

**2009-2010 Satisfactory Academic Progress Appeal for too many hours**

Student's Name \_\_\_\_\_ Student I.D. \_\_\_\_\_

**Steps you need to take:**

**Step 1:** If you are on **Academic Suspension** at NWACC, your appeal for financial aid will not be reviewed until your suspension has been resolved.

**Step 2:** Complete financial aid file. Students must have a FAFSA on file at our office along with all requested documents including official transcripts.

**Step 3:** Type an explanation for any extenuating circumstances that has caused you to attempt too many credit hours. This includes all NWACC and transfer hours. Examples of extenuating circumstances may include illness, accidents, personal or family problems, etc. If you have changed your degree plan, give your reasons why you have made the change and how this affects your future academic plans. Attach your typed letter to this form.

**Examples of documentation required:** Physician statement, death certificate, obituary, court documents, letters from involved third parties such as doctors or therapists, counselors, attorney, employers, etc.

**List the documentation you are attaching to this form:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I understand that the Financial Aid Office will not accept any appeals that are incomplete or lack supporting documentation. Appeals will not be reviewed by the Committee during the months of August and January. The Appeals Committee's decision is final and you will receive notification via your NWACC email account. Please review the schedule below for appeal deadlines and review dates. The last day to submit an appeal for the Fall 2009 semester is November 20, 2009 and the last day to submit an appeal for the Spring 2010 semester is March 8, 2010.

Complete appeals turned in on or before:	Will be reviewed on:
Nov 16, 2009	Dec 2, 2009
Nov 20, 2009	Dec 16, 2009
Jan 25, 2010	Feb 10, 2010
Feb 8, 2010	Feb 24, 2010
Feb 22, 2010	March 10, 2010
March 8, 2010	March 24, 2010

