



2018-2019 Verification Worksheet

Dependent Students

Student Name

Student ID

Household Information--Please enter the people included in your parents' household per the FAFSA instructions

- Include the parent with whom you lived most the past 12 months OR the parent who provided the most financial support the last year either parent provided financial support AND the current legal spouse of that parent.
- Or, if your biological parents live together, report both of them even if they are not married.
- Circle whether you plan to be enrolled in college at least half-time between July 1, 2018 and June 30, 2019.

Relationship	Full Name	Age	College	Will Be Enrolled at Least Half-Time
Yourself			NWACC	Yes No
Parent 1			n/a	n/a
Parent 2			n/a	n/a

- Report your parents' other children who would have to report your parents' information if they did a FAFSA i.e., who are less than 24 and would be considered "dependent" by the FAFSA standards. Report them even if they do not live with your parents. Please state the relationship of each additional person in your parent's household; for example, brother, sister, etc.
- Circle whether each person plans to be enrolled **in college** at least half-time between July 1, 2018 and June 30, 2019.
- If more space is needed, provide a separate page with the student's name and ID number at the top.

Relationship To You	Full Name	Age	Will Be Enrolled at Least Half-Time	If "Yes", Name of College
			Yes No	
			Yes No	
			Yes No	
			Yes No	

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in college is inaccurate or if the number of persons reported is different than reported on the FAFSA.

STUDENT INFORMATION	PARENT INFORMATION
<p>Did you, the student file a 2016 Federal Income Tax Return?</p> <p><input type="checkbox"/> Yes, SKIP to Signature section</p> <p><input type="checkbox"/> No, I had no income for 2016 and did not to file a 2016 federal tax return. SKIP to Signature section.</p> <p><input type="checkbox"/> No, I had income from work in 2016 but was not required to file. Attach W-2s, report income below.</p> <p><input type="checkbox"/> No, I had income in 2016 that was not reported to the IRS. Example, cash payments for babysitting, yard work, etc. Report income below.</p>	<p>Did your parent file a 2016 Federal Income Tax Return?</p> <p><input type="checkbox"/> Yes, SKIP to Signature section</p> <p><input type="checkbox"/> No, I had no income for 2016 and did not to file a 2016 federal tax return. Must provide IRS Verification of Non-filing letter. See 3rd page for instructions.</p> <p><input type="checkbox"/> No, I had income from work in 2016 but was not required to file. Attach W-2s, report income. Must provide IRS Verification of Non-filing letter. See 3rd page for instructions.</p> <p><input type="checkbox"/> No, I had income in 2016 that was not reported to the IRS. Example, cash payments for babysitting, yard work, etc. Report income below. Must provide IRS Verification of Non-filing letter. See 3rd page for instructions.</p>

Student	Parent	Received from	Amount for the 2016
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Certification and Signature: Each person signing below certifies that all of the information reported is complete and accurate. If you purposefully give false or misleading information you may be fined, be sentenced to jail, or both.

Student Signature (required)

Date

Parent Signature (required)

Date

Note: If conflicting information is presented or we have reason to believe any information provided is not accurate, we may require additional documentation.

You may return this form in person at the Enrollment Support Center, upload to <https://api.nwacc.edu/lss/finaid/filedropbox/> or by mail to: NWACC Enrollment Support Center, One College Dr., Bentonville AR 72712

Informational Sheet for non-tax filers

If your parent did not file a 2016 Federal tax return, the Department of Education requires you to provide Verification of Nonfiling Letter from the IRS. To do this, you must go to the IRS website, <https://www.irs.gov/individuals/get-transcript> . You can request the letter one of three ways:

1. By clicking on the “Get Transcript Online” button. You must have a credit card (debit cards will not work) to use this option. The letter is free but the IRS uses credit information to verify your identity. See “what you need” under the under the button for full criteria.
2. By clicking on the “Get Transcript by Mail: button. See “what you need” under the under the button for full criteria.
3. If you have never filed Federal Income Taxes, you must use form 4506-T. Follow these steps:
 - print the form from here: <https://www.irs.gov/pub/irs-pdf/f4506t.pdf>
 - Mail the form into the IRS
 - When you receive the Verification of Nonfiling letter from the IRS, submit to our office