, national or ethnic origin, sexual orientation, gender identity, disability, genetic information, military status, veteran status, familial status, or any other protected category under applicable local, state, or federal law, ordinance or regulation