

NorthWest Arkansas Community College  
Business and Computer Information Courses

ACCT 2043 COMPUTERIZED ACCOUNTING

Catalog Description:

The course emphasizes the application of computers to sound accounting practices. Students will learn to use the computer for the following accounting applications: general ledger, accounts receivable, accounts payable, financial analysis, depreciation, inventory, and payroll.

Prerequisite:

ACCT 2013 Principles of Accounting I and/or ACCT 2023 Principles of Accounting II

Credit Hours/Contract hours/Load hours:

3/3/3

Target Audience & Transfer:

Designed for students with general accounting and computer knowledge. Students will use Quickbooks to learn computerized accounting concepts. This course should transfer as a business elective credit to most four year institutions.

General Course Objectives:

Students completing this course should be able to:

Knowledge:

1. Know the procedure for recording accounting transactions electronically.
2. Know how to produce reports, etc. from stored data.

Critical Thinking:

3. Know how to analyze transactions for proper data entry.
4. Know perimeters for proper report production.

Academic Skills:

5. Use basic math, algebra, and reasoning skills to complete assignments.

Cultural Awareness:

6. Students will gain some understanding of the scope of computerized data use for business.

Required Text(s):

Computerized Accounting with QuickBooks Pro

Prentice Hall

Optional Text(s):

None

Topics:

- I. Introduction to Quickbooks
- II. Journalizing and posting
- III. Inventory Control
- IV. Depreciation
- V. Completing the Accounting Cycle
- VI. Payroll

Required Methods of Instruction:

Lecture/ Hands-On practice using Quickbooks

Required Forms of Assessment:

Exams that include vocabulary and proficiency with the software program. Comprehensive final exam.