

## CMJS 2073: POLICE ADMINISTRATION

### 1. Catalog Description

Focus is placed on the evolution of police management concepts, theories and practices as well as on contemporary issues and approaches. A blend of old and new ideas in regard to motivation, leadership and evaluations are presented to illustrate current issues in police management.

2. Prerequisites: CMJS 2003 or CMJS 2013

3. Credit, Contact, Local Hours: 3/3/3

### 4. Target Audience & Transfer

Designed for students majoring in criminal justice or who plan to seek employment in the criminal justice field as a supervisor or administrator. Successful completion of this course should prepare students for further study in criminal justice.

### 5. General Course Outcomes

Students completing this course should be able to:

a. Knowledge. Obtain a foundation of facts, vocabulary and principles associated with the administration of criminal justice agencies and professionals. Preparation for employment in the criminal justice field.

b. Critical Thinking. Use the basic information obtained in this course to analyze issues relating to the supervision and administration of criminal justice agencies and professionals.

c. Cultural Awareness. Awareness of cultural diversity issues and how they effect the administration of criminal justice agencies in particular as well as governmental agencies in general.

6. Required Texts: Swanson, Territo and Taylor, Police Administration, 4th Edition  
Upper Saddle River, NJ. Prentice Hall (1998)

### 7. Topics:

- A. The Evolution of American Policing
- B. Politics and Police Administration
- C. Organizational Theory
- D. Concepts of Police Organizational Design
- E. Leadership
- F. Organizational and Interpersonal Communication
- G. Human Resource Management
- H. Stress and Police Personnel
- I. Labor Relations
- J. Legal Aspects of Police Administration
- K. Planning and Decision Making
- L. Information Systems and Applications
- M. Financial Management
- N. Productivity, Quality and Evaluation of Services
- O. Organizational Change and the Future

### 8. Required Methods of Instruction

Independent study of police administration topics and detailed written discussion and analysis of problems associated with the administration of criminal justice agencies and supervision of criminal justice professionals with an emphasis on law enforcement.

### 9. Required Forms of Assessment

a. Students will be given a pre and post test written by individual faculty but which will include some questions from a Test Bank under development by the program Coordinator. The information from these pre and post tests will be analyzed each semester so that the faculty can target areas of insufficient learning and accomplishment.

b. Students will be given regular writing assignments focusing on discussion of current criminal justice administration issues and historical approaches to problem solving in the context of law enforcement. Each assignment will contain a critical thinking element to measure the student's understanding of analytical matters and their competency in rational thinking.

10. Resources: None