



**Facilities Council
November 10, 2016
Burns Hall 3rd Floor Board Room
Meeting Minutes**

Members Present: Debi Buckley, Jim Lay, Eric Smith, Ethan Beckcom, Dale Montgomery

Members Absent: Dr. Ricky Tompkins

Guests: Tim Cornelius, Jason Degn, Rebecca Hudson

Action Items

The Facilities Council received these facility modification requests:

Center for Health Professions

I. Tim Cornelius requested that a washer and dryer on the third floor of the Center for Health Professions be relocated to CHP 1026 (shipping and receiving).

- The group discussed how the washer and dryer would be utilized for simulation room and other linens. The equipment will also be available to other faculty and staff in the building. The modification will be funded by fee monies.

Ethan Beckcom moved to approve, Jim Lay, seconded. Vote: approved unanimously.

Burns Hall

II. Ethan Beckcom and Wendi Cadle requested that National Child Protection Training Center 1044 be modified for use as a student and staff on-site counseling space.

- Mr. Beckcom shared information with the group about continuing a successful model of on-site counseling services to include access for employees. The modifications to 1044 would provide a personal and confidential space for students and staff. The cost of the project will be shared by the offices of Risk Management and Human Resources.

Ethan Beckcom moved to approve, Jim Lay, seconded. Vote: approved unanimously.

Becky Paneitz Student Center

III. Rebecca Hudson requested that the Student Information Center be modified for an expansion of the food pantry.

- Ms. Hudson shared with the group that about 500 people have utilized the food pantry since it opened one year ago. An expansion of 105C, contingent upon receiving grant funding, would provide space for refrigeration of pantry items. Possibilities are building a wall with a door or adding a door from the Student Information Center.

Jim Lay moved to approve, Ethan Beckcom, seconded. Vote: approved unanimously.

Information Items

Jason Degn demonstrated how surplus iPads could be utilized as building directories. Each device would be set up in a single application mode for viewing website directory information and campus maps. The iPads are owned by the College already and would need only brackets to affix them to surfaces.

The meeting was adjourned at 9:52 a.m.
Recorded by Todd Glass