

**Facilities Council**  
**April 27, 2016**  
**Burns Hall 3<sup>rd</sup> Floor Board Room**  
**Meeting Minutes**

**Members Present:** Debi Buckley, Ethan Beckcom, Jason Degn, Jim Lay, Eric Smith, Jack Thompson, Jennifer Burton

**Guests:** Becky Hudson, Gwen Dobbs

**Action Items**

**1. Student request to plant a tree on campus**

- Description of project request
  - In celebration of the new Associate of Fine Arts degree at NWACC, the Art Club at NWACC would like to plant a Weeping Cherry tree on the lawn in front of the Donald E. White Auditorium. In this location the tree can enjoy full sun and students can enjoy passing through its waterfall of flowers every spring.
    - Becky Hudson (Representing the student Art Club) moved to plant a tree on the front lawn of Burns Hall for Earth Day. Permission was granted pending discussion with Nancy and the Physical Plant on choosing the right species that will tolerate with time and deciding on best location for the tree to thrive.

*Ethan Beckcom moved to approve, Jack Thompson, seconded. Vote: approved unanimously.*

**2. Library Increasing Square Footage and Updates to Main Library**

- Description of project request
  - A large remodel of the current Library and Information Commons space and the addition of BH1302 and BH1206-1208 into library space.
    - Gwenn Dobbs moved to increase square footage of the library by utilizing the D.P.S. offices, Auditor's room, and Professional Development classroom in Burns Hall.

*Ethan Beckcom moved to approve, contingent on funding to be approved by the Board of Trustees. Eric Smith, seconded. Vote: concept approved unanimously, contingent on funding to be approved by the Board of Trustees.*

### **3. D.P.S. Offices Moving Location**

- Description of project request
  - The relocation of DPS main office from Burns Hall to CHP, while maintaining an officer presence in Burns Hall. This relocation will allow for a much needed expansion. Physical structural changes and technology needs have been discussed with all necessary offices, including Construction Services, Information Technology, and the Physical Plant.
    - Ethan Beckcom requested moving the location of the D.P.S. main offices and the department of Policy, Risk and Compliance to the Center for Health Professions building. This move would better centralize Public Safety as well as increasing square footage.

*Jack Thompson moved to approve, Jim Lay, seconded, Ethan Beckcom abstained.  
Vote: approved unanimously.*

### **4. Adult Education Class moving to CHP 3<sup>rd</sup> Floor**

- Description of project request
  - A new faculty member requires an office and classroom. The division requests utilization of CHP 3037, 3038, and 3039.
    - Adult education needs more classroom space and two office spaces.

*Jim Lay moved to approve, Ethan Beckcom, seconded Vote: approved unanimously.*

### **Additional Information**

- **Parking Garage and Shewmaker Roofs**

Jack Thompson had engineers identify repairs and is waiting on contractors bids for the Parking Garage. Drawings of the Shewmaker buildings will be completed this week to give to contractors for bids. They will install in August after Kid's College. A pledge from the Shewmaker family will help fund the project.

Meeting was adjourned at 11:28am