

Type of ID Presented:

Start Time:

Test Date:

End Time:

NorthWest Arkansas Community College  
Testing Services

2009

**EXAM COVERSHEET**

Proctor Services:

Distance Learning Exam

Disability Services

Make-up Exam

Student Name: \_\_\_\_\_

Roster Attached

Instructor Name: \_\_\_\_\_

Instructor Phone: \_\_\_\_\_

Course: \_\_\_\_\_

Exam #: \_\_\_\_\_

Limitations, Requirements and Exceptions:

**Deadline date** and time: \_\_\_\_\_ or  check here if leaving it until the end of the semester.

Maximum time (including extended time accommodation): \_\_\_\_\_

Do not write on exam/other instructions \_\_\_\_\_

Turn in scratch paper, unused paper, notes, and outlines

Student received incomplete please hold test past end of semester until \_\_\_\_\_

Attachments:

Exam

Handouts

Proctor Instructions

Proctor Password

Answer Sheet

Paper

Student Instructions

Student Password

Other Authorized Testing Materials and Privileges:

Pencil

Scantron

Notes

Calculator

Other: \_\_\_\_\_

Ink

Paper

Outline

Dictionary

Leave, Return

Computer

Bluebook

Textbook(s)

Electronic Translator

Approved Disability Accommodations \_\_\_\_\_

Completed Exams:

Test filed by \_\_\_\_\_

Instructor signature \_\_\_\_\_

Campus mail NWACC Department \_\_\_\_\_

Automatic Electronic (Course Compass, WebCt, etc.) \_\_\_\_\_

Fax \_\_\_\_\_